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The Ambassador

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Brussels, 29 June 2018

Subject: STATE AID. Services of General Economic Interest.

2018 Report (for the years 2016 and 2017) pursuant to the 2012 SGEI Decision and the 2012 SGEI Framework

Mr Johannes Laitenberger, Director-General:

Article 9 of the 2012 SGEI Decision (Commission Decision 2012/21/EU of 20 December 2011, OJ L 7, 11.1.2012, p. 3) and paragraph 62 of the 2012 SGEI Framework (Communication from the Commission – European Union framework for State aid in the form of public service compensation (2011), OJ C 8, 11.1.2012, p. 15) on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of **services of general economic interest (SGEI)** requires the preparation of a report concerning the application of the abovementioned Decision and Framework every two years.

Thus, in compliance with the provisions of these regulations and as indicated in your letter of 8 February 2018 (Reference DG COMP/F3/bb/tt*D- 2018/011731), please find enclosed the information requested, provided by the competent administrations. This information is in line with the template sent by the Directorate-General and is forwarded in the enclosed annexes as per the table of contents set out in the reply.

Economic and Trade Adviser



STATE AID. Services of General Economic Interest.

2018 Report (for the years 2016 and 2017) pursuant to the 2012 SGEI Decision and the 2012 SGEI Framework

Article 9 of the 2012 SGEI Decision (Commission Decision 2012/21/EU of 20 December 2011, OJ L 7, 11.1.2012, p. 3) and paragraph 62 of the 2012 SGEI Framework (Communication from the Commission – European Union framework for State aid in the form of public service compensation (2011), OJ C 8, 11.1.2012, p. 15) on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of **services of general economic interest (SGEI)** requires the preparation of a report concerning the application of the abovementioned Decision and Framework every two years.

Thus, in compliance with the provisions of these regulations and as indicated in the letter from the European Commission's DG Competition dated 08.02.2018, please find enclosed the information requested, provided by the competent administrations.

This information is in line with the template sent by the Directorate-General and is forwarded in the relevant annexes enclosed below.

Measures within the scope of the 2012 Decision (annexes 1 to 11)

The tables below set out and summarise the abovementioned annexes, stating the annex number, the grantor autonomous community, the type of service of general economic interest and the amounts granted in 2016 and 2017. All these measures are found within the scope of Commission Decision 2012/21/EU on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3).

Non-compulsory reports (annexes A and B)

Also enclosed are two annexes setting out measures that it is not compulsory to report; one is from Murcia, covered by the *de minimis* rule, and the other from the Ministry of Energy, Tourism and the Digital Agenda (MINETAD), concerning instruments to guarantee the provision of SGEI for the operation of the organised natural gas market (MIBGAS).

Summary of sections 1 and 2 of the report

There is also a summary of Sections 1 (Expenditure overview) and 2 (Description of the application of the 2012 SGEI Decision) of the template, in which a reference from each of the 13 annexes enclosed (11 SGEI reports and two non-compulsory reports) has been entered in the relevant location according to the type of measure.



Annex	Autonomous Community		2016 EUR	2017 EUR
(1) Compensation granted on the basis of the SGEI Decision				
01	Asturias	Hospitals (Art. 2(1)(b)). Health agreements for the provision of health services	66 400 000	66 340 000
02	Andalusia	Subsidy to special employment centres for the integration into the labour market of people with disabilities and people at risk of social exclusion	-	47 206 453
03	Catalonia	Subsidies to integration undertakings to undertake measures to improve the employment and labour integration of groups at risk of or suffering social exclusion	5 649 979	5 920 483
04	Catalonia	Aid for the maintenance of people with disabilities at special employment centres	47 811 213	64 913 103
05	Catalonia	Subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market, in collaboration with employment agencies	3 961 370	1 456 440
06	Asturias	Social housing (Art. 2(1)(c)). Management entrustment to VIPASA for the operational management of public land for social housing and promotion of officially protected housing	2 647 000	3 080 000
07	Catalonia	Integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS)	5 394 678	6 453 106
08	Canary Islands	Compensation for the provision of the scheduled passenger transport service 'Los Cristianos-La Estaca-Los Cristianos'.	4 500 000	4 500 000
09	Andalusia	Audio-visual sector. Extension of DTT to areas in which there is a market failure	546 021	270 073
10	Aragon	Audio-visual sector. Provision of digital television service in areas not covered by operators	348 000	116 000
11	Murcia	SME innovation sector – Compensation to innovation centres and the European Business Innovation Centre	3 070 000	-
TOTAL:			140 328 261	200 255 658

Annex	Autonomous community/Ministry	Section 1. Non-compulsory reports
A	Aragon	Non-compulsory – De minimis. Order EIE/609/2016, ARINSER programme, establishing the regulatory bases for the granting of subsidies for the social and labour integration of people suffering or at risk of exclusion, through integration undertakings
B	Ministry of Energy, Tourism and the Digital Agenda	Non-compulsory – Instruments to guarantee the provision of SGEI for the operation of the organised natural gas market (MIBGAS)



1. EXPENDITURE OVERVIEW

Please complete the following table:

Total SGEI government expenditure by legal basis (millions EUR)		
	2016	2017
<i>Compensation for Services of General Economic Interest (1+2)</i>		
(1) Compensation granted on the basis of the SGEI Decision	140 328	200 255
(2) Compensation granted on the basis of the SGEI Framework		

Non-compulsory: If your Member State has not granted State aid for the provision of SGEI in certain sectors on the basis of the SGEI Decision or the SGEI Framework, information regarding other instruments to ensure the provision of those services would be very useful. If available, please provide a brief description of these instruments (e.g. direct aid to users, compensation complying with all four Altmark criteria, SGEI *de minimis* aid ...) and the sectors in which they are used.

Annex A – ARAGON – Non-compulsory report – *De minimis*. Order EIE/609/2016, ARINSER programme, establishing the regulatory bases for the granting of subsidies for the social and labour integration of people suffering or at risk of exclusion, through integration undertakings.

Annex B – Ministry of Energy, Tourism and the Digital Agenda – Non-compulsory report – Instruments to guarantee the provision of SGEI for the operation of the organised natural gas market (MIBGAS).

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION

Please structure this part of your report by the following sections:

(1) Hospitals (Art. 2(1)(b))

Annex 01 – ASTURIAS - Hospitals. Health agreements for the provision of health services.

(2) Social services (Art. 2(1)(c))

(a) Health and long term care

(b) Childcare

(c) Access to and reintegration into the labour market

Annex 02 – ANDALUSIA – Subsidy to special employment centres for the integration into the labour market of people with disabilities and people at risk of social exclusion.



Annex 03 – CATALONIA – Subsidies to integration undertakings to undertake measures to improve the employment and labour integration of groups at risk of or suffering social exclusion.

Annex 04 – CATALONIA – Aid for the maintenance of people with disabilities in special employment centres.

Annex 05 – CATALONIA – Subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market, in collaboration with employment agencies.

(d) Social housing

Annex 06 – ASTURIAS – Management entrustment to VIPASA for the operational management of public land for social housing and promotion of protected housing.

(e) Care and social inclusion of vulnerable groups

Annex 07 – CATALONIA – Integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS)

(3) Air or maritime links to islands with average annual traffic not exceeding the limit set in Art. 2(1)(d)

Annex 08 – CANARY ISLANDS – Compensation for the provision of the scheduled passenger transport service ‘Los Cristianos-La Estaca-Los Cristianos’.

(4) Airports and ports with average annual traffic below the limit set in Art. 2(1)(e)

(5) SGEI compensation not exceeding an annual amount of EUR 15 million (Art. 2(1)(a))

i. Postal services

ii. Energy

iii. Waste collection

iv. Water supply

v. Culture

vi. Financial services

vii. Other sectors (please specify)

Annex 09 – ANDALUSIA – Audio-visual sector. Extension of DTT to areas in which there is a market failure.

Annex 10 – ARAGON – Audio-visual sector. Provision of digital television service in areas not covered by operators

Annex 11 – MURCIA – SME innovation sector – Compensation to innovation centres and the European Business Innovation Centre.

ANNEX – 01

ASTURIAS

Hospitals (Art. 2(1)(b)).

Health agreements for the provision of health services

Report of Asturias under Article 9 of the SGEI Decision and Point 62 of the SGEI Framework – Hospitals

The reporting obligations are set out in Article 9 of the 2012 SGEI Decision:

Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

(a) a description of the application of this Decision to the services falling within its scope, including in-house activities;

(b) the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;

(c) an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties;

and

(d) any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted.

Paragraph 62 of the Framework sets out identical reporting obligations for aid granted under the SGEI Framework.

1. EXPENDITURE OVERVIEW

Total SGEI government expenditure by legal basis (millions EUR)		
	2016	2017
Compensation for Services of General Economic Interest (1+2)	66.40	66.34
(1) Compensation granted on the basis of the SGEI Decision	66.40	66.34
(2) Compensation granted on the basis of the SGEI Framework		

2. DESCRIPTION OF THE APPLICATION OF THE SGEI DECISION AND THE SGEI FRAMEWORK AND AMOUNT GRANTED

Please structure this part of your report by the following sections:

(1) Hospitals (Art. 2(1)(b))

For each of the items please provide information in the form of the following table:

Clear and comprehensive description of how the respective services are organised in your Member State ¹
<p>Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.</p> <p>In the health sector, the healthcare agreements that the Health Service has drawn up with the following foundations are considered to be SGEI aid:</p> <ul style="list-style-type: none"> - Jove Hospital Foundation [Fundación Hospital de Jove] - Adaro Sanatorium Foundation [Fundación Sanatorio Adaro] - Avilés Hospital Foundation [Fundación Hospital de Avilés] <p>Spanish Red Cross [Cruz Roja Española]</p> <p>The basis for the regulatory development firstly comes from Article 90 of General Law 14/1986 of 25 April 1986 on Health, which establishes that ‘Within the scope of their respective powers, public health administrations may establish agreements for the provision of health services with external means’, and in the context of the Autonomous Community of Asturias, from Decree 71/2002 of 30 May 2002 regulating the Public Hospital Network and the Public Health Network. Article 2 of this Decree defines Jove Hospital as District 1 Hospital in Health Area V, while Article 6 establishes the way private hospitals are linked to the Public Hospital Network through the conclusion of Specific Agreements.</p> <p>Article 1 of the abovementioned Decree states:</p> <ul style="list-style-type: none"> a. The Hospital Network of Asturias is defined as the group of public sector hospitals and private hospitals attached to non-profit institutions or foundations linked to the network through the conclusion of a Specific Agreement. b. The Public Health Network includes all the publicly-funded centres and establishments and is made up of the public Hospital Network and the private centres linked through an agreement, contract or other form of integrated or shared management with the Asturias Health Service. <p>The Department of Health and Healthcare Services Decision of 7 April 2003 classifies the hospitals of Asturias and establishes the following:</p> <ul style="list-style-type: none"> - Jove Hospital is the hospital for Health Area V, District 1.

¹ If in a certain sector only a small number of individual SGEIs exist in your Member State, we appreciate a detailed description of those services. If a large number of services are entrusted in a specific sector in your Member State (for example because the competence lies with regional or local authorities), individual details of the entrustments would be disproportionate, but a clear and concise general description of the way the sector is organised including the common features of the individual entrustments remains crucial. Since cases falling under the SGEI Framework will be limited in number, the Commission expects a detailed description of each concrete measure.

- The Avilés Hospital Foundation is the acute care hospital associated with San Agustín Hospital in Avilés.
- The Red Cross Hospital is the acute care hospital associated with the Cabueñes Hospital in Gijón.
- The Adaro Sanatorium is the convalescence centre for Health Area VIII.

Explanation of the (typical) **forms of entrustment**. If standardised templates for entrustments are used for a certain sector, please attach them.

The instrument used is the specific agreement. The following agreements have been concluded based on the abovementioned legislation:

- The Specific Agreement between the Asturias Health Service and the Jove Hospital Foundation, for the provision of healthcare to the population covered by the Spanish National Health System.
- The Specific Agreement between the Asturias Health Service and the Spanish Red Cross, for the provision of healthcare to the population covered by the National Health System in Gijón Hospital and the Oviedo Haemodialysis Centre.
- The Specific Agreement between the Asturias Health Service and the Avilés Hospital Foundation, for the provision of healthcare to the population covered by the Spanish National Health System.
- The Specific Agreement between the Asturias Health Service and the Adaro Sanatorium Foundation, for the provision of healthcare to the population covered by the Spanish National Health System.

The Specific Agreement between the Asturias Health Service and the Adaro Sanatorium Foundation, for the provision of healthcare to the population covered by the Spanish National Health System.

These agreements define the periods, the planned funding, the healthcare to be provided and the rights and obligations of the parties.

Average duration of the entrustment (in years) and the proportion of entrustments that are **longer than 10 years** (in %). Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

Annual

Explanation whether (typically) **exclusive or special rights** are assigned to the undertakings.

The only difference between the four agreements is in the one signed with the Jove Hospital Foundation, since it establishes a fixed rate of compensation for the substitute activity this hospital carries out for patients from the assigned geographical area (District I of Health Area V).

Which **aid instruments** have been used (direct subsidies, guarantees, etc.)?

There are no other aid instruments such as subsidies, guarantees, etc.

The form of entrustment is the agreement and all the management terms are defined therein.

Typical **compensation mechanism** as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

The unit prices of the services are specified in the Annexes included in the agreements (Annex V for Jove and the Adaro Sanatorium; Annex IV for Red Cross and Avilés Hospital). It is understood that the rates assigned to the processes include the hospital costs of in-house and joint work, both healthcare-related and non-healthcare-related, and of care for medical and surgical processes, with the scope laid down by Royal Decree 1030/2006 of 15 September 2006 establishing the portfolio of common services of the National Health System and the procedure for updating it.

These rates are invoiced by the hospitals as compensation for the expenditure required to provide the

services and carry out of the processes in each of the hospitals.

The invoices are only paid by the public administration after verifying that the invoiced activity corresponds with the activity actually carried out by the hospitals over the course of the year.

Only in the case of the Jove Hospital does the procedure differ, as the compensation for substitute activity is paid in advance in twelve instalments.

All the agreements describe the monitoring and audit process for the activity referred to and carried out by each hospital, as well as the application of penalties for non-compliance or possible financial liability arising from the care activity carried out by each hospital.

The rates are revised annually considering factors related both to care and the economic situation (increase in the CPI, increase in VAT, introduction of new medicines, containment of the public deficit, etc.).

However, the differences both in the size and capacity of the hospitals, as well as the complexity associated with similar tests for different purposes, result in the existence of differentiated rates for processes and sub-processes, even within the same hospital.

Regardless of the explanation above, for the agreements concluded in 2016 and 2017, there is a specific clause for the recovery of possible compensation. This clause sets out the following:

‘In accordance with the 2011 SGEI Decision, the amount of compensation shall not exceed what is necessary to cover the net cost incurred in discharging the public service obligations, including a reasonable profit.

For these purposes, a maximum profit of 5.5 % may be considered “reasonable”, calculated in accordance with the following formula:

$$\text{SGEI Profit (\%)} = \frac{\text{SGEI Income} - \text{SGEI Costs}}{\text{SGEI Income}} \times 100$$

Explanation of the (typical) arrangements for avoiding and repaying any overcompensation.

It must be stated that there is no possibility of overcompensation, since the only the only invoices paid are those corresponding to services actually carried out.

The internal control method for the compensation granted to these four bodies is summarised below:

- The same body that has referred the patients from the Health Service to the hospitals confirms that the services requested have been carried out, and a list (‘list of care provided’) is prepared on a continuous basis, i.e. as notifications are being received from the destination hospitals. This list includes, for each service or case, the identification details and a description of the procedure performed on each person.

- Once signed by the Health Service, this document is sent to the destination hospital as confirmation of the treatments carried out. In turn, it serves as the basis for the preparation and issuing of the corresponding invoice by the destination hospital.

- Once the management unit has received the invoices, they are compared with the lists prepared (‘list of care provided’) to confirm that the invoices match the amount, description, code and rates authorised for each procedure carried out. This is a direct manual verification carried out by the staff of the health services

management unit of the Health Service.

- In parallel, the invoices are recorded, line by line, in a specific computer application for internal control purposes.

- In the particular case of Jove Hospital, since it is a substitute hospital, the Foundation issues a monthly document for one-twelfth of the planned invoicing for the entire financial year. However, each month, in addition to recording the monthly document, a summary is received of the activity and the total amount for the activity carried out in the month, as well as a statement of the amounts for all the procedures carried out and the people treated. The procedure of recording each line of activity is identical to the one used for the other invoices.

- Finally, each invoice is monitored within the Health Service by the body that made the referrals, and a report is prepared summarising each block of invoices, which will finally move to the accounting and payment procedure.

Therefore, the execution of the agreements is continuously monitored internally by the Health Service, which keeps an up-to-date ongoing record of the following:

- (a) Requests for healthcare involving external means.
- (b) Referred activity.
- (c) Completed activity.
- (d) Invoiced activity.

A short explanation of how the **transparency requirements** (Article 7 of the 2012 SGEI Decision or paragraph 60 of the 2012 SGEI Framework) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State, or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

The agreements signed in the 2016 and 2017 financial years were published in the province's Official Gazette.

Specifically, the agreements signed corresponding to the 2016 financial year were published in the Official Gazette of Asturias [*Boletín Oficial del Principado de Asturias* – BOPA] of 20 April 2016 and those corresponding to the 2017 financial year were published in the BOPA of 4 February 2017.

Amount of aid granted	
Total amount of aid granted (in millions EUR)². This includes all aid granted in your territory, including aid granted by regional and local authorities (A+B+C).	
2016	2017
66.40	66.34
A: Total amount of aid granted (in millions EUR)³ paid by national central authorities	
2016	2017
B: Total amount of aid granted (in millions EUR)⁴ paid by regional authorities	
2016	2017
66.40	66.34
C: Total amount of aid granted (in millions EUR)⁵ paid by local authorities	
2016	2017
Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)	
2016	2017
Additional quantitative information⁶ (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)	
2016	2017

3. COMPLAINTS BY THIRD PARTIES

Please provide an overview of complaints by third parties, in particular litigation before national courts, regarding measures in scope of the 2012 SGEI Decision or 2012 SGEI Framework. Be as specific as possible in your reply and include the sector for which you have received the complaints, the contents of the complaints and the possible follow-up by your authorities or the likely outcome of the court proceedings.

² If the aid amount cannot be split between central, regional and local authorities only the total amount of aid granted for all authorities should be reported.

³ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁴ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁵ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁶ The Commission would welcome any data that you might have on aid granted under the 2012 SGEI Decision, or the SGEI Framework, for example the number of beneficiaries per sector, average amount of aid, amount per aid instrument (direct subsidy, guarantees etc.), size of the undertakings, etc. Should such other quantitative information data not be readily available in your Member State, they can of course be presented in a more aggregated and/or estimated way. In that case please indicate that estimations have been used as well as the type of aggregation made.

There are no complaints from third parties related to these kinds of decisions.

4. MISCELLANEOUS QUESTIONS

We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Decision and ask you to in particular consider the following issues:

a. Drawing up an entrustment act that complies with Article 4 of the SGEI Decision.

The entrustment act is constituted by its signature. For those signed in this financial year, the following sections are laid down, among others:

- o The purpose of the agreement
- o The geographical area and the population covered
- o Resources and portfolio of services
- o The activity entrusted
- o Commitments and objectives
- o General terms of the agreement
- o Patient admission system
- o Financial and invoicing system
- o Relations and coordination with the public health network
- o Monitoring committee
- o Term, amendments and interpretation
- o Description of the compensation mechanism and the parameters for calculating, monitoring and reviewing the compensation
- o Reference to the SGEI Decision of 20 December 2011
- o Determination of any overcompensation: recovery

b. Specifying the amount of compensation in line with Article 5 of the SGEI Decision.

The unit prices of the services are specified in the Annexes included in the agreements (Annex V for Jove and the Adaro Sanatorium; Annex IV for Red Cross and Avilés Hospital). It is understood that the rates assigned to the processes include the hospital costs of in-house and joint work, both healthcare-related and non-healthcare-related costs, and of care for medical and surgical processes, with the scope established by Royal Decree 1030/2006 of 15 September 2006 establishing the portfolio of common services of the National Health System and the procedure for updating it.

These rates are invoiced by the hospitals as compensation for the expenditure required to provide the services and carry out of the processes in each of the hospitals.

The invoices are only paid by the public administration after verifying that the invoiced activity corresponds with the activity actually carried out by the hospitals over the course of the year.

Only in the case of the Jove Hospital does the procedure differ, as the compensation for substitute activity is paid in advance in twelve instalments, and is then corrected after completion of the term of the Specific Agreement.

All the agreements describe the monitoring and audit process for the activity referred to and carried out by each hospital, as well as the application of penalties for non-compliance or possible financial liability arising from the care activity carried out by each hospital.

The rates are revised annually considering factors related both to care and the economic situation (increase in the CPI, increase in VAT, introduction of new medicines, containment of the public deficit, etc.).

However, the differences both in the size and capacity of the hospitals, as well as the complexity associated

with similar tests for different purposes, result in the existence of differentiated rates for processes and sub-processes, even within the same hospital.

c. Determining the reasonable profit level in line with Article 5(5)-(8) of the SGEI Decision.

For the purposes of the 2011 SGEI Decision (Article 5), ‘reasonable profit means the rate of return on capital that would be required by a typical undertaking considering whether or not to provide the service of general economic interest for the whole period of entrustment, taking into account the level of risk’. The level of risk depends on ‘the sector concerned, the type of service and the characteristics of the compensation.’

In this case, the following should be pointed out:

- Hospital healthcare requires considerable investment in very complex and costly equipment, with a high rate of obsolescence. Its replacement cost is sometimes greater than the historical cost, which is what has been charged to the income statement through the accounting concept of depreciation. In addition, the sector is constantly growing in terms of staff; technical, technological and telematic resources; and process automation. Technological development is extremely rapid, and innovative and very expensive equipment can very quickly become outdated (external obsolescence). This makes it necessary for the entities to have sufficient funds of their own available to deal with these changes, so that the care provided is not affected by technological obsolescence.
- These are hospitals that are responding to local demand, focused on the healthcare of the population of the autonomous community (Asturias), where their geographical proximity to the patients enables their services and facilities to supplement the capacity of the public hospitals, thus making it possible to provide coverage to the health services covered by the National Health System.
- Most of their sales (in some cases 100 %) depend on a single customer, which is the Asturias Health Service. This dependence, together with the short duration of the signed agreements (one year), means the activity is a high-risk one. Consequently, any change occurring in the National Health System or in the management and/or capacity of the public hospitals in the region will have a direct and immediate effect on the number of procedures and admissions referred to these hospitals, since the greater the capacity of the public network, the less need the Public Health Service has to resort to external hospitals to supplement its activity.

Therefore, although these are undertakings that operate in a regional market, and although it is difficult to find similar undertakings (either in structure or in services, quality or capacity), it seems reasonable to use the performance of other undertakings in the sector at national level as reference, understanding that with the compensation, these hospitals should not make a profit higher than the average made by undertakings from the same sector that are well-managed and have the material resources to satisfy the necessary service requirements (11 %).

According to the report published by Antares Consulting in 2011 on the Spanish market of private for-profit clinics in Spain, the average EBITDA in 2008 and 2009 (the most up-to-date data available) was as follows:

Business model	Average EBITDA % (2008)	Average EBITDA % (2009)	Difference
1. Hospitals with agreements with the public sector	11.2 %	11.8 %	4.9 %
2. Hospitals under concession	2.0 %	4.0 %	94.2 %
3. Hospital groups integrated into an insurance company	11.3 %	11.5 %	2.6 %
4. Independent hospital group	11.0 %	9.9 %	-9.9 %
5. Independent clinics	11.8 %	9.3 %	-21.4 %
TOTAL	11.0 %	10.1 %	-8.4 %

Source: Antares Consulting database

Lastly, we should emphasise that Jove Hospital, Adaro Sanatorium, Avilés Hospital and the Red Cross Hospital are all managed by non-profit foundations, which, as such, pursue aims of general interest. Under Law 50/2002 of 26 December 2002 on Foundations, the assets and incomes of a foundation are attached and assigned to the achievement of its general interest aims and objectives.

In addition, the law sets out that at least 70 % of the income from the economic activity carried out and the revenue obtained from any other item, after deducting the expenditure incurred to obtain this income or revenue, must be allocated to the achievement of the foundation's aims, with the remainder allocated to increasing either its budget or reserves, as agreed by the Board.

For all these reasons, we consider a profit of between 5.5 % and 6.5 % to be reasonable.

d. Regularly monitoring overcompensation as required by Article 6 of the SGEI Decision.

In accordance with the 2011 SGEI Decision, the amount of compensation must not exceed what is necessary to cover the net cost incurred in discharging the public service obligations, including a reasonable profit.

For these purposes, a maximum profit of 5.5 % may be considered 'reasonable', calculated in accordance with the following formula:

$$\text{SGEI Profit (\%)} = \frac{\text{SGEI Income} - \text{SGEI Costs}}{\text{SGEI Income}} \times 100$$

Under Article 5(9) of the 2011 SGEI Decision, if the Hospital Foundation carries out activities that fall both within and outside the scope of the service of general economic interest, its internal accounts must show the costs and revenue associated with the service of general economic interest separately from those of other services, as well as the parameters for allocating costs and revenue.

Based on this information, if, once the agreement has been settled and the report and accounts referred to in Clause 11 of this agreement have been submitted, the profit obtained by the undertaking exceeds that set out in this paragraph, the hospital must repay the overcompensation to the Asturias Health Service.

Where the amount of overcompensation does not exceed 10 % of the amount of the annual average compensation, this overcompensation may be carried forward to the following year and deducted from the amount of compensation payable in that period.

ANNEX – 02

ANDALUSIA

Subsidy to special employment centres for the integration into the labour market of people with disabilities and people at risk of social exclusion

REPORT FROM THE DIRECTORATE-GENERAL FOR ACTIVE EMPLOYMENT POLICIES ON THE AID GRANTED TO THE SERVICES OF GENERAL ECONOMIC INTEREST, PURSUANT TO THE COMMISSION DECISION 2012/21/EU OF 20 DECEMBER 2011 (SGEI DECISION).

Article 9 of Commission Decision 2012/21/EU of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (hereinafter, SGEI) sets out the obligation to submit a report to the Commission on the implementation of this Decision by Member States.

To fulfil this obligation, this management body is reporting on the aid granted to the special employment centres in Andalusia, as entities classified as SGEI, within the scope of its competence:

1. EXPENDITURE OVERVIEW.

Total SGEI government expenditure by legal basis (millions EUR)		
Compensation for Services of General Economic Interest (1+2)	2016	2017
(1) Compensation granted on the basis of the SGEI Decision	-	EUR 47 206 453.47
(2) Compensation granted on the basis of the SGEI Framework	-	-

The regulatory bases for the granting of public subsidies by the Andalusian Employment Service, intended for people with disabilities, on a competitive and non-competitive basis, are established by means of the Orders of 7 February 2017 (Official Gazette of the Autonomous Government of Andalusia [*Boletín Oficial de la Junta de Andalucía* – BOJA] No 106 of 9 February 2017).

In the context of the 2017 subsidy announcement, the total expenditure was granted through four different subsidy lines, in the following amounts:

- Aid for the creation of permanent employment for people with disabilities at special employment centres: EUR 5 058 128.07.
- Aid for the safeguarding of jobs occupied by people with disabilities at special employment centres: EUR 41 640 633.06.
- Aid for the adaptation of jobs and removal of architectural barriers at special employment centres: EUR 33 433.79.
- Subsidies intended for the development of measures regarding professional activity support units, in the context of personal and social adjustment services for people with disabilities at special employment centres: EUR 474 258.55.

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION.

The activities fall within the following areas of action:

- Social services (Art. 2(1)(c))
 - Access to and reintegration into the labour market
 - Care and social inclusion of vulnerable groups

Article 43 of the recast text of the General Law on the rights of people with disabilities and their social inclusion, approved by Royal Legislative Decree 1/2013 of 29 November 2013, defines special employment centres as any entities *‘whose main aim is to carry out a productive goods or services activity, regularly participating in market operations. Their purpose is to secure paid employment for people with disabilities, and at the same time they are a means of including the greatest number of these people in the regular employment system. Likewise, special employment centres must provide, by means of support units, any personal and social adjustment services required by workers with disabilities, according to their circumstances and pursuant to the terms established by law’*.

The staff at special employment centres must include the highest number of workers with disabilities permitted by the nature of the production process and, in any case, at least 70 % of this staff. Staff without disabilities engaged in providing personal and social adjustment services shall not be considered for this purpose.

Personal and social adjustment services shall be defined as those which make it possible to help overcome the barriers, obstacles or difficulties that workers with disabilities at special employment centres may have in the process of starting a job, as well as in staying and progressing in this job. This shall also include any services aimed at social, cultural and sports inclusion.

Moreover, the Order of 7 February 2017 establishing the regulatory bases for granting public subsidies intended for people with disabilities, lays down the public incentives aimed at funding the creation of permanent employment, the safeguarding and adaptation of jobs occupied by people with disabilities, as well as the development of measures regarding professional activity support units, in the context of personal and social adjustment services for people with disabilities at special employment centres.

The general aim of the aid is to grant financial compensation to special employment centres for providing the services of general economic interest by means of granting incentives aimed at permanent employment, both on a full-time and part-time basis, as well as the development of measures that will help to overcome any barriers, obstacles or difficulties that people with disabilities have in the process of starting a job, as well as staying and progressing in this job.

The activity and the service provided by special employment centres, which regularly participate in market operations with the aim of securing paid employment for people with disabilities, fall within the Services of General Economic Interest of Commission Decision 2012/21/EU of 20 December 2011.

Clear and comprehensive description of how the respective services are organised in your Member State.
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
The services in this sector that have been defined as SGEI are those related to the integration of people with disabilities into the labour market with the aim of achieving their employment and social integration, through special employment centres.
Explanation of the (typical) forms of entrustment. If standardised templates for entrustments are used for a certain sector, please attach them.
The entrustment is set out in the express declaration made in Article 5(4) of Law 5/2011 of 29 March 2011 on Social Economy, as amended by Law 31/2015 of 9 September 2015, by virtue of which the special employment centres are

classified as entities providing services of general economic interest. The provisions of the Commission Decision of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest thus apply.

Moreover, Article 44 of the recast text of the General Law on the rights of people with disabilities and their social inclusion, adopted by Royal Legislative Decree 1/2013 of 29 November 2013 establishes that in consideration of the special characteristics involved in special employment centres and in order for these centres to fulfil their required social function, the public administrations may, in the manner determined by law, establish financial compensation for the centres to assist with their viability, laying down any control mechanisms considered relevant for doing this in addition.

Finally, the Order of 7 February 2017 establishing the regulatory bases for granting public subsidies intended for people with disabilities, on a competitive and non-competitive basis, expressly sets out that the purpose of the aid lines is to grant financial compensation for the provision of the services of general economic interest carried out by the special employment centres.

Average duration of the entrustment (in years) and the proportion of entrustments that are **longer than 10 years** (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The entrustment of this service to special employment centres will continue as long as the law continues to grant them this specific task of general economic interest that they undertake, and as long as their status in the specific register of special employment centres is maintained.

Explanation whether (typically) **exclusive or special rights** are assigned to the undertakings.

Special employment centres do not have any exclusive or special rights assigned to them.

Which **aid instruments** have been used (direct subsidies, guarantees, etc.)?

The aid instrument used is that of subsidies regulated by means of invitations to tender. The aid is granted on a competitive or non-competitive basis, depending on the nature of the aid granted, in all cases observing the basic State legislation on the matter.

Typical **compensation mechanism** as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

In general, Article 19 of General Law 38/2003 of 17 November 2003 on subsidies and Article 4 of the Orders of 5 October 2015 approving the standard regulatory bases and standard forms of the Administration of the Government of the Autonomous Community of Andalusia [*Junta de Andalucía*] for the granting of subsidies on a competitive and non-competitive basis, which form the regulatory bases for the aid granted to special employment centres, establish the main compensation mechanism for the aid and subsidies granted, by setting out that 'the amount of the subsidies shall in no case be of such an amount that, alone, or together with subsidies or aid from other public administrations, or from other national or international public or private entities, it exceeds the cost of the activity to be carried out by the beneficiary person or entity'.

In particular, specific compensation mechanisms are established in each line of aid. In general, the mechanism

established to determine the financial compensation is the amount of aid itself, which is calculated to prevent entities from obtaining, through subsidies, a greater amount than the cost of the subsidised activity or action. Where employment or salary costs are subsidised, the limit is generally set by the current minimum guaranteed interprofessional wage.

We analyse the mechanism used in each of the aid lines below:

- Line to create permanent employment for people with disabilities:

The aid to create permanent employment for people with disabilities at special employment centres totals EUR 12 021 for each new full-time permanent contract or conversion of a fixed-term contract into a permanent contract. Where permanent employment takes place on a part-time basis, the aid will be reduced proportionally to the working hours, which may not be less than 18 hours a week.

Jobs created with the incentive granted must be maintained for at least 1 095 days of actual work, i.e. three years. This means aid of EUR 4 007/year, an amount that is very much below the minimum guaranteed interprofessional wage.

- Line to maintain jobs occupied by people with disabilities:

The amount of aid is a fixed-rate amount corresponding to 50 % of the minimum guaranteed interprofessional wage for each month in which the incentivised job is occupied by a worker with a disability who is working full-time. This aid will be reduced proportionally where the occupation periods are less than one full month and where the working hours are on a part-time basis, with a minimum of 18 hours a week.

The aid may therefore never exceed the wage cost of the worker.

- Aid line to adapt jobs and remove architectural barriers:

An incentive is granted to adapt jobs and provide personal protective equipment, the amount of which will be the cost of the investment with a maximum of EUR 2 000 for each adapted job, or an incentive for the removal of architectural barriers, the amount of which may total up to 80 % of the cost of the investment, with a maximum of up to EUR 30 000.

Therefore, it will not be possible for the subsidy to reach the total cost of the activity.

- Line of subsidies intended for the development of measures regarding professional activity support units, in the context of personal and social adjustment services for people with disabilities in special employment centres.

The wage costs of the support unit staff responsible for attending to people with disabilities are subsidised.

The amount is calculated according to the people attended to: EUR 1 200 per year for each worker attended to with the type and degree of disability laid down, while the total amount of aid cannot exceed the wage costs and Social Security costs of the support unit staff.

The subsidies are granted for maximum periods of one year of employment.

Typical arrangements for avoiding and repaying any overcompensation.

The amount of the aid takes the form of compensation for services provided and in no case will exceed the cost of the service that has been provided itself.

Furthermore, as we have stated, in accordance with Article 19 of General Law 38/2003 of 17 November 2003 on subsidies and Article 4 of the Orders of 5 October 2015, the amount of the subsidies may in no case be such that, separately, or together with other subsidies or aid from other public administrations, or other national or international public or private entities, it exceeds the cost of the activity to be carried out by the beneficiary person or entity.

In the event that there were other aid or subsidies, and the amount of aid granted exceeded the cost of the subsidised

activity, the surplus above the cost of the subsidised activity would be repaid and the relevant late payment interest would be required, pursuant to the abovementioned Law.

A short explanation of how the **transparency requirements** (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

The information on the aid is published in the National Subsidies Database [*Base de Datos Nacional de Subvenciones – BDNS*] in accordance with the provisions of Article 20 of General Law 38/2003 of 17 November 2003 on subsidies.

In addition, specifically, the aid processed on a competitive basis is published on the website of the Andalusian Employment Service [*Servicio Andaluz de Empleo*], which can be accessed via the following address: <http://juntadeandalucia.es/organismos/empleoempresaycomercio/sae.html>

Amount of aid granted	
Total amount of aid granted (in millions EUR). This includes all aid granted in your territory, including aid granted by regional and local authorities. (A+B+C).	
2016	2017
	EUR 47 206 453.47
A: Total amount of aid granted (in millions EUR) paid by national central authorities	
2016	2017
-	-
B: Total amount of aid granted (in millions EUR) paid by regional authorities	
2016	2017
-	-
C: Total amount of aid granted (in millions EUR) paid by local authorities	
2016	2017
-	-

Share of expenditure per aid instrument (direct subsidy, guarantees etc.) (if available)	
2016	2017
-	-

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ANNEX – 03

CATALONIA

Subsidies to integration undertakings to undertake measures to improve the employment and labour integration of groups at risk of or suffering social exclusion

REPORT OF THE MEMBER STATE OF SPAIN UNDER ARTICLE 9 OF THE 2012 SGEI DECISION

1. Identification

Member State concerned	Spain
Regions	Catalonia (ES51)
Title of the measure	Subsidies to integration undertakings to undertake measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (2016 and 2017).
Indicate the name and the address of the granting authority	Department of Work, Social Affairs and Families Calle Sepúlveda, 148-150 08011 Barcelona

2. Justification

Integration undertakings are business initiatives that combine business logic with methodologies to make integration into the labour market possible for socially excluded people. They are undertakings that carry out economic activities with the aim of achieving the reintegration into the labour market of vulnerable groups (people suffering social exclusion or at serious risk of exclusion), thus facilitating their social inclusion. In this respect, the activities of integration undertakings constitute a service of general [economic] interest (SGEI) and the subsidies for the years 2016 (Programmes 1 and 2) and 2017 (Lines 1, 2, 3 and 4) intended for integration undertakings, fall within the scope of Commission Decision 2012/21/EU on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3), with regard to the paragraph on the care and social inclusion of vulnerable groups.

The regulatory framework for subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion, is as follows:

For 2016:

ORDER TSF/269/2016 of 11 October 2016 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (Official Gazette of the Autonomous Government of Catalonia [*Diario Oficial de la Generalidad de Cataluña* – DOGC] No 7226 – 14.10.2016).

DECISION TSF/2320/2016 of 14 October 2016 opening the multi-annual call for applications for the years 2016 and 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7230 – 20.10.2016).

DECISION TSF/2622/2016 of 16 November 2016 increasing the maximum amount of the multi-annual call for applications for the years 2016 and 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7254 – 24.11.2016).

For 2017:

ORDER TSF/235/2017 of 13 October 2017 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7477 – 19.10.2017).

DECISION TSF/2569/2017 of 26 October 2017 opening the call for applications for the year 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7489 – 7.11.2017).

Article 9 of the 2012 SGEI Decision establishes that the Member States must submit a report on the implementation of this Decision every two years.

Article 9 of Commission Decision 2012/21/EU of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3) sets out the following:

'Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

(a) a description of the application of this Decision to the services falling within its scope, including in-house activities;

(b) the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;

(c) an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties; and any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted.'

3. Public expenditure

Total public expenditure by SGEI for the function of care and social inclusion of vulnerable groups, and of access to and reintegration into the labour market		
Compensation for Services of General Economic Interest (1+2)	2016	2017
(1) Compensation granted on the basis of the SGEI Decision	€5 649 979.92	€5 920 483.08
(2) Compensation granted on the basis of the SGEI Framework		

4. Description of the services

(a) A CLEAR AND COMPREHENSIVE DESCRIPTION OF HOW THE SERVICES FALLING WITHIN THE SCOPE OF THIS DECISION ARE ORGANISED.

Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.

Content of the services entrusted as SGEI:

The principal objective of the aid proposed is to grant funds to undertakings that specialise in assisting people suffering exclusion or at risk of social exclusion (vulnerable people). As a result, those people will acquire the competences needed for their reintegration into the 'normal' labour market. The measure fundamentally consists of two lines of action:

Line 1. Aid for the employment of staff who are specialists in giving support or assistance to vulnerable people during the integration process (e.g. subsidies aimed at meeting the wage costs of specialist staff who assist the abovementioned people in the integration process).

Line 2. Aid aimed at promoting the employment of vulnerable people by the beneficiary undertakings (partial subsidising of wage costs).

In 2017 another two minority lines were granted as well, forming a kind of reward associated with the costs entailed by integrating people suffering exclusion and that could be treated as 'reasonable profit' which the Decision allows the granting of together with the compensation to pay for the SGEI costs. These two lines are completely linked to lines 1 and 2, which are the main and fundamental lines, and represent just 3 % of the total granted in 2017 to integration undertakings, rewarding in some way some of the integration undertakings that excelled in achieving the objective of employing people from vulnerable groups and achieving their integration into the 'normal' labour market:

Line 3: financial supplement for integration undertakings that demonstrate a greater increase in the employment of people suffering social exclusion, with regard to the immediately preceding call.

Line 4: financial supplement for integration undertakings that successfully integrate people suffering social exclusion in the 'normal' labour market, under quality criteria.

Commission Decision of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (SGEI) (OJ L 7, 11.1.2012), applies to the granting of subsidies to integration undertakings to carry out measures to improve the employment and integration into the labour market of at-risk or socially excluded groups. This corresponds to the function of compensation for the provision of services of general economic interest meeting social needs (Article 2(1)(c)) as regards access to and reintegration into the labour market.

Measures

Line 1 supports improvement in the vocational qualification and employability of workers in the process of integration through the employment of specialist staff who follow up on these workers (seeking employment opportunities in businesses, supporting and training people in the process of integration in order to facilitate their access to the 'normal' labour market).

Line 2 provides incentives for the employment of people at risk of social exclusion by the integration undertakings (part of the cost arising from the employment of these workers in the process of integration is covered).

Line 3 provides a stimulus to the integration undertakings that have been able to create more jobs in 2017 for people suffering social exclusion, with reference to 2016 (the reference is the number of months granted in 2016 and in 2017 for line 2).

Line 4 compensates the integration undertakings that, under quality criteria, successfully integrate people suffering social exclusion whom they have supported during the integration process carried out in their undertakings, into the 'normal' labour market. It seeks to compensate the loss of human capital for the integration undertaking, since once trained the person moves to the 'normal' undertaking.

In 2016:

- the implementation period for lines 1 and 2 ran from 1 January 2016 to 31 January 2017.

In 2017:

- the implementation period for line 1 ran from 1 February 2017 to 30 June 2018;
- the implementation period for line 2 ran from 1 February 2017 to 30 September 2017;
- for the granting of line 3, the similar implementation periods for line 2 from 2016 and 2017 are compared (see the 'Granting procedure' section found below);
- the implementation period for line 4 ran from 1 January 2017 to 30 September 2017, and includes all integrations into the 'normal' market that took place during this period.

Beneficiary entities

Integration undertakings classed as such in accordance with Law 27/2002 of 20 December 2002 on legislative measures to regulate social and employment integration undertakings that are registered in the administrative register of integration undertakings of Catalonia (Decree 277/2003 of 4 November 2003).

Target population

- (a) People covered by Law 14/2017 of 20 July 2017 on the guaranteed minimum income (GMI) (DOGC No 7418 of 24.7.2017) (formerly Law 10/1997 of 3 July 1997 on the basic guaranteed income – DOGC No 2435 of 17.7.1997).
- (b) People with physical, mental or sensory disabilities or with mental illnesses who prove their situation of risk of social exclusion, and who have real possibilities of integrating into the labour market.
- (c) Young people older than 16 and younger than 30 from child protection institutions or who are at risk of exclusion, provided that they have proof of their risk of exclusion.
- (d) People with drug or alcohol addiction problems who, in the opinion of their therapeutic team, have successfully come through the detoxification and withdrawal phases, provided that no more than 12 months have passed between the end of the abovementioned treatment and the start of the integration process.
- (e) People in prisons whose status allows them access to employment as well as people on conditional release and former prisoners, provided that they are employed within 18 months following their release from prison.
- (f) People who may not be able to access the guaranteed minimum income (GMI) (former basic guaranteed income), but who are, in the opinion of the competent social services, at risk of exclusion.
- (g) Long-term unemployed people older than 45, provided that they have proof of their risk of exclusion.

Explanation of the (typical) forms of entrustment. If standardised templates for entrustments are used for a certain sector, please attach them.

The granting procedure takes place through an open call for applications published in the Official Gazette of the Government of Catalonia. This publication includes the **call for applications** and the **regulatory bases**, which are the regulations governing all fundamental aspects such as the purpose of the measure, requirements for being selected as a provider undertaking, criteria for entrustment, period for providing the SGEI, amount of compensation, forms of justification, reasons for revocation to avoid overcompensation, overall budget and deadline for submitting applications.

After evaluating the applications submitted, the selecting body proposes the undertakings that will carry out the services and the amounts they will receive according to the services that each will provide. This proposal gives rise to

the **granting decision**.

The granting, i.e. the legal act through which the chosen undertakings are informed that the administration has decided to entrust them with the provision of the SGEI and that they consequently have the right to receive the compensation, and which also defines the period and the scope of the services to be provided, is formalised through the issuing of a **granting decision**. Together with the **call for applications and the regulatory bases** for the measure, this constitutes the formal **entrustment act** of the SGEI.

The **granting decisions** for the subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion, for the financial years 2016 and 2017, **are attached in annex**.

Granting procedure

The granting procedure for all lines of action is on a non-competitive basis.

Exceptionally, in accordance with Article 22(1) of General Law 38/2003 of 17 November 2003 on subsidies, and in order to ensure the aid can reach all registered integration undertakings that apply for it, the aid will be apportioned, with prior review of the application documentation and the granting requirements.

Once the application documentation and granting requirements have been reviewed, the apportionment procedure will be carried out.

For 2016:

The employment of people in the process of integration that took place up to the publication of the call for applications was used as a reference for granting, in order to achieve the maximum rationalisation of the available budget and the closest approximation between the amount and months applied for, and the measures finally carried out.

To grant the aid from line 1, once the specialist support staff were employed, the employment of people in the process of integration that had taken place up to the publication of the call for applications was checked (periods and number of people), and the average from this first period was used to determine the size of the group being supported for the entire period applied for, on the assumption that this proportionality was maintained.

In the event that there had not been any employment of people in the process of integration up to the publication of the call for applications, the aid was granted based on what had been applied for.

To grant the aid from line 2, the employment of people in the process of integration up to the publication of the call for applications was checked (periods and working hours completed), and this information was used to obtain the months equivalent to full-time working hours from this first period. The months equivalent to full-time working hours were calculated by multiplying the months of employment by the factor resulting from dividing the weekly working hours completed between the integration undertaking's regular weekly working hours. The average of the months equivalent to the full-time working hours of the first period was used to determine the number of months equivalent to full-time working hours of the entire period applied for, on the assumption that this proportionality was maintained.

If there had been no employment of people in the process of integration up to the publication of the call for applications, line 2 would be granted using the group being supported for the line 1 application as reference. In this regard, the undertaking could apply for a number of full-time months for the maximum number of workers from the relevant group being supported.

For line 2, the final value of the incentive module was determined once the submission deadline has passed and depending on the applications received, and was situated within the interval stated in the call for applications:

- For the implementation period from 1 October to 31 December 2015, the module was situated between EUR 250/month as minimum value and the monthly value of the minimum guaranteed interprofessional wage for 2015 (EUR 648.60/month) as maximum value, provided that the employment was on a full-time basis.
- For the implementation period from 1 January 2016 to 31 January 2017, the module was situated between EUR 250/month as minimum value and the monthly value of the minimum guaranteed interprofessional wage for 2016 (EUR 655.20/month) as maximum value, provided that the employment was on a full-time basis.

The applicable module to determine the amount of the aid was stated in the granting decision and was the same for all undertakings granted.

For 2017:

For lines of action 1, 3 and 4, the apportionment took place as follows: if the maximum amount announced was lower than the total amount applied for, the maximum amounts planned were reduced in order to be able to subsidise all the integration undertakings that applied for the aid.

For line 2, the apportionment took place at the time of granting, determining the final amount of the employment incentive module according to the applications received for the entire call. This consisted of a single value for all beneficiary undertakings and was stated in the granting decision.

To grant the aid from line 1, once the specialist support staff had been employed, the employment of people in the process of integration that had taken place up to the publication of the call for applications had to be checked (periods and number of people) according to the annex with the list of workers in the process of integration to whom support was provided by the specialist staff hired, and the average from this first period had to be used to determine the size of the group being supported for the entire period applied for, on the assumption that this proportionality was maintained.

If there had not been any employment of people in the process of integration up to the publication of the call for applications, the aid from line 1 was granted according to what had been applied for.

To grant the aid from line 2, the employment of people in the process of integration had to be checked (periods and working hours completed), according to the report justifying the recruitments completed that had taken place up to the date established in the call for applications, as well as the other requirements for the granting. This information was used to obtain the months equivalent to full-time working hours for the entire period applied for. The months equivalent to full-time working hours were calculated by multiplying the months of employment by the factor resulting from dividing the weekly working hours completed between the integration undertaking's regular weekly working hours.

Once the submission deadline had passed and depending on the applications received, the final value of the incentive module was determined. It had to be situated within the interval stated in the call for applications:

- During the entire implementation period, the module was situated between EUR 250/month as minimum value and 80 % of the monthly value of the minimum guaranteed interprofessional wage for 2017 (EUR 566.16/month) as maximum value, provided that the employment was on a full-time basis.

The module to be applied to determine the amount of the aid had to be stated in the granting decision and was the same for all undertakings granted aid.

To be able to grant line 3, the applications from line 2 had to have been assessed previously. Once the months equivalent to full-time working hours that could be granted for each applicant undertaking from line 2 had been obtained, it was time to make the comparison with what had been granted in the immediately preceding call for applications, as well as to determine whether an applicant integration undertaking had increased the months of employment for people in the process of integration above the average for applicant integration undertakings overall.

The call for applications had to specify the periods to be taken into account when determining the average increase in

employment:

- For the 2016 call for applications, the months equivalent to full-time working hours granted in the period between 1 February and 30 June 2016 were taken into account.
- For the 2017 call for applications, the months equivalent to full-time working hours granted in the period from 1 February to 30 June 2017 were taken into account.

The procedure for granting line 4 consisted in checking all the requirements established in base 4.4 of the Bases Order. To be able to carry out all these checks, it was necessary for the employment contract signed between the person leaving the integration undertaking and the 'normal' labour market undertaking hiring them to explicitly state both the duration and the working hours.

Both for 2016 and for 2017:

The head of the Sub-Directorate General of Work in Diversity [*Subdirecció General de Trabajo en la Diversidad*] is responsible for managing the granting procedure. This aid must be processed using the application from the entity, the check of the employment periods and working hours and compliance with the requirements established. It is not necessary to agree on the comparison of the applications or the priority among them, since all integration undertakings can be beneficiaries of this aid in accordance with base 2 of the Bases Order. To that end, a committee must be set up, formed of the following bodies, or the person designated by them: the head of the Sub-Directorate General of Work in Diversity, the head of the Labour Integration Programme Service or the head of the Integration Programme Section.

The abovementioned committee must prepare a report that has to define the result of the review carried out, in accordance with the requirements established in the regulatory bases.

Once the file and report issued by the committee have been examined, the relevant head of the Sub-Directorate General of Work in Diversity submits the draft decision to the relevant head of the Directorate General for Social Economy, the Third Sector, Cooperatives and Self-Enterprise [*Dirección General de Economía Social, el Tercer Sector, las Cooperativas y la Autoempresa*], who issues the relevant duly reasoned decision, with the prior hearing procedure, which can be dispensed with where no facts, statements or evidence other than those submitted by the parties concerned appear in the procedure or are taken into consideration.

In accordance with the provisions of Law 2/2014 of 27 January 2014 on fiscal, administrative, financial and public sector measures, which amends Article 92 of Legislative Decree 3/2002 of 24 December 2002 approving the recast text of the Catalan Public Finance Law, there is the possibility of partially or totally reducing the subsidy before the final decision is issued, as a result of the restrictions arising from the fulfilment of budgetary stability and financial sustainability objectives.

Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The duration of the entrustment of subsidies to integration undertakings to implement measures to improve the employment and integration of groups at risk of or suffering social exclusion, **is annual**.

The expenditure to be covered must occur within the period subsidised for each line of action.

Explanation whether (typically) exclusive or special rights are assigned to the undertakings.

No exclusive or special rights are assigned to the integration undertakings that provide the following services:

- guidance, accompaniment and support for the integration of people suffering from or at serious risk of social exclusion;
- employing people suffering from or at serious risk of social exclusion.

Which aid instruments have been used (direct subsidies, guarantees, etc.)?

Subsidies.

Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

Compensation mechanism:

Maximum amount of the compensation

For 2016:

Line 1:

The maximum number of support specialists that can be subsidised will be as follows:

- If the integration undertaking substantiates the follow-up of a group being supported of two to seven people for the entire period subsidised, it may apply for one integration or production support specialist, according to the needs of the entity.
- If the integration undertaking substantiates the follow-up of a group being supported of 8 to 15 people for the entire period subsidised, it may apply for a subsidy for two specialists: one integration support specialist and one production support specialist.

The maximum amounts that can be subsidised are the following:

Depending on the group being supported taken on by the specialist, the maximum amounts for subsidy will be the following:

Eligible cost	group being supported taken on by the specialist	Maximum eligible amount for 12 months
Integration support specialist	From 8 to 15 workers	EUR 25 000.00
	From 2 to 7 workers	EUR 17 000.00
Production support specialist	From 8 to 15 workers	EUR 21 000.00
	From 2 to 7 workers	EUR 14 000.00

The group of workers in the process of integration being supported must be maintained at the annual average or at the average for the period applied for if it is less than 12 months. The maximum amounts for subsidy are for 12 months and for full-time employment contracts, which will be reduced proportionally both if the working hours or the period applied for are lower.

In any case, the final remuneration received by the worker cannot be less than the minimum amount stipulated by the applicable collective agreement. These subsidies will be reduced proportionally if the specialists are employed on a part-time basis or according to the working hours the integration and/or production support specialists spend on the programme.

Line 2:

The actions from this line will be subsidised for a minimum period of three months.

The aid from line 2 may be granted for the same worker in an integration process in subsequent calls for applications, until a maximum and cumulative total of 30 subsidised months has been reached, so long as there is budgetary availability.

It will be understood that the 30-month maximum refers to each worker cumulatively, regardless of the different undertakings or entities that have employed them, and therefore once this limit has been reached, this worker will no longer generate an entitlement to any subsidy for this item.

Only if it has been more than five years since the maximum 30 months of aid was reached may the possibility of generating the entitlement to a new subsidy be evaluated once again, up to reaching 30 more months of aid, in respect of the employment of this same worker for whom the aid is applied for.

To calculate the amount of the subsidy, and in accordance with Article 67(1)(b) of Regulation (EU) No 1303/2013, which establishes an expenditure justification system based on standard scales of unit costs, a module will be used as an employment incentive, situated within an interval. The maximum value of the interval will be the value of the minimum guaranteed interprofessional wage in force in the year of the call for applications, and the minimum value of the interval will be stated in the relevant call for applications (EUR 250/month). The final amount of the module as employment incentive will be determined at the time of making the grant, according to the applications received for the entire call for applications.

The maximum value of the interval corresponding to the minimum guaranteed interprofessional wage will be updated in the subsequent calls for applications.

In the event the working hours are not full time, a multiplication factor will be applied that will be the quotient resulting from dividing the weekly working hours completed between the undertaking's regular working hours.

The amount of aid granted will be dependent on the module set as employment incentive, the multiplication factor and the number of months employed:

$$\text{Aid (line 2)} = \text{Module X amount} \times \frac{\text{Weekly working hours completed}}{\text{Regular weekly working hours of the integration undertaking}} \times \text{number of months employed}$$

The aid intensity will not exceed 100 % of the eligible costs.

For 2017:

Line 1:

The maximum number of support specialists that can be subsidised is as follows:

- If the integration undertaking substantiates the follow-up of a group being supported of two to seven people for the entire period subsidised, it can apply for one integration or production support specialist, according to the needs of the entity.
- If the integration undertaking substantiates the follow-up of a group being supported of 8 to 29 people for the entire period subsidised, it can apply for a subsidy for two specialists: one integration support specialist and one production support specialist.

Where the integration undertaking can substantiate the follow-up of a group being supported of 30 or more people for the entire period subsidised, it can apply for a subsidy for a third specialist, who may be an integration support specialist or a production support specialist.

Depending on the group being supported taken on by the specialist, the maximum amounts for subsidy will be the following:

Eligible cost	Group of workers taken on by the specialist	Eligible cost for 12 months
Integration support specialist	From 8 to 29 workers	EUR 25 000
	From 2 to 7 workers	EUR 17 000
Production support specialist	From 8 to 29 workers	EUR 21 000
	From 2 to 7 workers	EUR 14 000

The maximum eligible cost for the third person employed as integration support specialist for groups of workers with more than 29 people will be EUR 25 000.

The maximum eligible cost for the third person employed as production support specialist for groups of workers with more than 29 people will be EUR 21 000.

The group of workers in the process of integration being supported must be maintained at the average for the period applied for. The maximum amounts of subsidy are for 12 months and for full-time employment contracts, which will be reduced proportionally both if the working hours or the period applied for are lower.

In any case, the final remuneration received by the worker cannot be less than the minimum amount stipulated by the applicable collective agreement. These subsidies must be reduced proportionally if the specialists are employed on a part-time basis or according to the working hours the integration or production support specialists spend on the programme.

Line 2:

The actions from line 2 are subsidised for a minimum period of three continuous months of employment.

In general, the employment of the person in the process of integration may be subsidised in subsequent calls for applications, up to a maximum and cumulative total of 36 months over the course of the three years that is the maximum for an integration process to last. An integration process will be understood to have begun when the worker is employed for the first time by the integration undertaking, regardless of the contract duration and working hours, and it ends a maximum of three years later. Where three years have elapsed since the date of first employment, the integration undertaking may not apply for more months of aid despite not having exhausted the 36-month limit.

For an integration process to be considered as part of one and the same process, no more than six months may elapse between employment periods. If, exceptionally, the six months are exceeded, a new exclusion certificate issued by the social services must be provided, confirming not only the situation of risk of social exclusion, but also that the worker in an integration process needs to resume the integration process at the same undertaking.

If a worker has been unable to complete their process of integration at an initial integration undertaking, this worker will have the opportunity to continue their process at another integration undertaking. The maximum limit is kept at 36 months of subsidy over the course of the three years from when the worker in the process of integration was employed by the initial integration undertaking. It will be understood that there is continuity in the process of integration provided that no more than six months have elapsed from when the integrated worker has stopped working for the initial undertaking. To be able to obtain the subsidy, it will always be necessary for the second undertaking to provide a certificate issued by the social services confirming the situation of risk of social exclusion. A break of more than six months will only be accepted where the second undertaking commits to providing continuity to the integration process that had already started.

Exceptionally and just once, integration undertakings may apply for the aid from line 2 to employ a person in the process of integration who had previously been employed by an integration undertaking. In this case of starting a new integration process, it will be necessary for at least three years to have elapsed since the previous three-year period of eligible employment ended, as well as for the social services to confirm both the situation of social exclusion and the need to start a new integration process at an integration undertaking. The aid will be for a maximum of 18 months over the course of one-and-a-half years from the date of this last employment that generates the new eligible period.

To calculate the amount of the subsidy, and in accordance with Article 67(1)(b) of Regulation (EU) 1303/2013, which establishes an expenditure justification system based on standard unit costs, a module is used as employment incentive, situated within an interval. The maximum value of the interval will be a certain percentage of the minimum guaranteed interprofessional wage in force in the year of the call for applications (80 %, which for 2017 is EUR 566.16/month), and both this maximum value and the minimum value of the interval are stated in the relevant call for applications.

The final amount of the module as employment incentive is determined at the time of making the grant, according to the applications received for the entire call for applications.

The maximum value of the interval that corresponds to a certain percentage of the minimum guaranteed interprofessional wage must be updated in the subsequent calls for applications.

If the working hours are not full time, a multiplication factor is applied that is the quotient resulting from dividing the weekly working hours completed between the undertaking's regular working hours.

The amount of aid granted is dependent on the module set as employment incentive, the multiplication factor and the number of months employed:

$$\text{Aid (line 2)} = (\text{MA}) \times \frac{\text{Weekly working hours completed}}{\text{Regular weekly working hours of the integration undertaking}} \times (\text{NE})$$

MA = Module amount

NE= number of months employed

Line 3:

The purpose of the action from line 3 consists in granting aid to those integration undertakings that have a greater increase in the employment of people in the process of integration from the target groups mentioned in Article 2 of this order. This aid is only granted to the integration undertakings that are able to increase the number of months equivalent to full-time working hours of employment for people in the process of integration, above the average increase of all applicant undertakings overall.

To be able to grant this aid from line 3, the number of months equivalent to full-time working hours granted for the aid from line 2 between two consecutive calls for applications, the current call and the immediately preceding call, must be used as reference, calculating the increase that has taken place. The average increase in months equivalent to full-time working hours granted for all applicant integration undertakings, between the two calls for applications mentioned above, is what will be used to determine the integration undertakings that may access the supplement from line 3, which will only be those that have a positive increase above this average value. Integration undertakings that have not applied for the aid from line 2 for the current call for applications and/or for the immediately preceding call may not access this aid from line 3.

The maximum value of the base amount for calculating the aid will be EUR 2 000 for each percentage point in the number of months of employment of people in the process of integration that the undertaking has had above the average, with the limit of 10 % of the amount granted for line 2.

To be able to grant the aid from line 3, it will be necessary for the increase in the number of months of employment equivalent to full-time working hours to be a value equal to or greater than 0.25.

Line 4:

The purpose of the action from line 4 consists in granting aid to integration undertakings that successfully integrate workers who have been involved in the integration process at their undertakings, to compensate for the loss of human capital when these workers move to the 'normal' labour market. The 'normal' labour market undertaking that employs the worker must not have shares in the original integration undertaking.

This aid is only granted for the integration of workers for whom the integration undertaking had previously applied for aid from line 2.

To be able to obtain this aid, it will be necessary for no more than three months to have elapsed since the person in the process of integration ended their employment relationship with the integration undertaking and started to work for the 'normal' market undertaking. It will also be necessary to ensure that the employment by the 'normal' undertaking is for at least six months and that working hours are no less than 50 % of the working hours considered full time within the employer undertaking.

The maximum value of the base amount for calculating the aid from line 4 is EUR 2 000 for each person integrated into the 'normal' labour market undertaking, in accordance with the requirements set out in the paragraph immediately above.

Expenditure covered by the aid

Period

Any expenses that are unmistakably attributable to implementation of the measure, that have been carried out during the implementation period of the measure and have actually been paid by the beneficiary before submitting the financial justification.

Documentary evidence:

For line 1, the expenditure claimed must be supported by paid invoices or accounting documents of equivalent evidential value. The original documents are marked with a stamp, showing the subsidy for which evidence is provided, the ESF co-financing and, where appropriate, the amount or percentage charged.

For line 2, the expenditure justification system is based on an established module and does not require the provision of paid invoices or accounting documents of equivalent evidential value.

There is no requirement to provide paid invoices or accounting documents of equivalent evidential value for lines 3 or 4 either.

Eligible expenditure:

The eligible expenditure for the activity from line 1 regulated by this order is any expenditure that can be charged to the implementation of the measures due to unambiguously corresponding to their nature, that has taken place during the implementation period and that has actually been paid by the beneficiary before submitting the financial justification, without prejudice to the provisions of base 11.2.3 of the Bases Order.

Each and every one of these expenses must be supported by pay slips, Social Security contribution documents (TC forms) or accounting documents of equivalent evidential value.

For the purposes of the Bases Order, in accordance with Order ESS/1924/2016 of 13 December 2016 determining the

eligible expenditure for the European Social Fund during the programme period 2014-2020 (Official State Gazette [*Boletín Oficial del Estado*] No 307 of 21.12.2016), direct staff expenses shall be considered eligible expenditure as per Article 5(a) of the abovementioned Order:

- (a) The gross remuneration agreed with the undertaking or established in a collective agreement. This item includes the following wage payments: the basic salary, length-of-service increments, special know-how increments or other activity-based increments, non-standard payments, production incentives, overtime and residence allowances.
- (b) The non-wage payments agreed with the undertaking or established in a collective agreement for distance and transport bonuses, paid by the undertaking to workers to reduce or pay for their travel to their usual place of work.
- (c) The compensation for termination of the service provided, regulated by Article 49(1)(c) of the recast text of the Statute of Workers' Rights, adopted by Royal Legislative Decree 2/2015 of 23 October 2015, provided that the service is linked to the operation co-financed by the ESF.
- (d) The social contributions and taxes charged to the worker and the Social Security charged to the undertaking.

As regards the costs related to social contributions, the amount corresponding to any discounts or reductions that may be associated with the payment of this contribution must be discounted to calculate the eligible amount.

Ineligible expenditure.

For the purposes of this order, the following shall be considered ineligible costs, in accordance with Article 5(b) of Order ESS/1924/2016 of 13 December 2016, mentioned above:

- (a) Labour and Social Security costs resulting from a worker being off work, whether through common illness or accident, occupational illness or accident, or maternity or paternity. In any event, the costs of the person substituting them shall be eligible, but not those of the person off work.
- (b) The wage payment corresponding to profit sharing.
- (c) Payments in kind, allowances for travel, board and lodging, as well as non-wage payments other than those mentioned in paragraph (a) of Article 5(5)(1).
- (d) The compensation and wages paid for the benefit of participants in ESF operations.
- (e) Any other general cost that is not specified as eligible expenditure.
- (f) Any other kind of expenditure that is not considered to be chargeable due to its nature or relationship with the subsidised programme.

If a specialist is off work while the programme is being implemented, the entity is obliged to notify the managing body of this within one month, counted from the time at which the specialist stops working.

The entity must report the new employee and fulfil the requirement set out in paragraphs (d) and (e) of base 5.4 of the Bases Order, with regard to the person employed as specialist staff.

Typical arrangements for avoiding and repaying any overcompensation.

For 2016:

For integration undertakings that have started the actions before the call for applications was published, the payment

of the subsidy corresponding to lines of action 1 and 2 is processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required.

The payment of the remaining 20 % will be processed once the subsidised activity has been duly justified pursuant to Article 11 of the Bases Order.

The advance will be processed once the Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise issues a favourable report for the processing of the payment.

The payment will be processed in accordance with the liquidity, availability and programming criteria of the Treasury of the Government of Catalonia and the conditions established by the granting decision.

If the integration undertakings have not initiated the measures before the call for applications is published, prior to the payment of the advance, the Deputy Director General of Work in Diversity will issue a report regarding the start of activity communication submitted by the beneficiary entity. To be able to issue this report, it is necessary to electronically submit the documentation set out in Article 5(6)(b), (c), (d), (e) and

(f) of the Bases Order, via *Canal Empresa* [the Enterprise Channel] (<http://canalempresa.gencat.cat>), or the 'Tràmites' ['Procedures'] section of the Labour portal (<http://treball.gencat.cat/es/inici/>), or the 'Procedures' section of the website of the Government of the Autonomous Community of Catalonia [*Generalitat de Catalunya*] (<http://web.gencat.cat/en/tramits/index.html>).

The managing body will verify that the entity has correctly submitted the documentation outlined in this section. In the event that errors or missing information are detected in the documentation submitted by the entity to initiate the measures, the party concerned will be required to correct the defects or provide the mandatory documentation.

If the documentation does not meet the requirements set out in the Bases Order, the applicant will be required to correct the defect or submit the mandatory documents within 10 days, with the indication that if they do not do this, their application will be considered to have been withdrawn, subject to decision, in accordance with the provisions of Article 71 of Law 30/1992 of 26 November 1992 on the legal system applicable to the public administrations and the common administrative procedure.

For 2017: Line 1:

For integration undertakings that have started the actions before the call for applications is published, the payment of the subsidy is processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required.

The payment of the remaining 20 % must be processed once the subsidised activity has been duly justified pursuant to Article 11 of the Bases Order.

The advance must be processed once the relevant head of the Directorate General for Social Economy, the Third Sector, Cooperatives and Self-Enterprise issues a favourable report for the processing of the payment.

For integration undertakings that have not started the actions before the call for applications is published, prior to the payment of the advance, the relevant head of the Sub-Directorate General of Work in Diversity must issue a report regarding the start of activity communication submitted by the beneficiary entity.

To be able to issue this report, the documentation set out in base 5.6.2 paragraph (a) must have been submitted electronically via *Canal Empresa* [the Enterprise Channel] (<http://canalempresa.gencat.cat/es/inici/>), the 'Procedures' section of the Catalan Government's website (<http://web.gencat.cat/en/tramits/>), or the 'Procedures' section of the Labour portal (<http://treball.gencat.cat/es/tramits/>). This document is available to the parties concerned on the same websites mentioned above.

The managing body must verify that the entity has correctly submitted the documentation outlined in this section. In the event that errors or missing information are detected in the documentation submitted by the entity to initiate the measures, the party concerned will be required to remedy the defects or provide the mandatory documentation.

If the documentation does not meet the requirements set out in this base, the applicant will be required to correct the defect or submit the mandatory documents within 10 days, with the indication that if they do not do this, their application will be considered to have been withdrawn, subject to decision, in accordance with the provisions of Article 68 of Law 39/2015 of 1 October 2015 on the common administrative procedure of the public administrations.

Line 2:

The payment must be made as follows:

(a) 100 % of the amount awarded will be processed at the time the decision is made for any instance of employment for which it has been possible to confirm all the granting and justification requirements, in accordance with bases 4.2 and 11.3 of the Bases Order.

(b) For instances of employment where fulfilment of the requirement to maintain the employment for at least three continuous months must be checked subsequent to the award, the payment of the subsidy is processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the abovementioned check has been carried out, in accordance with bases 4.2 and 11.3 of the Bases Order.

The call for applications decision establishes that, in accordance with base 9.2 of the Bases Order, 1 July 2017 is the start date for the contracts, on the basis of which the payment will be processed through an advance of 80 % of the amount awarded as of its granting. For employment starting before 1 July 2017, payment of the total amount awarded will be processed.

The payment of 100 % of the part justified upon the decision being issued and of the 80 % advance for the other instances of employment must be processed once the relevant head of the Directorate General for Social Economy, the Third Sector, Cooperatives and Self-Enterprise issues a favourable report for the processing of the payment.

Lines 3 and 4:

For these lines of action, given that at the time of issuing the decision, all the checks and calculations have been done that are necessary to ensure fulfilment of all the granting and justification requirements, in accordance with bases 4.3, 4.4, 11.4 and 11.5 of the Bases Order, the payment of the entire amount awarded may be processed.

Payment of 100 % of the amount awarded must be processed as of its granting, once the relevant head of the Directorate General for Social Economy, the Third Sector, Cooperatives and Self-Enterprise issues a favourable report for the processing of the payment.

The payment relating to all the lines of action regulated by this order must be processed in accordance with the liquidity, availability and programming criteria of the Treasury of the Government of Catalonia and the conditions established by the granting decision.

Prior to the recognition of obligations, the granting body must check *ex officio* whether the beneficiary entity is up to date with tax and Social Security obligations. The signing of the subsidy application by the beneficiary entity implies the authorisation to carry out this check.

Both for 2016 and for 2017:

The verification actions by the competent body on the eligible measures can be one of two types:

(a) Administrative checks.

Aimed at ensuring that statements justifying expenses submitted by the beneficiary entities are supported by the supporting documentation (invoices, payslips, bank statements, etc.).

(b) On-the-spot checks.

Aimed at checking the actual implementation of the subsidised measure or fulfilment of the beneficiary's obligations.

The on-the-spot checks can be done, where appropriate, while the subsidised measure is being implemented.

Review.

It is possible to review subsidies that have already been granted and amend the granting decision where there are changes in the conditions or where other aid is obtained simultaneously.

Pursuant to Article 19(4) of General Law 38/2003 of 17 November 2003 on subsidies, any change to the conditions taken into account for the granting of the subsidies and, in any event, simultaneously obtaining other subsidies outside of the cases permitted by the governing regulations, may result in the amendment of the granting decision, under the terms established in the regulations governing the subsidy.

The beneficiary is obligated to propose to the granting body any change that, while having the same purpose, may occur to the destination of the subsidy. If this happens, the change must be expressly authorised by the granting body, under the terms of Article 95(e) of Legislative Decree 3/2002 of 24 December 2002 approving the recast text of the Catalan Public Finance Law.

Revocation.

The reasons for revocation are those set out in Articles 92 bis, 99 and 100 of Legislative Decree 3/2002 of 24 December 2002 approving the recast text of the Catalan Public Finance Law, and Article 37 of General Law 38/2003 of 17 November 2003 on subsidies.

If the competent body, as a result of its verification activity, or the Public Accounts Department, in the framework of the audit procedure, observes the occurrence of any reason to revoke the subsidy granted, it must press for the initiation of the relevant proceedings, in accordance with the provisions of Chapter 9, Section 4 of the Catalan Public Finance Law; or if it observes any grounds for infringement, it must press for the initiation of disciplinary proceedings, in accordance with the provisions of Chapter 9, Section 5 of the Catalan Public Finance Law and General Law 38/2003 of 17 November 2003 on subsidies. Similarly, if the Public Accounts Office encounters any conduct during its checks that is aimed at hindering, delaying, or impeding its action by the party subject to audit, it must propose the initiation of revocation and disciplinary proceedings to the competent body.

Reasons for revocation. The reasons for total or partial revocation are as follows:

(a) Partial or total failure to fulfil the objective, the activity or the project, or the failure to adopt the behaviour on which the granting of the subsidy is based.

(b) Failure to comply with the requirement of justification or insufficient justification, under the terms established in the Bases Order.

(c) Obtaining the subsidy by falsifying the conditions required or hiding conditions that would have hindered its granting.

(d) Failure to comply with the requirements imposed by the administration on beneficiary persons or agencies, or the commitments assumed by the beneficiary for the granting of the subsidy, provided this concerns the manner in which the objectives must be met, the activity carried out, the project implemented or the behaviour adopted, on which the granting of the subsidy is based or to which the subsidy refers.

(e) Failure to comply with the conditions imposed by the administration on beneficiary persons or agencies, or the commitments entered into by the beneficiary for the granting of the subsidy, including the obstruction of audit measures or resistance to allowing them, in such a manner as to hinder verification of the destination of the funds received, achievement of the objective, the reality and regularity of the subsidised activities, or the presence of simultaneous subsidies, aid, revenue or resources for the same purpose, arising from any administration or public or private body, whether national, from the European Union or from international agencies.

(f) Resistance, excuses, obstruction or refusal to undergo the financial verification and audit activities provided for in

Articles 14 and 15 of General Law 38/2003 of 17 November 2003 on subsidies, as well as failure to comply with accounting, registration and document retention obligations, where this results in the inability to verify the destination of the funds received, achievement of the objective, the reality and regularity of the subsidised activities, or the presence of simultaneous subsidies, aid, revenue or resources for the same purpose, arising from any administration or public or private body, whether national, from the European Union or from international agencies.

(g) Due to the excess obtained beyond the cost of the activity carried out where the sum of the subsidies, alone or together with subsidies from other public or private agencies, whether national or international, exceeds the cost of the activity that the beneficiary person or agency must carry out.

(h) The adoption, under Articles 107 to 109 of the Treaty on the Functioning of the European Union, of a decision giving rise to a need for reimbursement.

A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Although not required, it should be said that under Article 18 of General Law 38/2003 of 17 November 2003 on subsidies, and Article 94(6) of the recast text of the Catalan Public Finance Law, if the amount of an individual subsidy is equal to or greater than EUR 3 000, it has to be published in the Official Gazette of the Government of Catalonia, and from 2015 also on the electronic bulletin board of the Catalan Government (all granting decisions are published on the electronic bulletin board, although they remain online only for a while: <https://tauler.seu.cat/inici.do?idens=1>)

In order to comply with the transparency obligations of Law 38/2003, all individual subsidies over EUR 3 000 are published in the Official Gazette of the Government of Catalonia, and that publication is permanent:

http://dogc.gencat.cat/es/index.html?newLang=es_ES&language=es_ES

(b) THE TOTAL AMOUNT OF AID GRANTED IN ACCORDANCE WITH THIS DECISION, WITH A BREAKDOWN BY THE ECONOMIC SECTOR OF THE BENEFICIARIES

A: Total amount of aid granted (in millions EUR) paid by national central authorities

2016	2017

B: Total amount of aid granted (in millions EUR) paid by regional authorities

2016	2017
EUR 5 649 979.92	EUR 5 920 483.08

C: Total amount of aid granted (in millions EUR) paid by local authorities

Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)

2016	2017
100 % Subsidy	100 % Subsidy

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)	
2016	2017

(c) AN INDICATION OF WHETHER, FOR A PARTICULAR TYPE OF SERVICE, THE APPLICATION OF THIS DECISION HAS GIVEN RISE TO DIFFICULTIES OR COMPLAINTS BY THIRD PARTIES

There is no record to date of having received any claim by third parties due to possible competition. We believe this is basically because the amount of aid granted is too small to make it worthwhile for other types of undertaking to have to employ socially excluded people with major integration difficulties and to have to maintain a specialised support structure for these people, with the extra costs all that would entail.

On the other hand, the integration undertakings are SMEs that occupy a niche in the service sector left to them by larger businesses, so they do not constitute any form of competition for those businesses.

Barcelona, 8 June 2018.

ANNEX – 04

CATALONIA

Aid for the maintenance of people with disabilities at special employment centres

REPORT OF THE MEMBER STATE OF SPAIN UNDER ARTICLE 9 OF THE 2016-2017 SGEI DECISION

1. Identification

Member State	Spain
Region	Catalonia (ES51)
Title of the measure	Aid for the maintenance of people with disabilities at special employment centres.
Indicate the name and the address of the granting authority	Department of Work, Social Affairs and Families, Calle Sepúlveda, 148-150 08011 Barcelona

2. Justification

Article 9 of the 2012 SGEI Decision establishes that the Member States must submit a report on the implementation of this Decision every two years.

Article 9 of Commission Decision 2012/21/EU of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3) sets out the following:

'Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

- (a) *a description of the application of this Decision to the services falling within its scope, including in-house activities;*
- (b) *the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;*
- (c) *an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties; and any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted.'*

3. Bases and calls for applications under this SGEI report

The bases and calls for applications under this report are those set out in the table below.

Annuality	Bases (Order) call for applications (decision) by virtue of the Commission Decision of 20 December 2011, in full or in part, from the Protected Work, Employment and Autonomy Section of the Ministry of Work, Social Affairs and Families [Secció de Treball Protegit, Ocupacional i Autonomia del Departament de Treball, Afers Socials i Famílies].
2016	ORDER TSF/118/2016 of 17 May 2016 approving the regulatory bases for the granting of the subsidy for promoting the labour integration of people with disabilities at special employment centres. DECISION TSF/1284/2016 of 19 May 2016 calling for applications for 2016 for the granting of subsidies to promote the labour integration of people with disabilities at special employment centres. DECISION TSF/2475/2016 of 4 November 2016 amending the maximum amount for the financial year 2016 allocated to the granting of subsidies to promote the labour integration of people with disabilities at special employment centres. ORDER TSF/321/2016 of 1 December 2016 establishing the regulatory bases for subsidies for a supplementary aid programme for the maintenance of people with disabilities at special employment centres. ORDER TSF/2765/2016 of 2 December 2016 opening the call for applications for the granting of subsidies for a supplementary aid programme for the maintenance of people with disabilities at special employment centres.
2017	ORDER TSF/91/2017 of 15 May 2017 approving the regulatory bases for the granting of subsidies to special employment centres. (Programme 2)

	DECISION TSF/1262/2017 of 26 May 2017 opening the call for applications for 2017 for the granting of subsidies to special employment centres.
	DECISION TSF/1543/2017 of 30 June 2017 increasing the maximum amount of the call for applications for 2017 for the granting of subsidies from Programme 2 to special employment centres.
	ORDER TSF/223/2017 of 28 September 2017 approving the regulatory bases for the granting of aid intended for two lines of support for employing workers with disabilities with special characteristics at special employment centres
	DECISION TSF/2945/2017 of 20 October 2017 opening the call for applications for the granting of aid for two lines of support for employing workers with disabilities with special characteristics at special employment centres, for 2017.
	DECISION TSF/601/2018 of 20 March 2018 amending the maximum amount approved by Decision TSF/2945/2017 of 20 October 2017 opening the call for applications for the granting of aid for two lines of support for employing workers with disabilities with special characteristics at special employment centres, for 2017.

4. Public expenditure

Total SGEI government expenditure by legal basis (millions EUR).		
Compensation for Services of General Economic Interest (1+2)	2016	2017
	47 811 213.94	64 913 103.22
Compensation granted on the basis of the SGEI Decision		
Compensation granted on the basis of the SGEI Framework		

4.1. Government expenditure by call for applications (millions EUR)

DECISION TSF/1284/2016 and DECISION TSF/2475/2016		2016
Total SGEI government expenditure by legal basis (millions EUR).		
Compensation for Services of General Economic Interest (1+2)		
(1) Compensation granted on the basis of the SGEI Decision		40 681 645.86
Compensation granted on the basis of the SGEI Framework		
DECISION TSF/2765/2016		2016
Total SGEI government expenditure by legal basis (millions EUR).		
Compensation for Services of General Economic Interest (1+2)		
(1) Compensation granted on the basis of the SGEI Decision		7 129 568.08
Compensation granted on the basis of the SGEI Framework		

DECISION TSF/1262/2017 and DECISION TSF/1543/2017	2017
Total SGEI government expenditure by legal basis (millions EUR).	
Compensation for Services of General Economic Interest (1+2)	
(1) Compensation granted on the basis of the SGEI Decision	34 164 427.20
Compensation granted on the basis of the SGEI Framework	
DECISION TSF/2945/2017 and DECISION TSF/601/2018	2017
Total SGEI government expenditure by legal basis (millions EUR).	
Compensation for Services of General Economic Interest (1+2)	
(1) Compensation granted on the basis of the SGEI Decision	30 748 676.02
Compensation granted on the basis of the SGEI Framework	

5. Description of the services

(a) **A CLEAR AND COMPREHENSIVE DESCRIPTION OF HOW THE SERVICES FALLING WITHIN THE SCOPE OF THIS DECISION, INCLUDING INTERNAL ACTIVITIES, ARE ORGANISED.**

Clear and comprehensive description of how the respective services are organised in your Member State

The bases regulating the subsidies are established by means of orders from the Regional Minister for Work, Social Affairs and Families [*Departament de Treball, Afers Socials i Famílies*], published in the Official Gazette of the Government of Catalonia (DOGC). The specific calls for the submission of subsidy applications are published each year.

Beneficiary entities

Beneficiary entities can be any entities owning special employment centres and any special employment centres that have their own legal personality and permanent establishment in Catalonia, registered in the Catalan Government's Register of Special Employment Centres.

Special employment centres are workplaces whose main purpose is to carry out a productive activity related to goods or services, and to regularly participate in market operations. These centres aim to secure paid employment for people with disabilities, while at the same time acting as a means of inclusion for the greatest number of these people in the 'normal' employment system.

The activity undertaken by special employment centres is carried out by staff comprising at least 70 % workers with disabilities, and forms a service of general interest.

Target population.

The final recipients of the subsidies from this programme are the people with disabilities employed by special employment centres.

Eligible measures.

The wage costs for the financial year of each call for applications corresponding to the job occupied by the person with disabilities employed on

a full-time or part-time basis who is registered with Social Security are considered as eligible expenditure.

Explanation of the (typical) forms of entrustment. If standardised templates for entrustments are used for a certain sector, please attach them.

The granting procedure is carried out through a call for applications published in the Official Gazette of the Government of Catalonia.

The granting procedure is that of direct granting or granting on a non-competitive basis, depending on the call for applications, which lays down different measures for distributing the subsidy.

The grant is formalised through the issuing of a granting decision that, together with the call for applications and regulatory bases for the measure, formally makes up the entrustment act of the SGEI.

Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The duration of the entrustment of the subsidies to special employment centres is one year or less.

The expenditure to be covered must occur within the period subsidised for each line of action.

Explanation whether (typically) exclusive or special rights are assigned to the undertakings.

The beneficiary entities are special employment centres, as has been explained in the beneficiary entity point, not just one entity exclusively.

Which aid instruments have been used (direct subsidies, guarantees, etc.)?

The instruments used are subsidies.

Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

The costs covered by the subsidy are the total or partial wage costs, with a maximum amount that depends on the base of the specific subsidy.

Staff costs will be substantiated by submitting payslips and Social Security General Fund contribution documents with the documentation confirming payment (worker's direct debit or charge entry on the bank statement). Some bases also ask for employment contracts and/or registration with Social Security.

The eligible period depends on the call for applications and may be all the monthly payments of wages for the current year or for part of the year.

Typical arrangements for avoiding and repaying any overcompensation.

Review/amendment of the decision. The granting body has the power to review the aid granted and amend the granting decision or agreement in the event that the conditions taken into account for granting the aid are changed or in the event of simultaneously obtaining other aid or subsidies.

Revocation (the regulation set out in Order TSF/31/2017 is described as an example):

Base 8. Reasons and procedure for revocation

8.1 Subject to conducting the procedure established by law, the granting body shall revoke the subsidies granted in full or in part, with the beneficiary being obliged to return the amount received and to pay any relevant late payment interest, in accordance with Article 100(2) of the recast text of the Catalan Public Finance Law, approved by Legislative Decree 3/2002 of 24 December 2002, amended by Law 5/2017 on fiscal, administrative, financial and public sector measures, and General Law 38/2003 of 17 November 2003 on subsidies.

8.2 The following are also reasons for revocation:

- (a) Obtaining of the subsidy by falsifying the conditions required or hiding conditions that would have hindered its granting.
- (b) Partial or total failure to fulfil the objective set out in this Order for the granting of the subsidy.
- (c) Failure to comply with the requirement of justification or insufficient justification, according to the terms established by Article 30 of General Law 38/2003 of 17 November 2003 on subsidies.
- (d) Failure to comply with the requirement to adopt the dissemination measures from Article 18(4) of General Law 38/2003 of

17 November 2003 on subsidies.

(e) Failure to comply with the requirements set out in Articles 32(1), 32(3) and 36(a) of Law 1/1998 of 7 January 1998 on language policy.

(f) Resistance, excuses, obstruction or refusal to undergo the financial verification and audit activities provided for in Articles 14 and 15 of General Law 38/2003 of 17 November 2003 on subsidies, as well as failure to comply with accounting, registration and document retention obligations, where this results in the inability to verify the destination of the funds received, achievement of the objective, the reality and regularity of the subsidised activities, or the presence of simultaneous subsidies, aid, revenues or resources for the same purpose, arising from any administration or public or private body.

(g) Failure to comply with the requirements imposed by the administration on beneficiary entities, or the commitments entered into by these entities for the granting of the subsidy, provided it concerns or refers to the manner in which the objective forming the basis for the granting of the subsidy must be achieved.

(h) Failure to comply with the requirements imposed by the administration on beneficiaries, or the commitments entered into by beneficiaries for the granting of the subsidy, other than those above, where it is not possible to verify the destination of the funds received.

(e) Failure to comply with the requirements established by the Seventh Additional Provision of Law 5/2008, where the beneficiaries of the subsidy are undertakings with staff of at least 25 people, to state the means they use to prevent and detect cases of sexual and sex-based harassment and to intervene in their workplaces.

(j) The failure to comply with any of the requirements described in base 5 is reason for revocation of the subsidy, without prejudice to other possible consequences provided for by the legislation currently in force.

8.3 If, as a result of any of the verification and audit activities, it is confirmed that any of the reasons for revocation mentioned above has taken place, the revocation procedure shall be initiated, in accordance with the provisions of Articles 98 and 100 of the recast text of the Catalan Public Finance Law, approved by means of Legislative Decree 3/2002 of 24 December 2002.

8.4 The decision to initiate the abovementioned procedure shall be notified to the entity in order for it to submit any arguments it considers necessary or any evidence it deems appropriate, within a period of 10 days.

8.5 Subsequently, and immediately before the draft decision is drawn up, the entity shall be granted the relevant hearing procedure in order for it to invoke and submit any documents and justifications it deems appropriate, within a period of 10 days.

This hearing procedure may be dispensed with where no facts, statements or proof, other than those submitted by the entity concerned, appear in the procedure or are taken into consideration.

8.6 Once the abovementioned period has elapsed, the body that granted the subsidy, subject to a proposal from the body conducting the procedure, shall issue the relevant decision and demand the full or partial reimbursement of the amounts received unduly, with any interest where applicable.

A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Not applicable. There is no undertaking that has been granted aid equal to or greater than EUR 15 000 000.00.

Although not required, it should be said that under Article 18 of General Law 38/2003 of 17 November 2003 on subsidies, and Article 94(6) of the recast text of the Catalan Public Finance Law, if the amount of an individual subsidy is equal to or greater than EUR 3 000, it has to be published in the Official Gazette of the Government of Catalonia, and from 2015 also on the electronic bulletin board of the Catalan Government (all granting decisions are published on the electronic bulletin board, although they remain online only for a while: <https://tauler.seu.cat/inici.do?idens=1>)

(b) THE TOTAL AMOUNT OF AID GRANTED IN ACCORDANCE WITH THIS DECISION, WITH A BREAKDOWN BY THE ECONOMIC SECTOR OF THE BENEFICIARIES

A: Total amount of aid granted (in millions EUR) paid by national central authorities	
2016	2017
40.6	34.1

B: Total amount of aid granted (in millions EUR) paid by regional authorities	
2016	2017
7.1	30.7

C: Total amount of aid granted (in millions EUR) paid by local authorities	
2016	2017

D: Share of expenditure per aid instrument (direct subsidy, guarantees etc.) (if available)	
2016	2017

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)	
2016	2017
15 150 beneficiary workers 207 special employment centres	15 721 beneficiary workers 209 special employment centres

(c) AN INDICATION OF WHETHER, FOR A PARTICULAR TYPE OF SERVICE, THE APPLICATION OF THIS DECISION HAS GIVEN RISE TO DIFFICULTIES OR COMPLAINTS BY THIRD PARTIES

There is no record to date of having received any claim by third parties due to possible competition, as the people served are people with disabilities, who have particular difficulties with integration. This is not attractive to private companies working in employment intermediation, which is one of the services offered.

Barcelona, 18 June 2018.

The Deputy Director General of Work in Diversity

Elisabet Parés i David

ANNEX – 05

CATALONIA

Subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market, in collaboration with employment agencies

REPORT OF THE MEMBER STATE OF SPAIN UNDER ARTICLE 9 OF THE SGEI DECISION 2012

IDENTIFICATION

Member State concerned	Spain
Regions	
Title of the measure	Subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market, in collaboration with employment agencies (for the years 2016 and 2017)
Indicate the name and the address of the granting authority	Catalan Public Employment Service [<i>Servicio Público de Ocupación de Cataluña</i>], Carrer de Llull, 297–307 08019 Barcelona

1. EXPENDITURE OVERVIEW

Total SGEI government expenditure for the legal basis access to and reintegration into the labour market		
Compensation for Services of General Economic Interest (1+2)	2016	2017
(1) Compensation granted on the basis of the SGEI Framework	3 961 370 euros	1 456 440 euros
(2) Compensation granted on the basis of the SGEI Framework		
Note on the expenditure: 2016. The total aid granted was EUR 7 153 980 , of which one part has been paid (advance) in the amount of EUR 3 961 370 (expenditure entered). The remainder will be paid once justified, according to the degree of fulfilment of the action. 2017. The total aid granted was EUR 2 810 040 , of which one part has been paid (advance) in the amount of EUR 1 456 440 (expenditure entered). The remainder will be paid once justified, according to the degree of fulfilment of the action.		

2. Description of the application of the 2012 SGEI Decision

Clear and comprehensive description of how the respective services are organised in your Member State
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
The Commission Decision of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (SGEI) (OJ L 7, 11.1.2012) applies to Order TSF/310/2016 of 17 November 2016 approving the regulatory bases for the granting of subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market in collaboration with employment agencies (hereinafter, the Bases Order), as specified in its preamble.
The purpose of the bases in the Bases Order is to regulate the granting of subsidies in the employment agencies that act as collaborating entities, within the framework of Royal Decree 1796/2010 of 30 December 2010 regulating

employment agencies and Royal Decree Law 8/2014 of 4 July 2014 approving urgent measures for growth, competitiveness and efficiency, to undertake labour intermediation measures with unemployed people registered with the employment offices of the Catalan Public Employment Service.

The subsidies are divided into two lines:

- Line 1: Subsidies to undertake the measures planned in the programme with unemployed people registered with the Catalan Public Employment Service as unemployed job-seekers, referred by employment offices.
- Line 2: Subsidies restricted to the employment agencies that meet the specific requirements to attain the status of beneficiary entity of line 2 for undertaking the measures planned in the programme with people with disabilities and/or mental illness.

The planned measures and requirements for the recipients are stated below.

The service through

which the programme of labour intermediation measures to integrate unemployed people into the labour market in collaboration with employment agencies is implemented, corresponds to the legal basis of **compensation for the provision of services of general economic interest meeting social needs as regards access to and reintegration into the labour market.**

Access to work is both an inalienable right and a fundamental right of persons. **There are groups that find it more difficult to integrate into the world of work, and therefore this integration must be ensured, facilitating the access to and reintegration into the labour market of people who have difficulties integrating.** Ultimately, work must be done to reduce the problems of these people who have more difficulties and to build a more caring society.

The financial crisis and the social situation in which we have been immersed in recent years has had a negative impact on the situation of people who have lost their jobs or who were looking for a job. A process has therefore been set in motion aimed at promoting intermediation and the integration of the target groups of this programme, seeking the intensive and exclusive dedication of the agencies to the labour integration of these people, with the desire to supplement the activity of the Catalan Public Employment Service employment offices in the area of labour intermediation.

The programme of labour intermediation measures for the integration into the labour market of unemployed people in collaboration with employment agencies seeks to place these people who are in the process of seeking work in the labour market again, as well as people with disabilities, on an equal footing with the rest of the public to work towards their integration. In fact, its aim is to provide people with employment that fits their characteristics and provide the undertakings with workers whose professional profile is in line with their requirements and their needs.

In the Service that implements the subsidised programme of measures, the entities will focus on intermediation and the integration of the people participating. For this reason, the planned measures are mainly focused on **looking for offers suitable for the people participating, referring and following up on candidates and preparing for job interviews.** The Service seeks to meet the needs of each participant and, according to these needs, to undertake intermediation and integration.

Beneficiary entities

The beneficiary entities are those with the status of employment agencies that have workplaces in Catalonia. They must be an employment agency:

- as of 11 December 2017 in the case of line 1 in the call for applications for 2017;
- as of 22 June 2017 in the case of line 2 in the call for applications for 2017;
- as of 20 October 2016 in the case of line 1 and line 2 in the call for applications for 2016.

They must also meet the general and specific requirements stated in bases

3 and 4 of the reference Bases Order. They must observe the general and specific obligations established in

bases 9 and 10 of the Bases Order. It is worth noting that the service includes a line (line 2) that is aimed at agencies that either undertake labour intermediation measures exclusively with people with disabilities and/or mental illness or that have participated in the integrated guidance, support and help services for the labour integration of people with disabilities and/or mental illness 2016-2017.

Target population

The **Service that implements this programme is aimed at unemployed people registered with the Catalan Public Employment Service as unemployed job-seekers**, who are referred by employment offices. Each call for applications establishes the requirements regarding age and length of time registered as unemployed that must be met by the people referred by the employment offices, and the amount of the subsidies is determined on this basis.

With regard to **line 1**, people will be identified by the employment offices (out of the people who are unemployed and registered with the Catalan Public Employment Service as unemployed job-seekers); in the case of **line 2**, the participants:

- (a) **must be part of the beneficiary employment agency's pool of job-seekers;**
- (b) **must have a recognised degree of disability equal to or greater than 33 % and have any of the following disabilities: intellectual, physical, sensory or mental illness (regarding mental illness, it will be sufficient to prove this by means of a report from the service responsible for therapeutic follow-up);**
- (c) **the status as person with disabilities must be recorded in the information on the person's job application on the date of the initial interview, with the exception of people with mental illness.**

Measures

Labour intermediation measures are implemented through this Service, so their aim is to provide the people with employment that fits their characteristics and provide the undertakings with workers whose professional profile is in line with their requirements and their needs. Specifically, the measures to be implemented are:

- (a) **Measures to develop employment opportunities with businesses to attract offers** to which candidates will be referred from among the people assigned to the employment agency.
- (b) **Measures related to assessing professional profile, abilities and knowledge and professional qualifications** in relation to the requirements and characteristics of the jobs arising from the opportunity development measures.
- (c) **Measures to follow-up on the candidatures proposed by the employment agency with the candidate undertakings and people, to check the results of the referrals** and to make improvements in future referrals.
- (d) **Measures to prepare for job interviews** that are the result of the candidatures proposed by the employment agency.
- (e) **Measures to improve intermediation results**, aimed at strengthening the labour intermediation of the people.

The measures that are mandatory to carry out are the assignment measures, defined as the intermediation measures which the employment agency must undertake with the person. The term 'assignment' means inclusion of the job-seeker in the labour integration programme implemented by an employment agency, so they may benefit from the intermediation actions. In other words, it is the assignment by the Public Employment Service of an unemployed person so that they may benefit from the intermediation actions from a specific employment agency. All assigned participants will benefit from a series of services, consisting of the following:

- **Initial interview.** All participating job-seekers must first have an initial interview, where the agency performs activities related to assessing the professional profiles, abilities and knowledge and the professional qualifications of the job-seekers, and where the activities to be carried out and the measures that will be implemented for their labour integration must be agreed and explained individually to these people.
- **Activities to improve intermediation results.** Participating job-seekers must perform at least one activity

lasting at least three hours aimed at strengthening their labour intermediation. The specific content of this activity must be as determined in the relevant management instruction, which will be published on the Catalan Public Employment Service website, coinciding with the publication of each call for applications.

- **Availability check.** Prior to forwarding a candidature, the beneficiary employment agency must check the person's availability regarding the job proposed to them.

Beneficiary entities may also undertake the following activities:

- **Preparing job interviews.** In the event that, as a result of forwarding the candidature, the person has to have an interview with the undertaking, the agency can perform specific activities with the person to prepare for the job interview.
- **Face-to-face follow-up.** Over the duration of the programme, it is a good idea for the beneficiary employment agency to do any face-to-face follow-up it considers necessary with the participant.

Likewise, beneficiary employment agencies can undertake any other measure to improve employability they consider necessary to achieve the integration objective they have been entrusted with.

The **beneficiary employment agencies that work with people with disabilities and/or mental illness (lines 2) must additionally carry out:**

- **Measures to inform, advise and raise awareness among undertakings with the aim of being an inclusive undertaking.**
- **Measures aimed at assessing the minimum adaptation requirements of the job in question.**
- **Integration follow-up measures** through interviews with the selected workers and staff from the undertaking, with the aim of monitoring the integration process and resolving potential difficulties should any arise.

The measures must comply with the other conditions outlined in base 5 of the reference Bases Order.

The expected outcome of the abovementioned measures is the integration of a proportion of the people assigned to the employment agency's programme. It will be considered that an unemployed and assigned person **has been integrated into the labour market where, as a result of the intermediation measures undertaken by the agency, they have concluded an employment contract and have maintained this employment relationship or others, for a period equivalent to at least six months on a full-time basis within an eight-month period, always within the implementation period stated in the call for applications.** For the purposes of these bases, this calculation will be 180 days in a 240-day period.

Explanation of the (typical) **forms of entrustment.** If standardised templates for entrustments are used for a certain sector, please attach them.

Granting procedure

The granting procedure is carried out through an **open call for applications published in the Official Gazette of the Government of Catalonia.** This publication includes the **call for applications and the regulatory bases, which are the regulations governing all fundamental aspects such as the purpose of the measure, requirements for being selected as a provider undertaking, criteria for entrustment, period for provision of the SGEI, amount of the compensation, forms of justification, reasons for revocation, overall budget and deadline for submitting applications.**

In this sense, **Order TSF/310/2016** of 17 November 2016 approving the regulatory bases for the granting of subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market in collaboration with employment agencies should be taken into consideration.

Link: http://dogc.gencat.cat/es/pdogc_canals_interns/pdogc_resultats_fitxa/?action=fitxa&mode=single&documentId=765380&language=es_ES

In the context of this Bases Order, the following calls for applications have been carried out during 2016 and 2017:

- Decision TSF/2591/2016 of 18 November 2016 opening the call for applications for 2016 for subsidies to undertake labour intermediation measures for the integration of unemployed people into the labour market in collaboration with employment agencies.
- Decision TSF/2989/2017 of 19 December 2017 opening the call for applications for 2017 with regard to activities from the programme of labour intermediation measures for the integration of unemployed people into the labour market, Line 1, in collaboration with employment agencies (ref. BDNS 377612).
- Decision TSF/2186/2017 of 28 July 2017 opening the call for applications for 2017 with regard to activities from the programme of labour intermediation measures for the integration of unemployed people into the labour market in collaboration with employment agencies (ref. BDNS 362137).

After evaluating the applications submitted, the selection body makes a proposal to the undertakings that will finally carry out the service.

The award, i.e. the legal act through which the undertakings are informed that the administration has decided to entrust them with the provision of the SGEI and that they consequently have the right to receive the compensation, and which also defines the period and the scope of the services to be provided, is formalised through the issuing of a granting decision. Together with the call for applications and the regulatory bases for the measure, this constitutes the formal entrustment act.

Criteria for granting the subsidies planned for line 1

The Catalan Public Employment Service distributes the people to be assigned to the agencies and the planned integrations by regional areas.

The regional areas are determined by the Catalan Public Employment Service according to the applications submitted by the employment agencies that meet the requirements and the job-seekers who are recipients of the measures established by this Order and who are in the Catalan Public Employment Service databases, in order to reach the maximum level of regional coverage and provide a service that is as close as possible to these people.

The distribution of assignments among the applicant entities is performed by distributing the people between the applicant entities that are in each regional area, with the minimum assignments per entity established by the call for applications. Limits on the number of people to be attended to are taken into account where this has been indicated by the employment agency on its application.

Criteria for granting the subsidies planned for line 2

The subsidies corresponding to the labour intermediation measures are granted once the dossier is complete, taking into account the budgetary constraints established by the reference Order and the existing budget items.

The maximum amount that will be granted to an entity is 15 % of the planned budget for this line.

In the event that applications from employment agencies which meet the requirements set out in this Order exceed the planned budget for this line, the amounts granted, and consequently the planned measures, will be reduced proportionally.

Average duration of the entrustment (in years) and the proportion of entrustments that are **longer than 10 years** (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The duration of the entrustment to undertake labour intermediation measures for the integration of unemployed people into the labour market is **annual**. Specifically, in 2016 the period for implementing the measures was from 21 December 2016 to 15 March 2018. In 2017, the period for implementing the measures from line 2 is from 1 December 2017 to 15 March 2019; the period for implementing measures from line 1 is from 14 March 2018 to 14 June 2019.

The expenditure coverage period must take place during the period for implementing the labour intermediation

measures for the integration into the labour market of the unemployed people who have been subsidised.

Explanation whether (typically) **exclusive or special rights** are assigned to the undertakings.

No exclusive or special rights are assigned to the undertakings that carry out labour intermediation measures for the integration of unemployed people into the labour market.

Which **aid instruments** have been used (direct subsidies, guarantees, etc.)?

Subsidies.

Typical **compensation mechanism** as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

COMPENSATION MECHANISMS

The amounts of the subsidies are determined by the group of people

assigned to the collaborating entities. Each call for applications establishes the groups that will be worked with in each of the lines and their amounts, distinguishing two items: **assignment to the programme** and **labour integration** (we outline these for the 2016 and 2017 calls for applications below in this same point).

These amounts are subject to the maximum amounts determined by the Bases Order. In turn, these maximum amounts are in line with those established by the State Public Employment Service [*Servicio Público de Empleo Estatal*] in the 'Specific administrative clauses and technical conditions for the conclusion, through an open procedure, of a framework agreement with employment agencies to collaborate with public employment services in the integration of unemployed people into the labour market' in force when the Bases Order is published, which must be complied with by the autonomous communities.

The **assignments** (number of participants in the programme who benefit from the employment agency's intermediation measures) eligible for subsidy are only those made and reported through Galileu, the Catalan Public Employment Service Information System, and through the Common Telematic Space [*Espacio Telemático Común*], in accordance with bases 5.2 and 30 of the reference Order.

It is considered that an unemployed person has been integrated into the labour market where, as a result of the intermediation measures undertaken by the agency, they have concluded an employment contract and have maintained this employment relationship or others, for a period equivalent to at least six months on a full-time basis within an eight-month period, always within the implementation period stated in the call for applications. For the purposes of these bases, this calculation will be 180 days in a 240-day period.

In the case of line 1 in the call for applications for 2016:

In the case of line 2 in the call for applications for 2016:

In the case of line 1 in the call for applications for 2017:

In the case of line 2 in the call for applications for 2017:

In the case of **line 1**, the amount of **compensation for assignment** is determined considering the **number of people from the groups defined** for each

call for applications **who are assigned by the Catalan Public Employment Service to the beneficiary entity**, and who are grouped uniformly according to the amounts indicated in each call for applications. The amount of **compensation for labour integration** is determined considering the **total integration forecast** for the people

assigned by the Catalan Public Employment Service to the beneficiary entity determined in each call for applications (25 % in 2016 and 2017).

In the case of **line 2**, the **amount of the compensation for assignment and integration is determined considering the forecasts of the maximum number of people with disabilities and/or mental illness from the entity's own pool applied for** by the entity.

The amount of compensation for these items has been calculated for the amount and the anticipated maximum number of participants, a number that is subsequently adjusted at the time of justification according to the group attended to and the integration results obtained.

Furthermore, to determine the amounts granted and for payment of the assignment and integration items, the other conditions outlined in bases 7, 22 and 23 of the reference Order must be met.

EXPENDITURE COVERED BY THE AID

Annexes 3, 4 and 5 of the Bases Order outlines the documentation the technical economic justification report must contain, the eligible expenditure and the criteria for charging expenditure. We highlight the following points in that regard:

Period. The eligible expenditure is any expenditure charged to the deployment of the measures that unambiguously corresponds to their nature, that has been carried out **during the implementation period for the activity in accordance with the provisions of the call for applications and that have actually been paid by the beneficiary entity** before submitting the financial justification.

Documentary evidence. All expenditure claimed must be supported by paid invoices or accounting documents of equivalent evidential value. In any case, the expenditure must be confirmed as paid by the subsidised entity and must refer, in the case of general expenses, to the workplaces expressly authorised for carrying out the activities (listed in the granting decision).

In the absence of an electronic management system, to be able to justify and monitor the subsidies, the beneficiary entity must stamp the original expense receipts, so it is possible to identify which subsidy it has been charged to and the amount and percentage of the total cost of the subsidised expenditure, indicating the separate accounting code.

Eligible expenditure

(a) Direct costs (any that are unambiguously identified with the subsidised operations and the link with them can be clearly demonstrated).

- Specialist staff employment costs for each workplace: costs corresponding to total remuneration and employer Social Security contributions for all items, according to the legal and regulatory standards of the applicable collective agreement, or in accordance with the regulations that apply to the public administrations for civil servant and non-civil servant staff. The eligible amount corresponds to the working hours allocated to the project, so these costs must be presented duly broken down by hours spent on the activity that are charged to the subsidy.

- Printouts, photocopies and consumables and teaching material directly chargeable to the measure.

(b) Indirect costs (any that cannot be directly linked to an action from the subsidised project, but that are necessary to carry out the action; this includes both those that are chargeable to various actions practised by the beneficiary entity, as well as those necessary to implement the action, without being chargeable to a specific activity).

- Costs of support staff to manage and implement the measures. Administrative staff, as well as coordination, managerial and management staff are all considered support staff.

- Rentals of the premises authorised in the granting decision where the activities with the participants are carried out.

- Hire of furniture and/or IT equipment for participants and specialist staff.

Supply of electricity, water, fuel for heating (if not included in the rent).

Communications (telephone, post).

Cleaning.

Security and monitoring.

The sum of the duly justified indirect expenses may not exceed 20 % of the correctly justified subsidised total.

Ineligible expenditure

Debt interest on bank accounts.

Interests, supplementary tariffs and administrative and criminal penalties.

Costs of legal and court proceedings.

Recoverable value-added tax.

Other taxes. Indirect taxes are not considered eligible expenditure where they may be recovered; personal taxes on the beneficiary's income are not eligible either.

Purchase of furniture, equipment, vehicles, infrastructure, real estate and land, whether new or second-hand purchases. The depreciation of these assets may only be subsidised where they meet the requirements established for depreciation.

Charges for financial transactions.

Foreign exchange commissions and losses and other purely financial expenses, such as commissions for account maintenance or transfers.

Labour and Social Security costs resulting from a worker being off work, whether through common illness or accident, occupational illness or accident, or maternity or paternity. In any event, the costs of the person substituting them will be eligible, but not those of the person off work.

Overtime, benefit payments, payments in kind; unused leave; allowances, transport bonus, travel expenses; compensation for death and the relevant transfers; compensation for suspension, dismissal, termination or contract termination; payments for marriage.

Wage supplements or bonuses (length of service, special know-how, position-related increments, company performance-related increments, quantity- and quality-related increments) will not be eligible, except where set in the collective agreement or in the worker's contract.

Costs related to mobile phones that are not contracted in the name of the subsidised entity; mobile top-up cards, or the costs of both mobile and fixed telephony at the same point of activity (in this case, it is considered unnecessary for implementing the subsidised action).

Costs related to meeting the requirements to obtain the subsidy.

Professional association fees.

Expenditure charged that has been documented with invoices that do not meet the applicable legal requirements.

Any other kind of cost the Catalan Public Employment Service considers not to be chargeable due to its nature or relationship with the activity being subsidised.

Typical arrangements for avoiding and repaying any overcompensation

The measures contain provisions to prevent overcompensation. To that end, at the time of the award, **an advance of**

100 % of the amount awarded will be processed, corresponding to assignments (number of people assigned to benefit from the intermediation actions). The payment of the remaining amount corresponding to the number of people integrated is paid when the actions carried out are justified. The amount of compensation is adjusted in the justification, so the agency is only paid for the number of people actually attended to and integrated.

Verification of the measures. There will be two kinds of verification actions by the Catalan Public Employment Service for the eligible measures:

- (a) Administrative checks: to verify the implementation of the actions and ensure it is supported by the relevant supporting documentation, and to ensure that the declarations justifying expenditure submitted by the beneficiary entities are supported by supporting documentation.
- (b) On-the-spot checks: to verify the actual implementation of the measure being subsidised and/or the beneficiary undertakings' compliance with their obligations.

The verification of the measures implemented must also comply with the specifications established in base 31 of the reference Order.

Audit of eligible measures. The Catalan Public Employment Service will carry out specific auditing measures based on complaints or if there are signs of fraud or irregularities in the execution of the financed activity. Beneficiary entities must undergo any auditing measures the Catalan Public Employment Service considers necessary as well as the auditing measures carried out by the competent bodies of the regional, State and European administration.

Review. It is possible to review subsidies that have already been granted and amend the granting decision where there are changes in the conditions or where other aid is obtained simultaneously. Any change to the conditions taken into account for the granting of the subsidies and, in any case, simultaneously obtaining other subsidies outside of the cases permitted by the governing regulations, may result in the amendment of the granting decision, under the terms established in the regulations governing the subsidy.

The actions regulated in the reference Order which will be considered circumstances that change the granting conditions are those affecting any of the requirements established to obtain the subsidies; those affecting, without prior permission, the facilities, location of the points of action; and obtaining other subsidies simultaneously.

The beneficiary entity is obligated to propose to the granting body any change that, while having the same purpose, may occur to the destination of the subsidy. Where appropriate, this must be expressly authorised by the granting body.

Revocation. If the Catalan Public Employment Service, as a result of its verification activity, or the Public Accounts Department, in the framework of its audit procedure, detects any cause for revocation of the aid granted, it must press for the initiation of the relevant revocation proceedings. If any grounds for infringement are detected, it will have to press for the initiation of disciplinary proceedings. Similarly, if the Public Accounts Department encounters any conduct aimed at hindering, delaying, or impeding its action by the entity subject to audit, it will propose the initiation of revocation and disciplinary proceedings to the competent body.

The reasons for revocation are those set out in Articles 90 bis, 92 bis and 99 of Legislative Decree 3/2002 of 24 December 2002 approving the recast text of the Catalan Public Finance Law, and Article 37 of General Law 38/2003 of 17 November 2003 on subsidies. Failure to comply with, and misrepresentation in the declaration of, the requirements set out in bases 3 and 4 of the reference Order are also reasons for revocation.

Partially failing to meet the requirements or the obligations of the beneficiary entities, incorrect implementation of the measures brought to light during the administrative or on-the-spot check on the subsidised measures, as well as the justification of an amount lower than that initially granted, will entail the initiation of partial revocation proceedings for the subsidies granted, which may entail reducing the amount pending payment and/or the partial reimbursement by the beneficiary entity of the amounts paid (advances) with the relevant late payment interest. Specifically, in the event that the number of assignment actions or integrations carried out is finally less than those in the decision, there will be a revocation for the amount corresponding to the actions not carried out.

Once the implementation of the subsidised measures has been justified and the justification of the expenditure has been reviewed, **the Catalan Public Employment Service may reduce the amount initially granted, to adjust it to the implementation of the activities carried out and the costs incurred.**

The other conditions established in base 33 of the reference Order must also be observed.

Waiver. Beneficiary entities may totally or partially waive the subsidies granted, only for justified reasons and explicitly, by means of a reasoned submission sent to the competent decision-making body and, to this effect, the body that granted the subsidy will issue the relevant decision. The beneficiary entities must reinstate the amount unduly received plus the relevant late payment interest.

If the amount corresponding to the total justified expenditure is less than the amount granted, the beneficiary entity can expressly waive its right to receive the part of the subsidy received unduly. To this effect, the body that granted it will issue the relevant decision.

A short explanation of how the **transparency requirements** (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Not applicable

Amount of aid granted

Total amount of aid granted (in millions EUR). This includes all aid granted in your territory, including aid granted by regional and local authorities (A+B+C).

2016	2017
EUR 3 961 370	EUR 1 456 440

A: Total amount of aid granted (in millions EUR) paid by national central authorities

2016	2017

B: Total amount of aid granted (in millions EUR) paid by regional authorities

2016	2017
The payment of EUR 3 961 370 corresponds to regional authorities, since the granting entity is the Catalan Public Employment Service.	The payment of EUR 1 456 440 corresponds to regional authorities, since the granting entity is the Catalan Public Employment Service.
The funds come from the State Public Employment Service, which is the funding entity.	The funds come from the State Public Employment Service, which is the funding entity.

C: Total amount of aid granted (in millions EUR) paid by local authorities

2016	2017

Share of expenditure per aid instrument (direct subsidy, guarantees etc.) (if available)

2016	2017
The total expenditure (EUR 3 961 370) took place through subsidies.	The total expenditure (EUR 1 456 440) took place through subsidies.

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)

2016	2017
Number of entities with grants: 101	Number of entities with grants: 100
Number of entities with grants by type:	Number of entities with grants by type:
• Other entities dependent on local corporations: 7	• Other entities dependent on local corporations: 5

• Consortia: 1	• Consortia: 1
• Local corporations: 13	• Local corporations: 12
• Undertakings: 43	• Undertakings: 45

- Non-profit entities: 23
- Foundations: 14

- Non-profit entities: 21
- Foundations: 16

Note on the expenditure:

2016. The total aid granted was **EUR 7 153 980**, of which one part has been paid (advance) in the amount of **EUR 3 961 370** (expenditure entered). The remainder will be paid once justified, according to the degree of fulfilment of the action.

2017. The total aid granted was **EUR 2 810 040**, of which one part has been paid (advance) in the amount of **EUR 1 456 440** (expenditure entered). The remainder will be paid once justified, according to the degree of fulfilment of the action.

3. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI FRAMEWORK

Not applicable.

4. COMPLAINTS BY THIRD PARTIES

There is no record to date of having received any claim by third parties with regard to the measures within the scope of the 2012 SGEI Decision.

5. MISCELLANEOUS QUESTIONS

To date, the application of the 2012 SGEI Decision has not raised any problems for the Spanish authorities with regard to drawing up an entrustment act that complies with Article 4 of the SGEI Decision, nor with regard to specifying the amount of compensation in line with Article 5 of the SGEI Decision, nor with regard to determining the reasonable profit level in line with Article 5 of the SGEI Decision, nor with regard to regularly checking overcompensation as required by Article 6 of the SGEI Decision.

The Deputy Director General of Employment and Territory

ANNEX – 06

ASTURIAS

Social housing (Art. 2(1)(c)).

Management entrustment to VIPASA for the operational management of public land for social housing and promotion of protected housing

**Report of Asturias under Article 9 of the SGEI Decision and
Point 62 of the SGEI Framework – Housing**

The reporting obligations are set out in Article 9 of the 2012 SGEI Decision:

Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

(a) a description of the application of this Decision to the services falling within its scope, including in-house activities;

(b) the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;

(c) an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties;

and

(d) any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted.

Paragraph 62 of the Framework sets out identical reporting obligations for aid granted under the SGEI Framework.

1. EXPENDITURE OVERVIEW

Total SGEI government expenditure by legal basis (millions EUR)		
	2016	2017
Compensation for Services of General Economic Interest (1+2)	2.647	3.080
(1) Compensation granted on the basis of the SGEI Decision	2.647	3.080
(2) Compensation granted on the basis of the SGEI Framework		

2. DESCRIPTION OF THE APPLICATION OF THE SGEI DECISION AND THE SGEI FRAMEWORK AND AMOUNT GRANTED

Please structure this part of your report by the following sections:

(1) Social services (Art. 2(1)(c))

(a) Social housing

For each of the items please provide information in the form of the following table:

Clear and comprehensive description of how the respective services are organised in your Member State¹
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
The administration of the publicly developed housing stock of Asturias; the management of the fund of public land for social housing of Asturias, regulated by Decree 84/1989 of 27 July 1989; the depreciation and disposal of housing; the development of protected housing and the management of programmes promoted by the administration of Asturias aimed at enabling access to housing, and the acquisition of all kinds of property assets for residential use, as well as the administration, especially the renting of those assets and, where appropriate, their disposal.
Explanation of the (typical) forms of entrustment . If standardised templates for entrustments are used for a certain

¹ If in a certain sector only a small number of individual SGEIs exist in your Member State, we appreciate a detailed description of those services. If a large number of services are entrusted in a specific sector in your Member State (for example because the competence lies with regional or local authorities), individual details of the entrustments would be disproportionate, but a clear and concise general description of the way the sector is organised including the common features of the individual entrustments remains crucial. Since cases falling under the SGEI Framework will be limited in number, the Commission expects a detailed description of each concrete measure.

sector, please attach them.

In a meeting held on 20 March 1991, the Governing Council of Asturias [Consejo de Gobierno del Principado de Asturias] provided for the creation of the public undertaking 'Viviendas del Principado de Asturias [Asturias Housing], S.A' (VIPASA). In accordance with the Third Additional Provision of Law 7/1990 of 29 December 1990, and in implementation of the aforementioned agreement, the memorandum of association of that company was signed on 6 May 1991. Given its status as a resource belonging to the administration, the relationship with VIPASA is coordinated through management entrustments to carry out tasks related to the company's purpose.

Average duration of the entrustment (in years) and the proportion of entrustments that are **longer than 10 years** (in %). Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The duration of the entrustment is ANNUAL.

Explanation whether (typically) **exclusive or special rights** are assigned to the undertakings.

Which **aid instruments** have been used (direct subsidies, guarantees, etc.)?

Management entrustments and registered subsidies, recorded each year in the relevant General Budget laws of Asturias.

Typical **compensation mechanism** as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

Explanation of the (typical) **arrangements for avoiding and repaying any overcompensation**.

An audit is carried out annually by independent auditors. These audits are subject to approval by the General Shareholders' Meeting and registered in the commercial register. Hence, before payment of compensation, the cost of the actions must be justified. In addition, since it is a public sector body within the autonomous community, it is also audited by the Court of Auditors of Asturias.

If there is overcompensation, compensation for losses is reduced in the financial year following the year in which the overcompensation occurs.

A short explanation of how the **transparency requirements** (Article 7 of the 2012 SGEI Decision or paragraph 60 of the 2012 SGEI Framework) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State, or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

The rates applicable to the entrustments to be made to VIPASA for the years 2016 and 2017 were approved in the Resolutions of the Regional Ministry with competence for housing, which have been duly published in the Official Gazette of Asturias [*Boletín Oficial del Principado de Asturias* – BOPA]:

Rates for 2016: <https://sede.asturias.es/bopa/2015/12/24/2015-18060.pdf>

Rates for 2017: <https://sede.asturias.es/bopa/2017/01/25/2017-00453.pdf>

In addition, the Decisions entrusting VIPASA with the management of the housing stock, premises, garages and the fund of public land of Asturias for the years 2016 and 2017 have been published in the BOPA:

Entrustment for 2016: <https://sede.asturias.es/bopa/2016/01/29/2016-00768.pdf> Entrustment for 2017: <https://sede.asturias.es/bopa/2017/01/25/2017-00453.pdf>

Amount of aid granted

Total amount of aid granted (in millions EUR)². This includes all aid granted in your territory, including aid granted by regional and

local authorities (A+B+C).

2016	2017
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² If the aid amount cannot be split between central, regional and local authorities only the total amount of aid granted for all authorities should be reported.

AUTONOMOUS GOVERNMENT OF ASTURIAS

2.647	3.080
A: Total amount of aid granted (in millions EUR)³ paid by national central authorities	
2016	2017
B: Total amount of aid granted (in millions EUR)⁴ paid by regional authorities	
2016	2017
2.647	3.080
C: Total amount of aid granted (in millions EUR)⁵ paid by local authorities	

2016	2017
Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)	
2016	2017
Additional quantitative information⁶ (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)	
2016	2017
The undertaking managed a total of 10 786 properties, had a staff of 37 workers and a trading income of EUR 645 718.43 .	The undertaking managed a total of 12 412 properties, had a staff of 36 workers and an operating profit of EUR 678 023.00 .

3. COMPLAINTS BY THIRD PARTIES

None reported.

4. MISCELLANEOUS QUESTIONS

We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Decision and ask you to in particular consider the following issues:

- a. Drawing up an entrustment act that complies with Article 4 of the SGEI Decision.
- b. Specifying the amount of compensation in line with Article 5 of the SGEI Decision.
- c. Determining the reasonable profit level in line with Article 5(5)-(8) of the SGEI Decision.
- d. Regularly monitoring overcompensation as required by Article 6 of the SGEI Decision.

³ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁴ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁵ As stipulated in Article 9(b) of the SGEI Decision and paragraph 62(b) of the SGEI Framework. Please provide a breakdown by calendar year.

⁶ The Commission would welcome any data that you might have on aid granted under the 2012 SGEI Decision, or the SGEI Framework, for example the number of beneficiaries per sector, average amount of aid, amount per aid instrument (direct subsidy, guarantees etc.), size of the undertakings, etc. Should such other quantitative information data not be readily available in your Member State, they can of course be presented in a more aggregated and/or estimated way. In that case please indicate that estimations have been used as well as the type of aggregation made.

ANNEX – 07

CATALONIA

Integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS)

REPORT OF THE MEMBER STATE OF SPAIN UNDER ARTICLE 9 OF THE 2016-2017 SGEI DECISION

1. Identification

Member State concerned	Spain
Regions	Catalonia (ES51)
Title of the measure	Integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS) for the years 2016 and 2017
Indicate the name and the address of the granting authority	Department of Work, Social Affairs and Families Calle Sepúlveda, 148-150 08011 Barcelona

2. Justification

The integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS) for the years 2016 and 2017 fall within the scope of Commission Decision 2012/21/EU on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3) with regard to the paragraph on the care and social inclusion of vulnerable groups.

The regulatory framework for the integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders (SIOAS) for the years 2016 and 2017 is as follows:

Order ESS/1120/2017 of 20 November 2017 approving the regulatory bases for the granting of subsidies for the implementation of integrated guidance, support and help services for the integration of people with disabilities or mental health disorders (Official State Gazette [BOE] No 283, 21.11.2017)

Order ESS/1168/2017 of 28 November 2017 announcing for 2017 the subsidies for the implementation of integrated guidance, support and help services for the integration of people with disabilities or mental health disorders (BOE No 291, 30.11.2017)

Article 9 of the 2012 SGEI Decision establishes that the Member States must submit a report on the implementation of this Decision every two years.

Article 9 of Commission Decision 2012/21/EU of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (OJ L 7, 11.1.2012, p. 3) sets out the following:

'Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

(a) a description of the application of this Decision to the services falling within its scope, including in-house activities;

(b) the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;

(c) an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties; and any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted. '

3. Public expenditure

Total public expenditure by SGEI for the function of care and social inclusion of vulnerable groups		
Compensation for Services of General Economic Interest (1+2)	2016	2017
(1) Compensation granted on the basis of the SGEI Decision	5.394678 million €	6.453106 million €
(2) Compensation granted on the basis of the SGEI Framework		

4. Description of the services

(a) **A CLEAR AND COMPREHENSIVE DESCRIPTION OF HOW THE SERVICES FALLING WITHIN THE SCOPE OF THIS DECISION, INCLUDING INTERNAL ACTIVITIES, ARE ORGANISED.**

Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
<p>Access to work is both an inalienable right and a fundamental right of persons. Regrettably, there are groups that experience greater difficulties than others in becoming integrated into the world of employment. The government must therefore ensure their integration, facilitating access and reintegration into the labour market for people who experience difficulties with integrating. Ultimately, work must be done to reduce the problems of these people who have more difficulties and to build a more caring society.</p> <p>Our obligation is to work to resolve the problems of the most vulnerable people, such as those with disabilities and mental illness.</p> <p>The financial crisis has had a negative impact on the situation of people with disabilities and mental illness, so a process has been set in motion aimed at empowering people with disabilities so that they can participate fully in society as equals with the rest of the population.</p> <p>The integration guidance and support services seek to place people with disabilities or mental health disorders on an equal footing with the rest of the public to work towards their integration.</p> <p>Commission Decision of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest (SGEI) (OJ L 7, 11.1.2012) applies to the granting of subsidies to carry out integrated guidance, support and help services for the integration of people with disabilities or mental health disorders. These services fall under the legal basis of compensation for the provision of services of general economic interest meeting social needs (Article 2(1)(c)) as regards access to and reintegration into</p>

the labour market.

The aim of the integrated guidance, support and help services for the integration of people with disabilities and mental illness is to make a set of resources available to job-seekers with disabilities or mental health disorders that will place them in an equal or better position for seeking work than other people. The actions encourage decision-making and a way to deal with changes regarding career, training or working life plan. This improvement is part of a process that looks at the competencies of each person and compares them with those demanded by the labour market for each job, enabling people to identify their professional objectives.

We define competencies as the set of personal resources, abilities, expertise, skills, knowledge, preferences, interests that each person with a disability and/or mental illness has. When applied to the work context, these become professional competencies. People acquire competencies in several ways: through formal and informal learning, work experience and life experience, etc.

The services' integration specialists support the participants in drawing up a career plan to improve their employability by developing the competencies that are needed in the working environment.

The service aims to meet the needs of each participant with a disability and/or mental illness, and will develop an appropriate pathway according to those needs.

Beneficiary entities

The following are entities operating in Catalonia that have experience in implementing measures aimed at supporting unemployed job-seekers with disabilities and/or mental illness in labour integration processes:

- (a) Private non-profit entities with their own legal personality.
- (b) Local entities, as well as entities dependent on them or linked to them.

They are considered small businesses because of the number of workers.

Local entities or entities dependent on them or linked to them were excluded from the 2017 call for applications.

Target population

The integration guidance and support service is aimed at:

- (a) People with disabilities or mental health disorders who are unemployed job-seekers registered with the Catalan Employment Service, who have a recognised degree of disability equal to or greater than 33 % and have any of the following disabilities: mental, physical, sensory, limited intellectual ability.
- (b) People with mental health disorders. A disability certificate or report from the service responsible for therapeutic follow-up is sufficient to prove this.
- (c) Recipients of Social Security pensions who have been granted a pension for permanent incapacity for their habitual work [*incapacidad total*] or for any work [*incapacidad absoluta*] and recipients of civil service pensions who have been granted a retirement pension or invalidity pension for incapacity or unfitness for work with availability to be integrated into the 'normal' labour market, are also considered to be affected by a degree of disability equal to or greater than 33 %. In this case, it will be sufficient to prove this with a certificate or decision where the status as recipient of a Social Security pension for permanent incapacity for habitual work or for any work, or a civil service pension for incapacity or unfitness for work in accordance with the provisions of Royal Decree 1414/2006 of 1 December 2006 determining the status of a person with disability for the purposes of Law 51/2003 of 2 December 2003 on equality of opportunities, non-discrimination and universal accessibility for people with disabilities.
- (d) For the 2017 call for applications, people who are victims of male violence against women who suffer one of

the disabilities set out in the above paragraphs are also included.

Measures

The measures making up the integration guidance and support process are arranged into four blocks, each block corresponding to a part of the process. There are several modules within each block. Each participant will take part in one or more blocks depending on their needs, and within each block they may participate in one or more modules/measures. This design makes it possible to have a wide range of pathways, which can therefore be better matched to each person.

The blocks making up the guidance and support process for the integration of people with disabilities and/or mental illness are:

Block 0: Key competencies

Working environment

Identification of cross-cutting competencies

Block 1: Employability analysis

Motivations and interests

Labour market and jobs

Block 2: Finding a job

Resources for finding a job

Tools for finding a job

The selection process

Self-employment

Block 3: Training

Basic/instrumental training

Training in new technologies

Training in social or cross-cutting skills

Technical and vocational training

Non-workplace traineeships

Block 4: Business relations

Developing employment opportunities with businesses

Follow-up after integration

Explanation of the (typical) forms of entrustment. If standardised templates for entrustments are used for a certain sector, please attach them.

Granting procedure

The granting procedure takes place through an open call for applications published in the Official Gazette of the Government of Catalonia.

After evaluating the applications submitted, the selecting body proposes the undertakings that will carry out the services and the amounts they will receive according to the services that each will provide. This proposal gives rise to the **granting decision**.

The granting, i.e. the legal act through which the chosen undertakings are informed that the administration has decided to entrust them with the provision of the SGEI and that they consequently have the right to receive the compensation, and which also defines the period and the scope of the services to be provided, is formalised through the issuing of a **granting decision**. Together with the **call for applications and the regulatory bases** for the measure, this constitutes the formal **entrustment act** of the SGEI.

Average duration of the entrustment (in years) and the proportion of entrustments that are longer than

10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

The duration of the integrated guidance, support and help services for the integration into the labour market of people with disabilities or mental health disorders is annual.

The expenditure coverage period must take place within the period for implementing the guidance and support service for the integration of people with disabilities or mental health disorders that is being subsidised.

Explanation whether (typically) exclusive or special rights are assigned to the undertakings.

No exclusive or special rights are assigned to the undertakings that provide the integrated guidance, support and help services for the integration of people with disabilities or mental health disorders.

Which aid instruments have been used (direct subsidies, guarantees, etc.)?

Subsidies.

Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

Compensation mechanism: Maximum amount of the compensation

The maximum eligible amounts by items per person/year and group are the following:

	Actions	Maximum amounts/group		
		Eligible cost	Expenditure type	Annual maximum amount/group
ACTION IMPLEMENTED BY THE ENTITY (a)	EMPLOYMENT COACHING ACTION	Direct cost of the staff who implement the action	Direct cost of the employment coaching staff	EUR 32 000.00
	OPPORTUNITY DEVELOPMENT ACTION		Direct cost of the staff who develop the business opportunities	EUR 16 000.00
	COMPUTER LITERACY ACTION		Direct cost of the staff who teach computer literacy	EUR 4 000.00
	TECHNICAL AND VOCATIONAL TRAINING ACTION, where applicable		Direct cost of the staff who carry out the technical and vocational training*	EUR 8 000.00
		Other operational costs	Other direct costs Indirect costs	25 % of the direct staff costs charged
OUTSOURCED ACTION, where applicable (b)	Actions	Eligible cost		Annual maximum amount/group
	COMPUTER LITERACY ACTION	Cost of implementing the computer literacy action		EUR 5 000.00
	TECHNICAL AND VOCATIONAL TRAINING ACTION	Cost of implementing the technical and vocational training action**		EUR 10 000.00

These maximum amounts will be multiplied proportionally by the number of employment coaches.

In relation to the technical and vocational training costs, the maximum eligible amount will be EUR 10 000.00 for one employment coach, with a maximum of EUR 20 000.00 for two or more groups managed.

In general, one employment coach will manage one group, as a minimum, of 30 people with disabilities or mental

health disorders. Exceptionally, where people are attended to who have disabilities or mental health disorders with particular integration difficulties, the minimum number will be 10.

The total remuneration and employer Social Security contributions, for all items, will be subsidised for the staff assigned to implementing the actions according to the legal and regulatory standards in the applicable collective agreement for private non-profit entities.

In any case, the final remuneration received by the worker cannot be less than the minimum amount stipulated by the applicable collective agreement.

The remuneration of the employment coach is for the provision of services on a full-time basis for each contract type.

Expenditure covered by the aid

Period

Any expenses that are unmistakably attributable to implementation of the measure, that have been carried out during the implementation period of the measure and have actually been paid by the beneficiary before submitting the financial justification.

Documentary evidence:

Expenditure claimed must be supported by paid invoices or accounting documents of equivalent evidential value. The original documents are marked with a stamp, showing the subsidy for which evidence is provided, the ESF co-financing and, where appropriate, the amount or percentage charged. Documents supporting the costs of staff on the payroll of the beneficiary entity charged through hours of commitment and cost/hour (payslips and Social Security contribution documents) and e-invoices are not stamped.

Eligible expenditure

The direct costs arising from the employment by the beneficiary entity of the staff who carry out the tasks of employment coaching, employment opportunity development and computer literacy, technical and vocational training, who provide the integrated guidance, support and help services for the integration of people with disabilities or mental health disorders will be subsidised, in addition to the costs arising from external technical and vocational training and computer literacy measures and other direct and indirect costs arising from the purpose of the subsidy.

Direct costs

(A) Direct costs of the eligible staff, corresponding to in-house staff costs.

The gross remuneration, agreed with the undertaking or established in a collective agreement, of the staff who carry out employment coaching tasks, the staff who teach the computer literacy module, the staff who carry out the technical and vocational training and the employment opportunity developer, that has taken place within the implementation period and has actually been paid prior to the closure of the justification period. This item includes the following wage payments: the basic salary, length-of-service increments, special know-how increments or other activity-based increments and non-standard payments.

The non-wage payments agreed with the undertaking or established in a collective agreement for the distance and transport bonus items, paid by the undertaking to workers to reduce or pay for their travel to their usual place of work.

The social contributions and taxes borne by the worker and the Social Security borne by the undertaking.

As regards the costs related to social contributions, the amount corresponding to any discounts or reductions that may be associated with the payment of this contribution must be discounted to calculate the eligible amount.

The cost/hour corresponding to the hours actually worked will be charged.

(B) Other eligible direct costs

1. The amount of the insurance policy for participants.
2. The costs of the spaces and technical and computer equipment needed to carry out the action.
3. The costs of the consumables and teaching materials participants need to use.
4. The costs of orders to attend for potential participants sent via certified mail to people receiving the guaranteed minimum income, where applicable.
5. Participants' travel to the beneficiary entity, to the place where the eligible measures are carried out and/or to the undertaking where the traineeship is taking place; travel and allowances of the employment opportunity developer in performing their task, or the computer literacy teacher where they cover more than one place of activity, as well as the travel of staff working as employment coaches in performing their tasks.
6. The costs arising from communication accessibility as part of the costs of the technical and vocational training and computer literacy training.
7. The costs of the material used and the rental of machinery to correctly carry out the training measures corresponding to the technical and vocational training and computer literacy.

Indirect costs

1. Support staff: wage costs and costs attributable to Social Security borne by the coordination and administration staff.
2. General indirect costs: water, electricity, gas, telephones, office materials and cleaning and maintenance, among other similar costs that may have been incurred and actually been paid in the period between the start date of the actions and the deadline for submitting the supporting account.

The amount of the other direct and indirect costs will be 25 % of the direct staff costs.

The subcontracting costs arising from employing computer literacy and technical and vocational training staff, the material used to deliver the training and the costs arising from communication accessibility.

Ineligible expenditure.

- (a) The labour and Social Security costs of a worker while that worker is off work, whether through common illness or accident, occupational illness or accident, or maternity or paternity. In any event, the costs of the person substituting them are eligible, but not those of the person off work.
- (b) Payments in kind, allowances for travel, board and lodging, as well as non-wage payments other than those mentioned above.
- (c) The purchase or development of computer applications, where its accounting treatment is the same as for an investment.
- (d) The compensation and wages paid for the benefit of participants in ESF operations.
- (e) Any other general cost that is not specified as eligible expenditure.

(f) Any other kind of expenditure that is not considered to be chargeable due to its nature or relationship with the programme being subsidised.

Typical arrangements for avoiding and repaying any overcompensation.

The measures contain provisions to prevent overcompensation. Approximately 80 % of the subsidy is disbursed in advance, while the remaining 20 % is disbursed after verification of the eligible costs. It is possible to recover the aid when there is overcompensation by means of a revocation decision and corresponding reimbursement, or to compensate amounts owed from other calls for applications for other services or programmes granted.

Review. It is possible to review subsidies that have already been granted and amend the granting decision where there are changes in the conditions or where other aid is obtained simultaneously. Any change to the conditions taken into account for the granting of the subsidies and, in any case, simultaneously obtaining other subsidies outside of the cases permitted by the governing regulations, may result in the amendment of the granting decision, under the terms established in the regulations governing the subsidy.

Revocation. If the granting body, as a result of its verification activity, or the Public Accounts Department, in the framework of its audit procedure, detects any cause for revocation of the aid granted, it must press for initiation of the relevant revocation proceedings and the beneficiary entity must reimburse the funds received unduly; if any grounds for infringement is detected, it must press for the initiation of disciplinary proceedings.

Similarly, if the Public Accounts Department encounters any conduct during its checks that is aimed at hindering, delaying, or impeding its action by the party subject to audit, it must propose the initiation of revocation and disciplinary proceedings to the competent body.

Reasons for revocation. The reasons for total or partial revocation are as follows:

(a) Partial or total failure to fulfil the objective, the activity or the project, or the failure to adopt the behaviour on which the granting of the subsidy is based.

(b) Failure to comply with the requirement of justification or insufficient justification, according to the terms established in this Order.

(c) Obtaining the subsidy by falsifying the conditions required or hiding conditions that would have hindered its granting.

(d) Failure to comply with the requirements imposed by the administration on beneficiary persons or agencies, or the commitments assumed by the beneficiary for the granting of the subsidy, provided this concerns the manner in which the objectives must be met, the activity carried out, the project implemented or the behaviour adopted, on which the granting of the subsidy is based or to which the subsidy refers.

(e) Failure to comply with the conditions imposed by the administration on beneficiary persons or agencies, or the commitments entered into by the beneficiary for the granting of the subsidy, including the obstruction of audit measures or resistance to allowing them, in such a manner as to hinder verification of the destination of the funds received, achievement of the objective, the reality and regularity of the subsidised activities, or the presence of simultaneous subsidies, aid, revenue or resources for the same purpose, arising from any administration or public or private body, whether national, from the European Union or from international agencies.

(f) Resistance, excuses, obstruction or refusal to undergo the financial verification and audit activities provided for in Articles 14 and 15 of General Law 38/2003 of 17 November 2003 on subsidies, as well as failure to comply with accounting, registration and document retention obligations, where this results in the inability to verify the destination of the funds received, achievement of the objective, the reality and regularity of the subsidised activities, or the presence of simultaneous subsidies, aid, revenue or resources for the same purpose, arising from any administration or public or private body, whether national, from the European Union or from international agencies.

(g) Due to the excess obtained beyond the cost of the activity carried out where the sum of the subsidies, alone or together with subsidies from other public or private agencies, whether national or international, exceeds the cost of the activity that the beneficiary person or agency must carry out.

(h) The adoption, under Articles 107 to 109 of the Treaty on the Functioning of the European Union, of a decision giving rise to a need for reimbursement.

(i) Failure to comply with any other requirement established in the applicable regulations, such as for example not achieving the minimum percentage of labour integration and/or not attending to a minimum number of participants.

Partially failing to meet the requirements or the obligations of the beneficiary entities, the incorrect implementation of the measures brought to light during the administrative or on-the-spot check of the subsidised measures, as well as the justification of an amount lower than that initially granted, will involve the initiation of partial revocation proceedings for the subsidies granted and/or the partial reimbursement of the amounts paid (advances), by the beneficiary entity, with the relevant late payment interest.

The adjustment criteria and formulas used to calculate the amounts to be received by the beneficiary entity or, where applicable, to be repaid due to failure to meet the conditions, are the following:

- (1) If the beneficiary entity does not have the subsidised employment coaches to perform their role for a certain period of time, this will entail the partial revocation of the subsidy granted for the following amount: the subsidised part of the employment coach's remuneration for the period between the day following the date on which they finish working and the date on which the new employment coach starts or the date the subsidised service ends, and the proportional part of the other eligible direct and indirect costs.
- (2) If, when the service ends, the entity has not attended to the minimum number of participants for which the subsidy was granted, the subsidy will be reduced as follows: Depending on the number of people attended to when the service ends with regard to the number of people to be attended to, as set out in the granting decision and/or acceptance of the reformulation, a 10 % decrease is accepted without any financial reduction being applied.

If a figure with decimals is obtained after applying the above percentage, it will be necessary to round the figure until a whole number is obtained. To that end, only the first decimal will be taken into account (e.g.: 32.4 = 32; 45.8 = 46).

The percentage of reduction for the subsidy will be established according to the difference between the number of participants granted for and the average number of participants attended to during the period subsidised.

Formula: $100 - \{(\text{number of people granted for/average of people attended to}) \times 100\}$ Intervals:

Result from applying the formula	Reduction of the subsidy
From 0.00 % to 10 %	0 %
From 10.01 % to 20 %	10 %
From 20.01 % to 30 %	20 %
From 30.01 % to 40 %	30 %
From 40.01 % to 50 %	40 %
From 50.01 % to 60 %	50 %

- (3) In the event that, once six months have elapsed from the end of the service, the entity has not managed to

integrate 20 % of the participants into the 'normal' undertaking, the subsidy granted will be reduced as follows:

Formula: (number of people integrated x 100)/number of people granted Intervals:

% Integration	Percentage reduction of subsidy
15 % or more	10 %
From 0 to 14 %	15 %

If a figure with decimals is obtained after applying the above percentage, it will be necessary to round the figure until a whole number is obtained. To that end, only the first decimal will be taken into account (e.g.: 32.4 = 32; 45.50 = 46).

- (4) If there are no non-workplace traineeships planned, 5 % of the amount granted will be revoked.
- (5) If the employment coach devotes a percentage lower than 70 % of direct hours to participants, the subsidy will be reduced according to the following intervals:

Percentage dedication for direct activities	Subsidy reduction percentage
From 69 % to 50 %	10 %
Lower than 50 %	20 %

- (6) Once the implementation of the subsidised measures has been justified and the justification of the expenditure has been reviewed, the granting body will recalculate the subsidy and may reduce the amount initially granted, to adjust it to the implementation of the activities carried out and the costs incurred.
- (7) The reduction criterion that will be applied in the case of simultaneous infringements will be the reduction of the highest amount, which will include the lower amount.

A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Not applicable. There is no undertaking that has been granted aid equal to or greater than EUR 15 000 000.00.

Amount of aid granted

- (b) **THE TOTAL AMOUNT OF AID GRANTED IN ACCORDANCE WITH THIS DECISION, WITH A BREAKDOWN BY THE ECONOMIC SECTOR OF THE BENEFICIARIES**

A: Total amount of aid granted (in millions EUR) paid by national central authorities

2016	2017

B: Total amount of aid granted (in millions EUR) paid by regional authorities

2016	2017

C: Total amount of aid granted (in millions EUR) paid by local authorities

2016	2017

D: Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)

2016	2017

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)

2016	2017

(c) AN INDICATION OF WHETHER, FOR A PARTICULAR TYPE OF SERVICE, THE APPLICATION OF THIS DECISION HAS GIVEN RISE TO DIFFICULTIES OR COMPLAINTS BY THIRD PARTIES

There is no record to date of having received any claim by third parties due to possible competition, as the people served are people with disabilities, who have particular difficulties with integration. This is not attractive to private companies working in employment intermediation, which is one of the services offered.

Barcelona, 13 March 2018.

The Director General

ANNEX – 08

CANARY ISLANDS

Compensation for the provision of the scheduled passenger transport service ‘Los Cristianos-La Estaca-Los Cristianos’.

ANNEX

Services of General Economic Interest: Guidance for report to be submitted following the 2012 SGEI Decision and the 2012 SGEI Framework

The reporting obligations are set out in Article 9 of the 2012 SGEI Decision:

Each Member State shall submit a report on the implementation of this Decision to the Commission every 2 years. The reports shall provide a detailed overview of the application of this Decision for the different categories of services referred to in Article 2(1), including:

(a) a description of the application of this Decision to the services falling within its scope, including in-house activities;

(b) the total amount of aid granted in accordance with this Decision, with a breakdown by the economic sector of the beneficiaries;

(c) an indication of whether, for a particular type of service, the application of this Decision has given rise to difficulties or complaints by third parties; and

(d) any other information concerning the application of this Decision required by the Commission and to be specified in due time before the report is to be submitted.

Paragraph 62 of the 2012 SGEI Framework sets out identical reporting obligations for aid granted under the 2012 SGEI Framework.

Please structure your report as follows:

1. EXPENDITURE OVERVIEW

Please complete the following table:

Total SGEI government expenditure by legal basis (millions EUR)		
	2016	2017
<i>Compensation for Services of General Economic Interest (1+2)</i>	EUR 4 500 000.00	EUR 4 500 000.00
(1) Compensation granted on the basis of the SGEI Decision	EUR 4 500 000.00	EUR 4 500 000.00
(2) Compensation granted on the basis of the SGEI Framework		

Non-compulsory: If your Member State has not granted State aid for the provision of SGEI in certain sectors on the basis of the SGEI Decision or the SGEI Framework, information regarding other instruments to ensure the provision of those services would be very useful. If available, please provide a brief description of these instruments (e.g. direct aid to users, compensation complying with all four Altmark criteria, SGEI *de minimis* aid ...) and the sectors in which they are used.

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION

Please structure this part of your report by the following sections:

- (1) Hospitals (Art. 2(1)(b))
- (2) Social services (Art. 2(1)(c))
 - (a) Health and long term care
 - (b) Childcare
 - (c) Access to and reintegration into the labour market
 - (d) Social housing
 - (e) Care and social inclusion of vulnerable groups
- (3) Air or maritime links to islands with average annual traffic not exceeding the limit set in Art. 2(1)(d)
- (4) Airports and ports with average annual traffic below the limit set in Art. 2(1)(e)

- (5) SGEI compensation not exceeding an annual amount of EUR 15 million (Art. 2(1)(a))
- i. Postal services
 - ii. Energy
 - iii. Waste collection
 - iv. Water supply
 - v. Culture
 - vi. Financial services
 - vii. Other sectors (please specify)

For each of the items outlined above please provide information in the form of the following table:

Clear and comprehensive description of how the respective services are organised in your Member State⁵
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
Maritime transport:
Departmental Order No 455 of 21 October 2013 of the Minister for Public Works, Transport and Territorial Policy awards the regular inter-island maritime cabotage line from Annex II of Decree 9/2009 of 27 January 2009 developing the special arrangements for providing regular shipping services, called Santa Cruz de Tenerife/Los Cristianos-La Estaca-Los Cristianos/Santa Cruz de Tenerife (Official Gazette of the Canary Islands [<i>Boletín Oficial de Canarias</i> – BOC] No 110 of 10.06.2009), declaring the public service obligation and submitting the regular inter-island maritime cabotage line called ‘Line 1 Los Cristianos-La Estaca-Los Cristianos’ to the prior authorisation procedure. This order was formalised through its publication in BOC No 236 of 9 December 2013. http://www.gobiernodecanarias.org/boc/2013/236/016.html
Explanation of the (typical) forms of entrustment . If standardised templates for entrustments are used for a certain sector, please attach them.
A special administrative contract was put out to tender and published in the OJEU on 7 August 2013, the BOC on 3 August 2013 and the BOE on 19 August 2013, and the contractor profile was published on 7 August. This procedure was decided by means of the aforementioned Departmental Order No 455 of 21 October 2013 of the Regional Minister for Public Works, Transport and Territorial Policy.
Applicable legislation: Law 12/2007 of 24 April 2007 on the management of maritime transport and Decree 9/2009 of 27 January 2009 developing the special arrangements for the provision of regular shipping services.
Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?
The contract provides for a duration of four years, with provision for extension for two more years by mutual agreement.
By means of Order No 151 of 17 November 2017 of the Minister for Public Works and Transport, the extension of the contract was approved for one year, with the amount of the extension totalling FOUR MILLION FIVE HUNDRED THOUSAND EUROS (€4 500 000.00). The Addendum to the special administrative contract for provision of the ‘regular inter-island maritime cabotage line from Annex II of Decree 9/2009 of 27 January 2009 developing the special arrangements for providing regular shipping services, called Santa Cruz de Tenerife/Los Cristianos-La Estaca-Los Cristianos/Santa Cruz de Tenerife’ was signed on 18 November 2017.
Explanation whether (typically) exclusive or special rights are assigned to the undertakings.
This contract was awarded to the entity CAFLAJA S.L.
Which aid instruments have been used (direct subsidies, guarantees, etc.)?
Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.
Payment is made against an invoice issued monthly in accordance with current legislation.
Typical arrangements for avoiding and repaying any overcompensation.
The provisions set out in the public service obligation contract and the revised text of the Law on Public Sector contracts, approved by Royal Legislative Decree 3/2011 of 14 November 2011.
A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links

to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Different actions have been carried out:

(a) All the information related to the public service contract has been published on the Canary Islands Regional Ministry of Public Works and Transport website and all the information from the administrative file can be downloaded via the following link:

<http://www.gobiernodecanarias.org/copt/FEDER/Hierro.html>

(b) In 2017, 312 return journeys were carried out, plus the additional services on the abovementioned line, in accordance with the following table:

Productivity indicator	Unit	Annual forecast	Year 2017
No of Public Transport Public Transport Services – Service Obligation activities	return services	200	312 (plus additional services)

(c) The shipping company has updated the signs placed both at ticket sales points at the ports of Los Cristianos and La Estaca, and in the shop for the boat that provides the ‘Volcán de Tirajana’ service.

(d) The line is advertised on the shipping company website, available via this link:

<https://www.navieraarmas.com/inicio>

(e) An informational video about the line that is the subject of the contract has been published, available via the following link:

<https://www.youtube.com/watch?v=cQAS7PECF5M>

(f) The Directorate General for Transport is working with the Economic Planning Service, the Regional Ministry of Finance’s Intermediate Body Audit Service and the Public Accounts Department, participating as observer, in self-assessment study of the risk of fraud.

Amount of aid granted

Total amount of aid granted (in millions EUR)⁶. This includes all aid granted in your territory, including aid granted by regional and local authorities. (A+B+C)

2016	2017
EUR 4 500 000.00	EUR 3 987 500.00 + EUR 512 500.00

A: Total amount of aid granted (in millions EUR) paid by national central authorities⁷

2016	2017

B: Total amount of aid granted (in millions EUR) paid by regional authorities⁸

2016	2017

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2016	2017

Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)

2016	2017

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)¹⁰

2016	2017

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3. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI FRAMEWORK

Please structure this part of your report by the following sections:

(1) SGEI compensation exceeding EUR 15 million, falling outside the SGEI Decision (please specify the Commission decision approving each measure if applicable):

- i. Postal services
- ii. Energy
- iii. Waste collection
- iv. Water supply
- v. Air or maritime links to islands with average annual traffic above the limits set in Article 2(1)(d)
- vi. Airports and ports with average annual traffic above the limit set in Article 2(1)(e)
- vii. Culture
- viii. Financial services
- ix. Other sectors (please specify)

For each of the items outlined above please provide information in the form of the following table:

Clear and comprehensive description of how the respective services are organised in your Member State ¹¹	
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.	
Explanation of the (typical) forms of entrustment . If standardised templates for entrustments are used for a certain sector, please attach them.	
Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?	
Explanation whether (typically) exclusive or special rights are assigned to the undertakings.	
Which aid instruments have been used (direct subsidies, guarantees, etc.)?	
Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.	
Typical arrangements for avoiding and repaying any overcompensation.	
A short explanation of how the transparency requirements (see Paragraph 60 of the 2012 SGEI Framework) are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).	
Amount of aid granted	
Total amount of aid granted (in millions EUR) ¹² . This includes all aid granted in your territory, including aid granted by regional and local authorities. (A+B+C)	
2016	2017
B: Total amount of aid granted (in millions EUR) paid by regional authorities ¹⁴	
2016	2017
C: Total amount of aid granted (in millions EUR) paid by local authorities ¹⁵	
2016	2017

Share of expenditure per aid instrument (direct subsidy, guarantees, etc.) (if available)	
2016	2017
Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings) ¹⁰	
2016	2017

4. COMPLAINTS BY THIRD PARTIES

Please provide an overview of complaints by third parties, in particular litigation before national courts, regarding measures in scope of the 2012 SGEI Decision or 2012 SGEI Framework. Please be as specific as possible in your reply and include the sector for which you have received the complaints, the contents of the complaints and the possible follow-up by your authorities or the likely outcome of the court proceedings.

Response: no legal issues have been raised with regard to the special public service contract.

5. MISCELLANEOUS QUESTIONS

a. We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Decision and ask you to in particular consider the following issues:

- drawing up an entrustment act that complies with Article 4 of the SGEI Decision;
- specifying the amount of compensation in line with Article 5 of the SGEI Decision;
- determining the reasonable profit level in line with Article 5(5)-(8) of the SGEI Decision;
- regularly checking overcompensation as required by Article 6 of the SGEI Decision;

Please be as specific as possible in your reply, include relevant examples and, if applicable, the sector for which the difficulties are (most) relevant.

b. We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Framework and ask you to in particular consider the following issues:

- carrying out a public consultation in line with paragraph 14 of the SGEI Framework;
- complying with public procurement rules in line with para 19 of the SGEI Framework;
- determining the net avoided cost as required by paras 25-27 of the SGEI Framework;
- determining the reasonable profit level in line with paras 33-38 of the SGEI Framework;

ANNEX – 09

ANDALUSIA

Audio-visual sector.

Extension of DTT to areas in which there is a market failure.

Report of Member States under Article 9 of the SGEI Decision and Point 62 of the SGEI Framework**1. EXPENDITURE OVERVIEW**

Total SGEI government expenditure by legal basis (millions EUR)		
	2016	2017
Compensation for Services of General Economic Interest (1+2)	EUR 546 021.12	EUR 270 073.03
(1) Compensation granted on the basis of the SGEI Decision	EUR 546 021.12	EUR 270 073.03
(2) Compensation granted on the basis of the SGEI Framework		

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION

Other SGEI compensation not exceeding EUR 15 million (Article 2(1)(a))

Audio-visual sector: Extension of digital terrestrial television (DTT) coverage in areas where there is a failure in the market and where there is no legal obligation on operators to provide coverage.

Clear and comprehensive description of how the respective services are organised in your Member State ⁵
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
Digital television broadcast using terrestrial technology in areas where a deficiency in the market is observed because the DTT licensees (broadcasters) are not prepared to bear the additional costs of extending coverage in excess of their legal obligations (96 % and 98 %)
Explanation of the (typical) forms of entrustment . If standardised templates for entrustments are used for a certain sector, please attach them.
The entrustment act is constituted by the contract signed between the regional Ministry of Employment, Business and Trade and the undertaking RETEVISIÓN I SA.
Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?
The duration of the entrustment is seven years, six months and four days, by virtue of the extension signed on 4 December 2015, subject to authorisation from the Governing Council. The end date is 09.06.2017.

Explanation whether (typically) exclusive or special rights are assigned to the undertakings.
No
Which aid instruments have been used (direct subsidies, guarantees, etc.)?
Public contract: The compensation is the payment for the provision of a service awarded in accordance with the legislation on public contracts.
Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.
Pursuant to the provisions of the Commission Decision of 20 December 2011, with regard to the objective and transparent identification of the parameters for calculating the compensation for implementing the public service mission entrusted, and taking into account the nature of the services that are the subject of the procurement, the following disaggregation of associated costs and reasonable profit has been considered:
Costs of co-location and interconnection of equipment necessary for digital television broadcasting:
1. Management, operation and maintenance costs.
2. Consumption of equipment.

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3. Reasonable profit.

1. The costs of co-location and interconnection arise solely from the costs associated with the housing of telecommunications equipment in the RETEVISIÓN I S.A.U. centres and their interconnection with the radiating system and the daisy chain.

These costs are regulated by the Telecommunications Market Commission (currently the National Commission on Markets and Competition) in the Reference Offer for access to the Abertis (ORAC) centres (*Session Resolution number 27/11 of the Executive Board of the Telecommunications Market Commission, held on 8 September 2011: http://www.cmt.es/c/document_library/get_file?uuid=7e2cfa85-0ba0-4548-bd44-02ea3d655dfe&groupId=10138*).

2. The management, operational and maintenance costs arise solely from those costs associated with the management of incidents; corrective, preventive and proactive management and maintenance; and the monitoring and management of equipment employed to provide the services subject to this contract.

3. The consumption of equipment, which arises from electricity use that is strictly necessary for the functioning of the equipment used for satellite reception and for the broadcasting of the DTT signal. Consumption will be determined on the basis of the kWh consumed.

4. Reasonable profit, to be calculated in accordance with the provisions of the Commission Decision of 20 December 2011 on the application of Article 106(2) of the Treaty on the Functioning of the European Union to State aid in the form of public service compensation granted to certain undertakings entrusted with the operation of services of general economic interest.

Typical arrangements for avoiding and repaying any overcompensation.

Payment against presentation of the corresponding invoice.

A short explanation of how the **transparency requirements** (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

⁵ If in a certain sector only a small number of individual SGEIs exist in your Member State, we appreciate a detailed description of those services. If a large number of services are entrusted in a specific sector in your Member State (for example because the competence lies with regional or local authorities), individual details of the entrustments would be disproportionate, but a clear and concise general description of the way the sector is organised including the common features of the individual entrustments remains crucial.

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Amount of aid granted	
Total amount of aid granted (in millions EUR)⁶. This includes all aid granted in your territory, including aid granted by regional and local authorities. (A+B+C)	
2016	2017
EUR 546 021.12	EUR 270 073.03
A: Total amount of aid granted (in millions EUR) paid by national central authorities⁷	
2016	2017
B: Total amount of aid granted (in millions EUR) paid by regional authorities⁸	
2016	2017
C: Total amount of aid granted (in millions EUR) paid by local authorities⁹	
2016	2017
Share of expenditure per aid instrument (direct subsidy, guarantees etc.) (if available)	
2016	2017

⁶ As stipulated in Article 9(b) of the 2012 SGEI Decision.

⁷ If the aid amount cannot be split between central, regional and local authorities only the total amount of aid granted for all authorities should be reported.

⁸ See the footnote on page 7.

⁹ See the footnote on page 7.

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Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)¹⁰

2016	2017
The service defined as a SGEI which is the subject of the report has an estimated target population of around 215 000 inhabitants living in remote areas with low population density, distributed between 79 municipalities .	

3. COMPLAINTS BY THIRD PARTIES

There is no record of complaints on the matter.

4. MISCELLANEOUS QUESTIONS Nothing relevant to contribute.

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ANNEX – 10

ARAGON

Audio-visual sector.

Provision of digital television service in areas not covered by operators

Report from Aragon in compliance with Article 9 of the SGEI Decision and Point 62 of the SGEI Framework

1. EXPENDITURE OVERVIEW

General SGEI government expenditure in Aragon by functions (millions EUR)		
COMPENSATION FOR SERVICES OF GENERAL ECONOMIC INTEREST (1+2)	2016	2017
(1) Compensation granted on the basis of the SGEI Decision	0.348	0.116
(2) Compensation granted on the basis of the SGEI Framework		

Non-compulsory: if your Member State has not granted State aid for the provision of SGEI in certain sectors on the basis of the SGEI Decision or the SGEI Framework, information regarding other instruments to ensure the provision of those services would be very useful. If available, please provide a brief description of these instruments (e.g. direct aid to users, compensation complying with all four Altmark criteria, SGEI *de minimis* aid ...) and the sectors in which they are used.

DE MINIMIS SGEI

Order EIE/609/2016 of 10 June 2016 approving the ARINSER programme and establishing the regulatory bases for the granting of subsidies for the social and labour integration of people suffering or at risk of exclusion, through integration undertakings (Official Gazette of Aragon (Boletín Oficial de Aragón – BOA) 28/06/2016)

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION

- (1) Hospitals (Art. 2(1)(b))
- (2) Social services (Art. 2(1)(c))
 - (a) Health and long term care
 - (b) Childcare
 - (c) Access to and reintegration into the labour market
 - (d) Social housing
 - (e) Care and social inclusion of vulnerable groups
- (3) Air or maritime links to islands (Art. 2(1)(d))
- (4) Airports and ports (Art. 2(1)(e))
- (5) Other SGEI compensation not exceeding EUR 15 million (Art. 2(1)(a))
 - (i) Postal services
 - (ii) Energy
 - (iii) Waste collection
 - (iv) Water supply
 - (v) Culture
 - (vi) Financial services
 - (vii) Other sectors (please specify)

Audiovisual sector (digital television service in areas not covered by operators)

For each of the items outlined above please provide information in the form of the following table:

Clear and comprehensive description of how the respective services are organised in your Member State ¹
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
Provision of digital television service in areas not covered by TV operators
Explanation of the (typical) forms of entrustment . If standardised templates for entrustments are used for a certain sector, please attach them.

¹ If in a certain sector only a small number of individual SGEIs exist in your Member State, we appreciate a detailed description of those services. If a large number of services are entrusted in a specific sector in your Member State (for example because the competence lies with regional or local authorities), individual details of the entrustments would be disproportionate, but a clear and concise general description of the way the sector is organised including the common features of the individual entrustments remains crucial. Since cases falling under the SGEI Framework will be limited in number, the Commission expects a detailed description of each concrete measure.

ORDER IJU/517/2016 of 17 May 2016 entrusting the Aragonese Telematic Services public entity with implementing the relevant actions in 2016 for the management of the telecommunications infrastructure and services deployed by Department of Innovation, Research and University (published in the Official Gazette of Aragon on 07/06/2016).

ORDER IJU/300/2017 of 21 February 2017 entrusting the public entity *Aragonesa de Servicios Telemáticos* [Aragonese Telematic Services] with the maintenance of the digital television service (published in the Official Gazette of Aragon on 22/03/2017).

Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?

1 YEAR

Explanation whether (typically) **exclusive or special rights** are assigned to the undertakings.

NO

Which aid instruments have been used (direct subsidies, guarantees, etc.)?

Implementation order.

Typical **compensation mechanism** as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.

Allocation of the amount budgeted for expenditure arising from costs that are directly linked to service provision.

Method: cost allocation.

Typical arrangements for avoiding and repaying any overcompensation.

The amounts are paid following the submission of the relevant expenditure certifications.

A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI **are being complied with**. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level).

Publication in the Official Gazette of Aragon (07 June 2016 and 22 March 2017)

Amount of aid granted

Total amount of aid granted (in millions EUR)². This includes all aid granted in your territory, including aid granted by regional and local authorities (A+B+C).

² * As stipulated in Article 9(b) of the 2012 SGEI Decision.

2016	2017

A: Total amount of aid granted (in millions EUR) paid by national central authorities⁷

⁷* If the aid amount cannot be split between central, regional and local authorities only the total amount of aid granted for all authorities should be reported.

2016	2017
0.348	0.116

B: Total amount of aid granted (in millions EUR) paid by regional authorities

2016	2017

C: Total amount of aid granted (in millions EUR) paid by local authorities

2016	2017

Share of expenditure per aid instrument (direct subsidy, guarantees etc.)

2016	2017

Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)

2016	2017

3. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI FRAMEWORK

4. COMPLAINTS BY THIRD PARTIES

Please provide an overview of complaints by third parties, in particular litigation before national courts, regarding measures in scope of the 2012 SGEI Decision or 2012 SGEI Framework. Please be as specific as possible in your reply and include the sector for which you have received the complaints, the contents of the complaints and the possible follow-up by your authorities or the likely outcome of the court proceedings.

5. MISCELLANEOUS QUESTIONS

(a) We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Decision and ask you to in particular consider the following issues:

- drawing up an entrustment act that complies with Article 4 of the SGEI Decision;
- specifying the amount of compensation in line with Article 5 of the SGEI Decision;
- determining the reasonable profit level in line with Article 5(5)-(8) of the SGEI Decision;
- regularly checking overcompensation as required by Article 6 of the SGEI Decision;

Please be as specific as possible in your reply, include relevant examples and, if applicable, the sector for which the difficulties are (most) relevant.

(b) Problems in applying the SGEI Framework... (Not applicable in Aragon)

(c) If you have any other comments on the application of the SGEI Decision and the SGEI Framework on issues other than the ones covered in the previous questions please feel free to provide them.

It would be necessary to know about practical cases that could be used as an example to encourage managers to use the SGEI instruments.

ANNEX – 11

MURCIA

SME Innovation Sector

Compensation to innovation centres and the European Business Innovation Centre



UNIÓN EUROPEA

REPORT OF THE DEVELOPMENT INSTITUTE OF MURCIA ON THE APPLICATION OF THE 2012 SGEI DECISION AND THE 2012 SGEI FRAMEWORK FOR THE PERIOD 2014/2015.

1. EXPENDITURE OVERVIEW

General SGEI government expenditure by legal basis (millions EUR)	2016
<i>Compensation for Services of General Economic Interest (1+2)</i>	3.07
(1) Compensation granted on the basis of the SGEI Decision	3.07
(2) Compensation granted on the basis of the SGEI Framework	0.00

2. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI DECISION

(5) SGEI compensation not exceeding an annual amount of EUR 15 million (Art. 2(1)(a))

vii. Other sectors: services to support entrepreneurship, innovation and R&D.

Clear and comprehensive description of how the respective services are organised in your Member State.
Explanation of what kind of services in the respective sector have been defined as SGEI in your Member State. Please list the contents of the services entrusted as SGEI as clearly as possible.
<p>BUSINESS CENTRES</p> <p>BUSINESS ASSOCIATION OF THE EUROPEAN BUSINESS INNOVATION CENTRE OF CARTAGENA - CEEIC -</p> <p>2016</p> <ul style="list-style-type: none"> • SGEI 1. Developing entrepreneurship at early ages and disseminating an innovative business culture. • SGEI 2. Identifying and supporting new innovative investment projects. • SGEI 3. Creating innovative businesses and consolidating businesses under the stimulus for innovation. • SGEI 4. Providing information and advice to innovative entrepreneurs. • SGEI 5. Supporting alternative financing for innovative entrepreneurs and SMEs. • SGEI 6. Conducting events, workshops and conferences. <p>FOUNDATION OF THE EUROPEAN BUSINESS INNOVATION CENTRE OF MURCIA - CEEIM -</p> <p>2016</p> <ul style="list-style-type: none"> • SGEI 1. Developing entrepreneurship at early ages and disseminating business skills and culture. • SGEI 2. Identifying and supporting new technology-based or highly innovative start-ups. • SGEI 3. Carrying out activities to create and consolidate innovative technology-based businesses through the Murcia Business Angels Network (BAN) platform.

<ul style="list-style-type: none"> • SGEI 4. Providing information and advice to entrepreneurs. • SGEI 5. Consolidating existing businesses. • SGEI 6. Conducting events, workshops and conferences. 	
INNOVATION CENTRES (IC) 2016	
<ul style="list-style-type: none"> • SGEI 1. Technology observatory and acquisition of technological knowledge. • SGEI 2. Internal RDI work. • SGEI 3. Advice for RDI project implementation. • SGEI 4. Technological monitoring and dissemination. • SGEI 5. Preparation of events, symposia and conferences. • SGEI 6. Training of technologists. • SGEI 7. Technology transfer. • SGEI 8. Facilitating the protection of innovations through patents and utility models. 	
Explanation of the (typical) forms of entrustment. If standardised templates for entrustments are used for a certain sector, please attach them.	
Through a process of direct granting of subsidies and the formalising of agreements.	
Average duration of the entrustment (in years) and the proportion of entrustments that are longer than 10 years (in %) per sector. Specify in which sectors SGEI were entrusted with a duration exceeding 10 years and explain how this duration is justified?	
The entrustments are annual.	
Explanation whether (typically) exclusive or special rights are assigned to the undertakings.	
No exclusive or special rights are assigned.	
Which aid instruments have been used (direct subsidies, guarantees, etc.)?	
Direct subsidies.	
Typical compensation mechanism as regards the respective services and whether a methodology based on cost allocation or the net avoided cost methodology is used.	
The method used is cost allocation, i.e. costs incurred minus revenues generated.	
Typical arrangements for avoiding and repaying any overcompensation.	
- Verification of the sums in the supporting documents and cost accounting. - Reimbursement procedure.	
A short explanation of how the transparency requirements (see Article 7 of the 2012 SGEI Decision) for the aid above 15 million euro to undertakings that also have activities outside the scope of the SGEI are being complied with. In your answer please also include some relevant examples of information published for this purpose (e.g. some links to websites or other references), indicate whether you have a central website on which you publish this information for all aid measures concerned in your Member State (and if so provide the link to this website), or alternatively explain if and how the publication takes place at the level granting the aid (e.g. central, regional or local level) .	
Article 7 of the 2012 SGEI Decision is not applicable due to the sum involved, so this Institute publishes the direct granting of the subsidy for the provision of the SGEIs in the Official Gazette of Murcia [Boletín Oficial de la Región de Murcia] and in the National Subsidies Database.	
Amount of aid granted	
Total amount of aid granted (in millions EUR). This includes all aid granted in your territory, including aid granted by regional and local authorities. (A+B+C)	
2016	
CEEIC: 0.32 CEEIM: 0.45 Footwear and Plastics IC: 0.22 Furniture and Wood IC: 0.31 Marble and Stone IC: 0.29 Metal IC: 0.38 Tinned Food IC: 0.38 Energy and Environment IC: 0.23 Construction IC: 0.18	



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Maritime and Sea IC: 0.18 ICT IC: 0.13	
A: Total amount of aid granted (in millions EUR) paid by national central authorities	
2016	
CEEIC: EUR 0 CEEIM: EUR 0 Footwear and Plastics IC: EUR 0 Furniture and Wood IC: EUR 0 Marble and Stone IC: EUR 0 Metal IC: EUR 0 Tinned Food IC: EUR 0 Energy and Environment IC: EUR 0 Construction IC: EUR 0 Maritime and Sea IC: EUR 0 ICT IC: EUR 0	
B: Total amount of aid granted (in millions EUR) paid by regional authorities	
2016	
CEEIC: 0.32 CEEIM: 0.45 Footwear and Plastics IC: 0.22 Furniture and Wood IC: 0.31 Marble and Stone IC: 0.29 Metal IC: 0.38 Tinned Food IC: 0.38 Energy and Environment IC: 0.23 Construction IC: 0.18 Maritime and Sea IC: 0.18 ICT IC: 0.13	
C: Total amount of aid granted (in millions EUR) paid by local authorities	
2016	
CEEIC: EUR 0 CEEIM: EUR 0 Footwear and Plastics IC: EUR 0 Furniture and Wood IC: EUR 0 Marble and Stone IC: EUR 0 Metal IC: EUR 0 Tinned Food IC: EUR 0 Energy and Environment IC: EUR 0 Construction IC: EUR 0 Maritime and Sea IC: EUR 0 ICT IC: EUR 0	
Share of expenditure per aid instrument (direct subsidy, guarantees etc.) (if available)	
Additional quantitative information (e.g. number of beneficiaries per sector, average aid amount, size of the undertakings)	

EUROPEAN BUSINESS INNOVATION CENTRE OF CARTAGENA

CEEIC	2016	
Developing entrepreneurship at early ages and disseminating an innovative business culture.	EUR 30 000	
Identifying and supporting new innovative investment projects.	EUR 60 000	
Creating innovative businesses and consolidating businesses under the stimulus for innovation.	EUR 92 000	
Providing information and advice to innovative entrepreneurs.	EUR 60 000	
Supporting alternative financing for innovative entrepreneurs and SMEs.	EUR 50 000	
Conducting events, workshops and conferences.	EUR 28 000	
TOTAL	EUR 320 000	
Number of beneficiaries	1 760	
Average amount (EUR/beneficiary)	EUR 181.82	

EUROPEAN BUSINESS INNOVATION CENTRE OF MURCIA

CEEIM	2016	
Developing entrepreneurship at early ages and disseminating business skills and culture.	EUR 45 000	
Identifying and supporting new technology-based or highly innovative start-ups.	EUR 65 000	
Carrying out activities to create and consolidate innovative technology-based businesses through the Murcia Business Angels Network (BAN) platform.	EUR 80 000	
Providing information and advice to entrepreneurs.	EUR 95 000	
Consolidating existing businesses.	EUR 90 000	
Conducting events, workshops and conferences.	EUR 75 000	
TOTAL	EUR 450 000	
Number of beneficiaries	1 516	
Average amount (EUR/beneficiary)	EUR 296.83	

FOOTWEAR AND PLASTICS INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	10 000.00
SGEI 2. Internal RDI work.	69 000.00
SGEI 3. Advice for RDI project implementation.	107 961.00
SGEI 4. Technological monitoring and dissemination.	21 500.00
SGEI 5. Preparation of events, symposia and conferences.	0.00
SGEI 6. Training of technologists.	12 350.00
SGEI 7. Technology transfer.	2 000.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	1 500.00
TOTAL AMOUNT	224 311.00
Number of beneficiaries	195
Average amount of compensation (EUR/beneficiary)	1 150.31

MARBLE, STONE AND MATERIAL INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	25 343.00
SGEI 2. Internal RDI work.	93 333.48
SGEI 3. Advice for RDI project implementation.	35 922.86
SGEI 4. Technological monitoring and dissemination.	25 366.90
SGEI 5. Preparation of events, symposia and conferences.	20 331.99
SGEI 6. Training of technologists.	23 340.67
SGEI 7. Technology transfer.	43 669.19
SGEI 8. Facilitating the protection of innovations through patents and utility models.	23 378.91
TOTAL AMOUNT	290 687.00
Number of beneficiaries	180
Average amount of compensation (EUR/beneficiary)	1 614.93

FURNITURE AND WOOD INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	64 000.00
SGEI 2. Internal RDI work.	122 619.00
SGEI 3. Advice for RDI project implementation.	35 500.00
SGEI 4. Technological monitoring and dissemination.	13 500.00
SGEI 5. Preparation of events, symposia and conferences.	32 103.00
SGEI 6. Training of technologists.	15 020.00
SGEI 7. Technology transfer.	15 904.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	10 000.00
TOTAL AMOUNT	308 646.00
Number of beneficiaries	230
Average amount of compensation (EUR/beneficiary)	1 341.94

NATIONAL TINNED FOOD INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	18 189.57
SGEI 2. Internal RDI work.	251 300.29
SGEI 3. Advice for RDI project implementation.	7 424.22
SGEI 4. Technological monitoring and dissemination.	18 675.30
SGEI 5. Preparation of events, symposia and conferences.	5 029.71
SGEI 6. Training of technologists.	78 593.70
SGEI 7. Technology transfer.	780.21
SGEI 8. Facilitating the protection of innovations through patents and utility models.	0.00
TOTAL AMOUNT	379 993.00
Number of beneficiaries	540
Average amount of compensation (EUR/beneficiary)	703.69

METAL INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	6 500.00
SGEI 2. Internal RDI work.	120 000.00
SGEI 3. Advice for RDI project implementation.	115 000.00
SGEI 4. Technological monitoring and dissemination.	21 500.00
SGEI 5. Preparation of events, symposia and conferences.	22 000.00
SGEI 6. Training of technologists.	25 000.00
SGEI 7. Technology transfer.	45 000.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	28 514.00
TOTAL AMOUNT	383 514.00
Number of beneficiaries	2 476
Average amount of compensation (EUR/beneficiary)	154.89

ENERGY AND ENVIRONMENT INNOVATION CENTRE

Services of general economic interest (SGEI)	2016
SGEI 1. Technology observatory and acquisition of technological knowledge.	7 408.00
SGEI 2. Internal RDI work.	90 000.00
SGEI 3. Advice for RDI project implementation.	85 000.00
SGEI 4. Technological monitoring and dissemination.	20 000.00
SGEI 5. Preparation of events, symposia and conferences.	14 000.00
SGEI 6. Training of technologists.	6 646.08
SGEI 7. Technology transfer.	1 767.15
SGEI 8. Facilitating the protection of innovations through patents and utility models.	1 884.96
TOTAL AMOUNT	226 706.19
Number of beneficiaries	290
Average amount of compensation (EUR/beneficiary)	781.75

CONSTRUCTION INNOVATION CENTRE

Services of general economic interest (SGEI)

2016

SGEI 1. Technology observatory and acquisition of technological knowledge.	11 000.00
SGEI 2. Internal RDI work.	56 650.00
SGEI 3. Advice for RDI project implementation.	77 250.00
SGEI 4. Technological monitoring and dissemination.	13 500.00
SGEI 5. Preparation of events, symposia and conferences.	7 434.00
SGEI 6. Training of technologists.	6 600.00
SGEI 7. Technology transfer.	0.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	5 000.00

TOTAL AMOUNT 177 434.00

Number of beneficiaries 643

Average amount of compensation (EUR/beneficiary) 275.95

MARITIME AND SEA INNOVATION CENTRE

Services of general economic interest (SGEI)

2016

SGEI 1. Technology observatory and acquisition of technological knowledge.	4 000.00
SGEI 2. Internal RDI work.	95 322.00
SGEI 3. Advice for RDI project implementation.	56 000.00
SGEI 4. Technological monitoring and dissemination.	7 000.00
SGEI 5. Preparation of events, symposia and conferences.	1 200.00
SGEI 6. Training of technologists.	3 500.00
SGEI 7. Technology transfer.	2 300.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	6 000.00

TOTAL AMOUNT 175 322.00

Number of beneficiaries 421

Average amount of compensation (EUR/beneficiary) 416.44

ICT INNOVATION CENTRE

Services of general economic interest (SGEI)

2016

SGEI 1. Technology observatory and acquisition of technological knowledge.	17 600.00
SGEI 2. Internal RDI work.	36 500.00
SGEI 3. Advice for RDI project implementation.	51 000.00
SGEI 4. Technological monitoring and dissemination.	14 087.00
SGEI 5. Preparation of events, symposia and conferences.	2 500.00
SGEI 6. Training of technologists.	1 400.00



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SGEI 7. Technology transfer.	10 300.00
SGEI 8. Facilitating the protection of innovations through patents and utility models.	
	0.00
TOTAL AMOUNT	133 387.00
Number of beneficiaries	894
Average amount of compensation (EUR/beneficiary)	149.2

3. DESCRIPTION OF THE APPLICATION OF THE 2012 SGEI FRAMEWORK.

Not applicable.

4. COMPLAINTS BY THIRD PARTIES.

On 19/11/2015, the private laboratories of Murcia (Laboratorios Munuera S.L., Antonio Abellán S.L., Laboratorios Ecosur S.L.) and the Spanish Association of Independent Laboratories [*Asociación Española de Laboratorios Independientes*] requested that the Development Institute (INFO) verify the Tinned Food Innovation Centre's compliance with the agreement between the Centre and the three abovementioned Murcian laboratories adopted on 10 December 2007. The proceedings are currently ongoing.

5. MISCELLANEOUS QUESTIONS.

We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Decision and ask you to in particular consider the following issues:

- drawing up an entrustment act that complies with Article 4 of the SGEI Decision; NO

- specifying the amount of compensation in line with Article 5 of the SGEI Decision;

NO

- determining the reasonable profit level in line with Article 5(5)-(8) of the SGEI Decision;

NO

- regularly checking overcompensation as required by Article 6 of the SGEI Decision;

NO

Please be as specific as possible in your reply, include relevant examples and, if applicable, the sector for which the difficulties are (most) relevant.

b. We kindly invite you to indicate whether your authorities have experienced difficulties in applying the 2012 SGEI Framework and ask you to in particular consider the following issues:

- carrying out a public consultation in line with paragraph 14 of the SGEI Framework;

- complying with public procurement rules in line with para 19 of the SGEI Framework;

- determining the net avoided cost as required by paras 25-27 of the SGEI Framework;

- determining the reasonable profit level in line with paras 33-38 of the SGEI Framework.

Please be as specific as possible in your reply, include relevant examples and, if applicable, the sector for which the difficulties are (most) relevant.

c. If you have any other comments on the application of the SGEI Decision and the SGEI Framework on issues other than the ones covered in the previous questions please feel free to provide them within your report.

Murcia, on the date of the electronic signature in the margin

Head of the Business Innovation Department	Head of the Business Growth Department

ANNEX – A

ARAGON

[Non-compulsory report – De minimis](#). Order EIE/609/2016, ARINSER programme, establishing the regulatory bases for the granting of subsidies for the social and labour integration of people suffering or at risk of exclusion, through integration undertakings



Order EIE/609/2016 OF 10 June 2016 approving the ARINSER programme and establishing the regulatory bases for the granting of subsidies for the social and labour integration of people suffering or at risk of exclusion, through integration undertakings.

Social policy must be aimed at promoting constitutional principles such as family protection, social protection, the right to health, culture, education, housing, justice or employment, and trying to prevent social exclusion as far as possible, as this exclusion prevents or hinders the access to and enjoyment of all these rights. In this sense, a priority for the public authorities is to promote the equality of individuals and the groups to which they belong, as set out in Article 9 of the Spanish Constitution.

Employment is one of the instruments necessary to protect the so-called social rights, as it is the tool used to achieve the economic progress of a society, progress that will become more powerful and solid as the society that supports it becomes more cohesive and has less exclusion among its citizens.

However, in addition to the economic value, employment has a social value in particular, since it represents the best protection against exclusion. Lack of work results in serious problems for the individual who is not working, as the lack of income and social relationships alienates them from exercising other rights, leading, ultimately, to situations of marginalisation. Employment is therefore an essential element to provide people with dignity, to prevent situations of exclusion and to rehabilitate and integrate those citizens who do not know or who have abandoned minimum labour and social habits.

Article 35 of our Constitution thus recognises the right of all Spaniards to work.

In the scope of the Autonomous Community of Aragon, Article 20 of the Statute of Autonomy, approved by Organic Law 5/2007 of 20 April 2007, establishes that the Aragonese public authorities – without prejudice to State action and within the scope of their respective powers – are responsible for fostering the appropriate conditions for the freedom and equality of individuals and the groups to which they belong to be real and effective, removing the obstacles that impede or prevent the fullness thereof, facilitating the participation of every citizen of Aragon in political, economic, cultural and social life and promoting a policy aimed at improving their living and working conditions and making these conditions equal.

In the specific area of employment and work, Article 26 states that the public authorities of Aragon shall promote full, high-quality employment under safe conditions; the prevention of occupational risks; equality of opportunities in access to employment and in working conditions; vocational training and promotion; and the reconciliation of family life and work.

With regard to the distribution of powers between the State and the Autonomous Community of Aragon, Article 71(32) and (37) entrusts the Autonomous Community with the exclusive power to plan economic activity and promote regional economic development, in accordance with the principles of territorial balance and sustainability. Moreover, Article 77(2) entrusts our Autonomous Community with implementation powers regarding work and labour relations, including active employment policies.

On the other hand, Article 3(2) of the recast text of the Employment Law, approved by Royal Legislative Decree 3/2015 of 23 October 2015 provides that, in accordance with the Spanish Constitution and regional Statutes of Autonomy, in their territorial areas the Autonomous Communities are responsible for developing employment policies, promoting employment and implementing employment legislation and the programmes and measures that have been transferred to them. Article 10 of this Law establishes that the Spanish Employment Activation Policy [*Estrategia Española de Activación para el Empleo*] is based around six Axes, with Axis 3 named ‘Employment Opportunities’. This axis includes the measures aimed at encouraging employment, job creation or job safeguarding, especially for any groups that have more difficulty in accessing or maintaining employment, with special consideration, inter alia, for people suffering social exclusion.

In the same vein, these measures are set out in Royal Decree 751/2014 of 5 September 2014 approving the Spanish Employment Activation Strategy 2014-2016, which includes the structural objective of promoting and sustaining the recruitment of groups and sectors with difficulties, to provide work and experience and to sustain economic activity, by: promoting the employment of unemployed people, especially those with greater difficulties integrating into the labour market; and providing work or professional experience to unemployed people, especially those with greater difficulties integrating into the labour market. In this sense, obtaining professional qualification



certifications is of particular interest for promoting equal opportunities.

Article 5(4) of Law 5/2011 of 29 March 2011 on Social Economy, recently amended by Law 31/2015 of 9 September 2015 amending and updating the legislation concerning self-employment and adopting measures to encourage and promote self-employment and measures on the social economy, declares special employment centres and integration undertakings, set up and qualified as such according to their regulations, to be entities that provide services of general economic interest. In this context, the aid set out in this Order is subject to the *de minimis* scheme under the terms established in Commission Regulation (EU) No 360/2012 of 25 April 2012 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid granted to undertakings providing services of general economic interest and, therefore, it is excluded from the notification procedure of Article 108(3) of the Treaty on the Functioning of the European Union. Article 2(2) of this Regulation sets out that the total amount of *de minimis* aid granted to any one undertaking providing services of general economic interest shall not exceed EUR 500 000 over any period of three fiscal years. Furthermore, with the aim of providing coverage to one of the traditional sectors of the Aragonese economy, the aid in this Order intended for undertakings engaged in agricultural activities is covered, in terms of the part of the subsidised activity carried out in this sector, by Commission Regulation (EU) No 1408/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid in the agriculture sector.

As regards the power to approve these regulatory bases, Article 11(2) of Law 5/2015 of 25 March 2015 on Subsidies in Aragon provides that the head of each department of the regional administration is the body responsible for approving the regulatory bases for the subsidies that may be granted by the departments and public agencies attached to them.

In addition, Article 20 of the Government of Aragon's Decree 128/2009 of 21 July 2009, regulating the system of integration undertakings and the procedure for their qualification and registration in the Autonomous Community of Aragon, provides that the department of the Government of Aragon responsible for employment shall act to promote integration undertakings by supporting the creation and safeguarding of these undertakings, so that they may fulfil their social function of facilitating the integration of people suffering exclusion into the 'normal' labour market. To this end, the Second Final Provision of this Decree empowers the regional minister responsible for employment to regulate, promote and implement subsidies and aid to promote integration undertakings. The subsidies set out in this Order contribute to the achievement of the mission of the European Social Fund, which, as established by Regulation (EU) No 1304/2013 of the European Parliament and of the Council of 17 December 2013 on the European Social Fund, shall promote high levels of employment and job quality and improve access to the labour market, thereby contributing to the priorities of the Union as regards strengthening economic, social and territorial cohesion. Therefore, the subsidies set out in this Order may be co-financed by the European Social Fund, through Aragon's Operational Programme for the period 2014-2020

, approved by the Commission Decision of 17 December 2015.

Against this social and legislative backdrop, the commitment to employment, as well as the socio-economic experiences that contribute to creating it, is a priority of the Government of Aragon. Employment policies must respond to the current situation and help tackle the gradual deterioration of the job market. There is a general agreement between the Government and the Autonomous Community, the social agents and the entities that work directly in the social and labour integration of citizens suffering or at risk of social exclusion, regarding the need to provide these people with emergency alternatives that will allow them to escape from the vicious circle of marginalisation and poverty.

Considering that the social and labour integration of people suffering or at risk of social exclusion is the main aim of the ARINSER Programme, and given the priority and ongoing attention these people require from the administration, this Order opts to grant the subsidies included in this programme on a competitive basis through the simplified procedure provided for in Article 14(3)(a) of Law 5/2015 of 25 March 2015 on subsidies in Aragon. This Law allows for the only criterion to be taken into account to determine the order of priority of applications to be the date they are submitted, provided they are submitted validly and meet all the requirements.

In this context, it is unlikely that employment opportunities in the area of social exclusion will keep in step over time with the procedural rules on ordinary awarding on a competitive basis. The opportuneness of an employment contract depends on many variables and circumstances that cannot, and must not seek to, coincide with the time range of the deadlines set out and required by



the procedures for calls for applications on a competitive basis.

The subsidies set out in this Order are provided for in the Department of Economy, Industry and Employment's Strategic Subsidy Plan, approved by the Order of 17 November 2015, for the period 2016-2019. Within the Employment Promotion Area, this plan includes the labour integration of people suffering or at risk of social exclusion through the integration undertakings of the Autonomous Community of Aragon, and it provides for the simplified procedure on a competitive basis for the granting of subsidies for this purpose.

The most representative business and trade union organisations have been heard as part of the procedure to draft this Order, pursuant to Article 49 of Law 2/2009 of 11 May 2009 on the President and Government of Aragon.

By virtue thereof, subject to compulsory reports from the Directorate General for Legal Services and the Public Accounts Department, and in accordance with the powers entrusted by the legislation currently in force, I hereby decree:

CHAPTER I General provisions

Article 1. *Purpose.*

The purpose of this Order is to approve the ARINSER (Aragon integrates) Programme and to establish the regulatory bases for the granting of the subsidies included therein. This programme is the Government of Aragon's public programme to encourage participation in employment by anyone suffering social exclusion, assisting them with social and labour integration processes through the existing integration undertakings in the Autonomous Community of Aragon.

Article 2. *Financing.*

1. This aid is framed within the Government of Aragon's active employment policies, the management and application of which are the responsibility of the Aragonese Employment Institute [*Instituto Aragonés de Empleo*], so they shall be financed from the budgets of that organisation.

The Aragonese Employment Institute shall grant the subsidies provided for in this Order in accordance with the conditions and requirements established for the granting. For this purpose, budget appropriations shall be allocated within the Programme 322.1 – Promotion of Employment, from the expenditure budget of the Aragonese Employment Institute. The subsidies shall be financed from whichever budget applications are determined in the relevant calls for applications.

2. The granting of subsidies by the Aragonese Employment Institute is conditioned by the budgetary resources of each financial year.

3. The subsidies planned for the ARINSER Programme and regulated in this Order may be 50 % co-financed by the European Social Fund, through Aragon's Operational Programme for the period 2014-2020, approved by the European Commission Decision of 17 December 2015. As part of Priority Axis 2, aimed at promoting social inclusion and combating poverty and any other form of discrimination, this Programme includes the specific objective 9.1.2 of increasing the employment of people suffering or at risk of social exclusion by means of the ARINSER Programme.

Article 3. *Aid beneficiaries.*

1. Any integration undertakings that are administratively qualified as such may be beneficiaries of the subsidies provided for in this Order. The eligible measures must refer to workplaces located in the territory of the Autonomous Community of Aragon.

2. Integration undertakings in any of the following situations may not obtain the status of beneficiary of the subsidies provided for in this Order:

- (a) That are in any of the situations referred to by Article 13(2) and (3) of General Law 38/2003 of 17 November 2003 on subsidies. The applicants must prove that they are not in any of these situations by means of an affidavit.
- (b) That are involved in proceedings to disqualify them as an integration undertaking.
- (c) That are subject to an outstanding recovery order following a previous decision by the European Commission declaring aid illegal and incompatible with the internal market.
- (d) That have been penalised by the competent labour authority and that do not comply with



the legislation referred to Article 38(5) of Law 1/2016 of 28 January 2016 on Budgets of the Autonomous Community of Aragon for the financial year 2016.

- (e) That fail to meet any of the requirements set out by the environmental legislation in relation to the treatment of the waste they produce, where applicable.

4. Any undertakings involved in disqualification proceedings may apply for the subsidies, but in these cases, the subsidy granting procedure shall be suspended and dependent on the result of the disqualification proceedings. The suspension of the proceedings must be communicated to the parties concerned and the suspension period may not be longer than three months in any case.

Article 4. *Beneficiaries of social and labour integration through integration undertakings.*

Social and labour integration through integration undertakings is aimed at unemployed people suffering or at risk of social exclusion and with particular difficulties integrating into the job market, who are included in any of the following groups:

- (a) Recipients of the Aragonese guaranteed income, as well as members of a household of beneficiaries of this income.
- (b) People who cannot access the benefit referred to in the point above, for any of the following reasons:
 - failure to meet the required residency or voter registration period, or period for the formation of the unit for receiving the benefit;
 - having exhausted the maximum period established by law for receiving the benefit.
- (c) Young people over 18 and under 30 years of age, coming from institutions for the protection of children.
- (d) People with drug-addiction problems or other addictive disorders who are in the process of rehabilitation or social reintegration.
- (e) Prison inmates whose prison conditions allow them to access employment and whose employment relationship is not included within the scope of the special employment relationship regulated by Article 1 of Royal Decree 782/2001 of 6 July 2001, as well as parolees and ex-prisoners.
- (f) Juvenile prisoners included in the scope of Organic Law 5/2000 of 12 January 2000 regulating the criminal responsibility of children, whose situation allows them to access employment and whose employment relationship is not included within the scope of the special employment relationship referred to in Article 53(4) of the arrangements for implementing the abovementioned Law, approved by Royal Decree 1774/2004 of 30 July 2004, as well as juvenile prisoners who are on probation and ex-prisoners.
- (g) People from alternative accommodation centres authorised by the Autonomous Community of Aragon.
- (h) People from prevention and social integration services registered in the Autonomous Community of Aragon's Register of Social Action Entities, Services and Establishments, regulated by the Department of Health, Social Welfare and Labour Decree 82/1989 of 20 June 1989.

The situation of social exclusion of the people belonging to these groups must be confirmed by the relevant public social services.

Article 5. *'De minimis' scheme and maximum limit on the subsidies.*

1. The aid set out in this Order is subject to the *de minimis* scheme under the terms established in Commission Regulation (EU) No 360/2012 of 25 April 2012 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid granted to undertakings providing services of general economic interest and, therefore, they are excluded from the notification procedure of Article 108(3) of the Treaty on the Functioning of the European Union.

Pursuant to Article 2(2) of this Regulation No 360/2012, the total amount of *de minimis* aid granted to any one undertaking providing services of general economic interest shall not exceed EUR 500 000 over any period of three fiscal years.

2. Due to being aid subject to the *de minimis* scheme, this aid may not be granted to undertakings belonging to the areas excluded from the application thereof in Article 1 of the abovementioned Regulation (EU) No 360/2012, and in particular undertakings from the fisheries and aquaculture sector, regulated by Council Regulation (EC) No 104/2000 of 17 December 1999 on the common organisation of the markets in fishery and aquaculture products, nor to the primary



production of the agricultural products listed in Annex I to the Treaty on the Functioning of the European Union.

3. The aid granted to undertakings engaged in the primary production of agricultural products is subject, as regards the part of the subsidised activity carried out in this sector, to Commission Regulation (EU) No 1408/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid in the agriculture sector.

Article 6. *Legal status.*

The aid granted under this Order shall be considered public subsidies and shall therefore be governed by the provisions of Law 5/2015 of 25 March 2015 on subsidies in Aragon, General Law 38/2003 of 17 November 2003 on subsidies and its implementing regulations, approved by Royal Decree 887/2006 of 21 July 2006 and other generally applicable legislation currently in force.

CHAPTER II

Subsidies from the ARINSER Programme

Article 7. *Forms of subsidies.*

The subsidies included in the ARINSER Programme are the following:

- (a) Subsidy for the creation and safeguarding of employment for people suffering or at risk of social exclusion.
- (b) Subsidy for projects to generate stable employment.
- (c) Subsidy for the employment of integration specialists.
- (d) Subsidy for technical and managerial support for the employment of directors, managers or specialist staff, required to ensure the viability of the integration undertaking.
- (e) Subsidies for technical assistance to carry out studies, audits and certifications.
- (f) Subsidy for integration into the 'normal' labour market.

Article 8. *Eligible integration processes.*

1. The eligible integration process shall have a maximum duration of three years, calculated by calendar days, at a rate of 365 days a year or 366 days where the relevant year is a leap year. If the contract is concluded for a duration shorter than the maximum duration of the abovementioned integration process, the extension(s) of the contract or, where appropriate, the new contract, shall make it possible to obtain the relevant subsidy until the abovementioned maximum duration is reached. In general, any workers or worker members who, within the two years preceding the formalisation of their relationship with an integration undertaking, have completed the maximum subsidised integration process at the same or any other integration undertaking, shall not generate the entitlement to subsidies. Nevertheless, in the event of failure in a previous integration process or relapse into situations of exclusion, the competent public social services, in view of the worker's personal circumstances, may assess, and where appropriate report on, the appropriateness of starting a new integration process with workers who have already completed an earlier process before two years have elapsed from the end of that process. In this case the entitlement to the relevant subsidy would be generated again.

2. In cases where the worker previously participated in the process of integration through integration undertakings and did not complete the maximum duration of those processes, he or she may participate again, although the only period considered eligible is the time remaining until the abovementioned maximum duration is reached.

3. For the purposes of the provisions of paragraphs 1 and 2 above, prior to the recruitment intended to be carried out or the employment by the cooperative or worker-owned company, the Aragonese Employment Institute shall verify and report on whether the worker suffering or at risk of social exclusion has provided services in a labour integration undertaking, as well as, where appropriate, the period of services provided.

Article 9. *Subsidy for the creation and safeguarding of employment for people suffering or at risk of social exclusion.*

1. Integration undertakings may receive an annual subsidy equivalent to 60 % of the annual minimum guaranteed interprofessional wage in force at the time of the application, considered to be 14 payments, for a maximum period of three years and for each hired person suffering or at risk



of social exclusion included in any of the cases listed in Article 4 of this Order. The subsidy shall be calculated according to the days actually worked, regardless of the number of contracts or extensions that have generated it.

In the case of newly created integration undertakings, the amount of the annual subsidy during the first year of contract shall be 80 % of the minimum guaranteed interprofessional wage in force at the time of the application, considered to be 14 payments, for any workers hired over the course of the undertaking's first year of activity. During the second and third year of employment, the subsidy shall be 60 % of the minimum guaranteed interprofessional wage as established in the paragraph above.

In all cases the amount of the relevant subsidy according to the days worked shall be increased by 10 % if the person occupying the position is a man over 45 or a woman, regardless of her age in this case.

2. Notwithstanding the provisions of the above paragraph, the subsidies provided for therein may be maintained indefinitely for anyone hired who, in addition to suffering or being at risk of social exclusion, is in any of the following situations:

- a mental illness or mental disability with a recognised degree equal to or greater than 33 %;
- a physical or sensory disability with a recognised degree equal to or greater than 65 %;
- limited intellectual ability.

The recognition of any of these situations must be proven by the competent body of the social services or public health services.

3. Where the employment is on a part-time basis, the amount of the relevant subsidy as per the provisions of this Article shall be reduced in the same proportion as the working hours, which may not be less than 50 % of the undertaking's normal working hours.

4. If the worker had already been recruited before by the same or another integration undertaking and did not complete the maximum three-year integration process to which Article 8 refers, only the time remaining until this period is completed may be subsidised.

5. In the cases in which the subsidised employment relationship is terminated before the minimum period initially planned in the contract has ended, the subsidy shall only be granted for the number of days the worker remained with the undertaking. Nevertheless, employment relationships lasting less than 30 days shall not be subsidised, nor shall those in which the subsidised worker's employment relationship is terminated before the minimum six-month employment period to which paragraph 6(a) of this Article refers has elapsed due to unfair dismissal or any other reason not attributable to the worker.

6. To obtain the subsidy, the contract must meet the following requirements:

- (a) The employment contracts concluded between workers suffering or at risk of social exclusion and integration undertakings must be formalised in writing, in any form provided for in employment legislation. Their initial duration may not be less than six months and the working hours may not be less than 50 % of the undertaking's normal working hours.
- (b) In accordance with the provisions of Article 3(3) of Decree 128/2009 of 21 July 2009 of the Government of Aragon regulating the system of integration undertakings and the procedure for their qualification and registration in the Autonomous Community of Aragon, the contract must have an integration commitment annexed to it, agreed between the person recruited who suffers social exclusion and the integration undertaking, which shall include a social and labour integration pathway to be developed while the worker stays with the undertaking. This integration pathway shall include any intervention and support measures that are required consisting of the set of services, benefits, guidance actions, tutoring and personalised and assisted paid work processes, on-the-job training, labour and social habituation aimed at meeting or resolving specific problems arising from the situation of exclusion that hinder the normal development of the person's pathway in the integration undertaking.

7. Requirements for the subsidised workers:

- (a) Being unemployed and registered as unoccupied job-seekers with the Public Employment Service offices at least from the day immediately preceding the date of employment. The Aragonese Employment Institute shall verify fulfilment of this requirements *ex officio*.
- (b) Their situation of social exclusion shall be duly proven by the competent public social services.

8. The same subsidy provided for in this Article, and with the same conditions and requirements,



shall be applicable to any cooperatives and worker-owned companies that are qualified as integration undertakings and employ unemployed people suffering social exclusion in any of the cases listed in Article 4 as business partners or worker members, provided that they meet the requirements set out in paragraph 7 of this Article.

Article 10. *Subsidy for projects to generate stable employment.*

1. Newly created integration undertakings or those that expand their staff by generating new jobs for unemployed people suffering or at risk of social exclusion included in any of the groups set out in Article 4, may benefit from a subsidy whose amount shall be calculated according to the investment in fixed assets made by the undertaking, with the maximum limit of EUR 8 000 for every new stable, full-time job created and occupied by workers in the process of integration. Nevertheless, in no case may this subsidy exceed 80 % of the total cost of the investment made, excluding tax, or the amount of EUR 45 000 per undertaking within the scope of a single call for applications.

2. Requirements:

- (a) For integration undertakings that are already up and running, the subsidised employment must represent an increase in the staff of people suffering or at risk of exclusion that was achieved at the undertaking during the last procedure for a subsidy granted for another employment-generating project, provided that granting decision took place in the three years immediately preceding the application date for the new subsidy. In the event of not having obtained this form of subsidy before, the increase in staff shall not be required.
- (b) The job or jobs that generate the entitlement to the subsidy must be stable in nature. A stable job shall be defined as a job that is safeguarded in the structure of the integration undertaking's staff and actually occupied for a minimum period of three years, regardless of the number of workers in the process of integration who occupy it during this period.
- (c) Making an investment in fixed assets under the terms provided for in paragraphs 3 and 4 of this article.

3. The following items shall be considered investments in fixed assets:

- Refurbishment of premises used exclusively to carry out the integration undertaking's activity.
- Facilities.
- Business transfer. This item excludes stocks or merchandise intended for sale.
- Furniture.
- Vehicles necessary and exclusively for carrying out the activity.
- Machinery and tools.
- Computer equipment.
- Office equipment.
- Intangible assets associated with new information and communications technology.
- Acquisition of patent rights.
- Formation costs such as notary and register costs, registrations, professional fees, publicity and advertising, as well as any fees that must be paid to start the activity.

Investment financed by means of financial leasing, as well as the appropriate amount based on the payment of the applicable taxes, shall not be considered investments in fixed assets.

4. Any invoices and supporting documents issued more than six months before the date the subsidised jobs were created shall not be taken into account for calculating the subsidy. Any investments made and paid for after six months have elapsed from the creation of the subsidised jobs may not be attributed for calculating this subsidy either.

The payments of expenses to be subsidised must be made by means of bank transfer, credit or debit card, not-negotiable cheque or deposit into credit institution accounts.

Payments shall be proven by means of a statement from the account where the payment appears. Where appropriate, the receipt for the purchase showing payment by card, the statement from the transfer order or the account deposit order shall be attached to this account statement.

If the bank slip is issued online, like the bank receipt it must show the following information: the account holder, account number, amount, payment date and transaction beneficiary. Bank slips for payments must match the invoice amount exactly, including VAT. If the amount shown on the bank document does not match the amount on the expense document because there are several payments grouped together, a breakdown of the payments made must be provided where the expense in question can be identified.

Any invoices and supporting documents for expenses for an amount less than EUR 100,



excluding VAT, shall not be taken into account for calculating the amount of subsidy that might apply.

5. The beneficiary undertaking must use the assets acquired in the employment-generating project for the specific purpose for which this subsidy was granted, as well as keep them for at least five years in the case of assets that can be registered in a public register, or two years for all other assets. This requirement shall be considered to have been fulfilled where the assets acquired were replaced by others that will be used under similar conditions for the purpose for which the subsidy was granted and this use is maintained until the period laid down has been completed, provided that the replacement has been authorised or validated expressly by the Aragonese Employment Institute.

6. The beneficiary integration undertaking must prove that any investments that will be used to calculate the subsidy have actually been made, by means of the form of supporting account set out in Article 16(6)(2)(c) of this Order.

Article 11. *Subsidy for the employment of integration specialists.*

1. Integration undertakings may obtain a subsidy for the creation or safeguarding of jobs for integration specialists with the twofold mission of developing guidance and support measures for workers in the process of integration employed at these undertakings, as well as facilitating their full labour integration in 'normal' undertakings through mediation actions.

2. For this purpose, the integration specialist shall perform the following functions:

- (a) employment guidance and preparation of personal employment and training plans aimed at securing jobs appropriate to the abilities and skills of the workers in the process of integration;
- (b) developing employment opportunities with businesses with the aim of disseminating the opportunities for labour integration of the workers in the process of integration among these businesses, as well as to encourage employment of the workers by providing information about the economic and social benefits of hiring them;
- (c) collaboration in the selection processes of workers in the process of integration;
- (d) advice and support in analysing jobs and in the adaptation process for the person in the process of integration into these jobs;
- (e) labour intermediation by presenting to the hiring undertaking any workers in the process of integration who have the appropriate skills and abilities for the job to be performed;
- (f) following up on the workers hired by a 'normal' undertaking for those workers coming from integration undertakings.

3. The integration specialists hired must hold the qualification of Advanced Social Integration Specialist at advanced vocational training level or the appropriate university qualifications for the performance of their functions. Integration specialists shall be considered to have appropriate university qualifications where they have passed the first or second stage of university education or they have a university degree and these qualifications include knowledge in the educational, welfare, pedagogical, psychosocial, therapeutic and socio-occupational fields. Nevertheless, an appropriate qualification shall not be compulsory where the specialist recruited holds a university qualification and can prove at least six months' professional experience in activities linked to the field of social integration.

4. This subsidy shall be annual in nature and its amount shall be up to 20 % of the annual value of the *Indicador Público de Renta de Efectos Múltiples* [Public Multiple Purpose Income Index], IPREM, for each integration job created and safeguarded, with a maximum limit of up to three times the annual IPREM. The reference IPREM shall be the one in force at the time the subsidy is applied for and considered to have 14 annual payments.

Moreover, if, given the nature of the activities carried out by the undertaking, the integration workers attended to have part-time working hours, the amount of the subsidy shall be reduced proportionally.

5. The subsidy shall be granted initially for a period of one year and can be granted again for annual periods, subject to the beneficiary undertaking applying for it.

Article 12. *Subsidy for expert and managerial support for the employment of directors, managers or specialist staff needed to ensure the viability of the integration undertaking.*

1. To facilitate specialist leadership and management of the integration undertakings, the employment of directors, managers or specialist staff who can prove experience and training may



be subsidised, to contribute to ensuring the specialist, economic and financial viability of these undertakings. The subsidised employment must have a duration of at least one year.

2. The subsidy shall be granted initially for a period of one year and its amount shall be up to two-and-a-half times the annual value of the IPREM

in force at the time the subsidy is applied for, considered to be 14 annual payments.

Nevertheless, if an undertaking that had already received this initial subsidy recruits onto its staff or maintains the post of a director, manager or specialist, it may obtain this subsidy again for annual periods; in these cases the amount shall be 85 % of the IPREM in force at the time the subsidy is applied for, considered to be 14 annual payments. This subsidy may only be received by each integration undertaking for the recruitment of a single worker

out of those included on its staff, whether as director, manager or specialist staff.

3. Where the employment in question is on a part-time basis, the amount of the relevant subsidy according to paragraph 2 above shall be reduced proportionally to the actual working time according to the full-time working hours set out in the applicable collective agreement or, failing this, the legal ordinary working hours.

Article 13. Subsidies for expert assistance to carry out studies, audits and certifications.

1. In the context of the expert assistance needed to analyse the viability of the integration undertakings, their economic projection and their social effectiveness, these undertakings may access the following subsidies:

- (a) Subsidies to carry out market research, organisation and marketing studies, as well as other studies of a similar nature or to prepare viability plans. In all these cases, up to 50 % of the cost of the studies or plans shall be subsidised, with a maximum threshold of EUR 6 000.
- (b) Subsidies to carry out accounting and management audits that will analyse the economic viability and good management of the undertaking. In this case, the aid may total up to the maximum limit of EUR 2 000, with the limit of 80 % of the total cost of the audit carried out, which must be submitted to the Aragonese Employment Institute within the first half of the year following the year to which the audit refers.
- (c) Subsidies to carry out any social audits that will allow the undertaking to evaluate its social effectiveness and its ethical behaviour in relation to its objectives, so that it may improve its social and charitable results and give an account of these to all the people involved in its activity. The subsidy to be granted in this case shall be 50 % of the cost of the measure and may not exceed the amount of EUR 4 500 in a three-year period.
- (d) Subsidies to finance part of the costs arising from obtaining quality certifications, as well as the subsequent renewals thereof. The subsidy to be granted in this case shall be 50 % of the cost of the measure and may not exceed the amount of EUR 3 000 in a two-year period.

2. These expert assistance services to carry out studies, audits or certifications must be provided by specialist undertakings that provide professional solvency guarantees.

3. Where the amount of the studies, plans, audits and certifications to which paragraph 1 of this Article refers is in excess of EUR 12 000, the beneficiary undertaking must request at least three bids from different suppliers prior to taking on commitment for the service provision, unless due to the special characteristics of the eligible costs there is not a sufficient number of entities that provide the services on the market, or unless the cost was incurred prior to applying for the subsidy. Where the most economical offer is not selected, this must be expressly justified in a selection report.

Article 14. Subsidy for integration into the 'normal' labour market.

1. The integration undertaking shall be subsidised with aid of EUR 4 000 for each worker on its staff in an integration process who is successfully employed by a 'normal' undertaking. If the contract or contracts concluded are on a part-time basis, the amount stated shall be reduced proportionally to the working hours.

2. Likewise, integration undertakings shall be subsidised with the same amount where they encourage, with their advice and support, one of their workers in an integration process to establish him or herself as self-employed or to join a cooperative or worker-owned company as a worker member.



3. Requirements:

- (a) In order for an integration undertaking to access this subsidy, the worker's employment with the 'normal' undertaking or as a self-employed worker or worker member of a cooperative or worker-owned company must take place within three months of the worker leaving the labour integration undertaking. The integration undertaking's mediation in the process to move to 'normal' employment shall be proven as set out in Article 16(6)(6).
- (b) For the purposes of substantiating the prior acquisition of work habits and skills at the integration undertaking, workers for whom this subsidy is granted must have remained with this undertaking for at least six months.
- (c) Integration into the 'normal' labour market shall be considered valid for the purposes of obtaining this subsidy where the integrated person obtains employment with one or several 'normal' undertakings during a cumulative period of six months within the 12 months following the date on which the first 'normal' contract takes place. Any full-time or part-time contracts that are at least 50 % of the normal working hours at the undertaking in question shall be taken into account to recognise the entitlement to this subsidy.
- (d) The integration undertaking must follow up on each worker integrated into the 'normal' labour market and may apply for this subsidy once the necessary six months of employment have been completed.

CHAPTER III

Procedure for granting the subsidies

SECTION ONE. PROCESSING RULES

Article 15. *Procedure for granting the subsidies.*

The subsidies set out in this Order shall be processed by means of a simplified procedure on a competitive basis, on meeting the requirements of Article 14(3)(a) of Law 5/2015 of 25 March 2015 on subsidies in Aragon, which is regulated in the following articles.

The priority of the applications that have been validly submitted and meet the stipulated requirements shall only be established on the basis of the submission date being before the deadline for the relevant call for applications.

Article 16. *Initiation and processing of applications.*

1. Pursuant to Articles 15 and 16 of Law 5/2015 of 25 March 2015 on subsidies in Aragon, the procedure for granting the subsidies set out in Chapter II shall always be initiated *ex officio* by means of the call for applications approved by the Government of Aragon's Minister for Economy, Industry and Employment, which shall be published in the Official Gazette of Aragon. This call for applications shall be published in full in the National Subsidies Database and an extract shall be published in the Official Gazette of Aragon. It shall also be published on the Aragonese Employment Institute's website, as well as on the Government of Aragon's public service website.

2. Applications, addressed to the Managing Director of the Aragonese Employment Institute, shall be submitted via any of the document registration units of the Administration of the Autonomous Community of Aragon, as well as by any other means regulated by Article 38(4) of Law 30/1992 of 26 November on the legal system of public administrations and the common administrative procedure.

3. Without prejudice to the provisions of Section 2 of this Chapter, applications shall be formalised, together with the supplementary documentation, on the relevant standard forms, duly completed, which shall be available to the parties concerned on the Virtual Procedures Office available on the Government of Aragon's public service website at <http://www.aragon.es> and on the institutional portal of the Aragonese Employment Institute at <http://www.aragon.es/inaem>.

4. Applications shall be accompanied by originals or duly notarised copies of the following documentation, unless, as established in Article 35 of Law 30/1992 of 26 November on the legal system of public administrations and the common administrative procedure, the Aragonese Employment Institute is already in possession of these documents and there have been no subsequent amendments of their content:

- (a) If, on the relevant application form, permission is not given to the Aragonese Employment Institute to look up identity data in the Identity Data Verification



System: national identity document number or alien's identification number of the person applying for the subsidy or acting as the applicant's representative; in the latter case, this person must prove their power of representation by any legally valid means that provides a reliable record or by means of a declaration given in person by the person concerned. If the applicant is a legal person, the following shall be provided in all cases: sufficient power of the representative to act on behalf of the entity; the company's memorandum of association and subsequent amendments affecting the share capital, the composition of the administrative bodies or company members; civil society contract, duly completed, or any other that is appropriate.

- (b) Tax identification card of the applicant undertaking or employer.
- (c) Third-party relationship form, duly stamped by the bank.
- (d) Work history from the undertaking, issued by the Social Security General Fund. However, it shall not be necessary to provide this work history if the applicant undertaking authorises the Aragonese Employment Institute to obtain it.
- (e) List of workers in the process of integration who make up the undertaking's staff at the time of the relevant application.
- (f) Affidavit according to the standard form made available to the parties concerned, which shall show, inter alia:
 1. That the requirements for reimbursing subsidies are met, as established in Articles 21 and 25 of the arrangements for implementing General Law 38/2003 of 17 November 2003 on subsidies, approved by Royal Decree 887/2006 of 21 July 2006.
 2. That none of the prohibitions or exclusions apply that are provided for by Article 13 of General Law 38/2003 of 17 November 2003 on subsidies, as established in Article 26 of the arrangements for implementing this Law, approved by Royal Decree 887/2006 of 21 July 2006, as well as by this Order.
 3. The subsidies, aid, income or resources obtained or applied for for this same purpose or, where appropriate, express declaration of not having obtained or applied for them.
 4. Any aid, subject either to the *de minimis* scheme set out in Commission Regulation (EU) No 360/2012 of 25 April 2012 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid granted to undertakings providing services of general economic interest or to the *de minimis* scheme set out in Commission Regulation (EU) No 1407/2013 of 18 December 2013, or, where appropriate, aid subject to the *de minimis* scheme in the agricultural sector set out in Commission Regulation (EU) No 1408/2013 of 18 December 2013, which has been granted during the current financial year and in the two previous financial years, indicating, where appropriate, the granting date, granting entity and amount of subsidy. If no such aid has been granted, an express declaration of not having obtained aid subject to any *de minimis* scheme.
 5. That there have been no penalties from the competent labour authority and that the legislation referred to in Article 38(5) of Law 1/2016 of 28 January 2016 on Budgets of the Autonomous Community of Aragon for the financial year 2016 is complied with. The Aragonese Employment Institute shall verify compliance with this requirement by requesting a report from the Directorate General of Labour.
 6. That all the requirements set out by the environmental legislation with regard to the treatment of the waste produced, where applicable, are met. With regard to this affidavit issued by the undertaking, the Aragonese Employment Institute shall verify compliance with this requirement by means of requesting, over the course of the commitment undertaken to safeguard the employment, a favourable report from the Department of Rural Development and Sustainability and in reference to the subsidy application date. Failure to fulfil this requirement shall be a reason for reimbursement.
 7. That separate accounts will be kept in order to enter the transactions related to the subsidies received, or that there will be an appropriate accounting code that will make it possible to clearly identify these transactions.

5. Pursuant to Article 20 of Law 5/2015 of 25 March 2015 on subsidies in Aragon, the submission of a subsidy application shall mean the applicant authorises the



Aragonese Employment Institute to collect the certificates to be issued by the National Agency for Tax Administration, by the Social Security General Fund and by the bodies of the Tax Administration of the Autonomous Community of Aragon, to prove fulfilment of the tax and Social Security requirements set out in Articles 18 and 19 of the General Subsidies Law, approved by Royal Decree 887/2006 of 21 July 2006, in which case the applicant need not provide the relevant certificates. This authorisation shall be understood to have been given at the time of making the application, as well as at any stage of the procedure up to the time at which the relevant draft final decision is drawn up. Nevertheless, the applicant may refuse this consent by notifying the Aragonese Employment Institute in this regard in writing. In this case, they must submit the original certificates from the National Agency for Tax Administration, the Social Security General Fund and the bodies of the Tax Administration of the Autonomous Community of Aragon showing they are up to date with fulfilling these requirements.

6. The following documentation shall also be provided, depending on the form of subsidy applied for:

6.1. For the subsidies set out in Article 9 for the creation and safeguarding of employment for people suffering or at risk of social exclusion:

- (a) Employment contracts and extensions, if any, signed between worker and undertaking during the period for which the subsidy is being applied for; or, where appropriate, a copy of the worker-owned company's or cooperative's founding document or a copy of the members' book and contributions to the share capital, showing the person for whom the subsidy is being requested as a worker member.
- (b) Integration commitment, signed between the recruited person suffering social exclusion and the integration undertaking in the terms provided for in Article 9(6)(b).
- (c) Work history of the employed person or their authorisation for the Aragonese Employment Institute to access their work history information to process the relevant subsidy application for their employment, as well as to follow up on the beneficiary undertaking's obligations in relation to safeguarding the employment.

6.2. For the subsidy for employment-generating projects set out in Article 10:

- (a) Financial and technical report on the employment-generating project, which shall include a detailed budget of the investments in fixed assets associated with the employment generated, as well as the plan to finance them.
- (b) Where the investment had not been made at the time of the application, the fixed investment plan associated with the creation of employment shall include pro-forma budgets and invoices. Where the amount of the eligible expenditure is in excess of EUR 50 000 in the case of cost for work execution, or EUR 18 000 in the case of the supply of capital goods or provision of services by consulting or expert assistance companies, the beneficiary must request at least three bids from different suppliers prior to contracting the commitment for the provision of the service or delivery of the good, unless, due to the special characteristics of the eligible expenditure, there is not a sufficient number of entities on the market that supply or provide it, or unless the cost was incurred prior to the subsidy application.

The choice between the bids submitted, which must be provided in the subsidy application, shall be made according to efficiency and economy criteria, and the choice must be expressly justified in a report if it is not the most economical.

Once the investments to which this letter refers have been made and paid, the documents supporting them must be submitted in the manner set out in letter (c) below.

- (c) Where the cost was incurred prior to the subsidy application, the execution of the project shall be justified by the beneficiary according to the following form of supporting account:
 - List of invoices broken down by invoice number, supplier, amount, VAT, issue date and payment date. If the subsidy is granted according to a budget, any deviations that have taken place shall be indicated.
 - The invoices or documents of equivalent evidential value in commercial legal affairs or with administrative efficacy included in the list to which the above paragraph refers.
 - Documentation confirming payment by means of bank statements or certificates that confirm the recipient of the payment.
 - Details, where appropriate, of other revenues or subsidies that have financed the investment taken into account for the granting of the subsidy, indicating the amount and



source.

The provisions of Article 10(3) and (4) of this Order shall apply for the purposes of investments eligible for determining the amount of the subsidy.

- (d) The employment contracts of the workers suffering or at risk of exclusion with which the investments made are associated.

6.3. For the subsidy for the employment of integration specialists set out in Article 11:

- (a) The employed person's employment contract and, where applicable, its extensions.
- (b) Documentation confirming the employed specialist's qualification and CV.
- (c) Work history of the employed person or their authorisation for the Aragonese Employment Institute to access their work history information to process the relevant subsidy application for their employment, as well as to follow up on the beneficiary undertaking's obligations in relation to safeguarding the employment.
- (d) Report/plan on the measures and objectives the undertaking seeks to develop and the instruments and infrastructures it has in order to be able to implement this during the period for which the subsidy is requested, including the list of workers at risk of or suffering social exclusion who will be attended to.
- (e) Once the period subsidised has ended, the following shall be provided within two months from the end of this period, for justification purposes:
 - Detailed report about the activity carried out by the specialist and the results obtained in terms of integration, duly quantified and documented.
 - Payslips and official lists of Social Security contributions (TC1 and TC2) corresponding to the period subsidised, as well as proof of payment for both items.

6.4. For the subsidy for expert and managerial support for the employment of directors, managers or specialist staff set out in Article 12:

- (a) The employed person's employment contract and, where applicable, its extensions.
- (b) Documentation confirming the employed specialist's qualification and CV.
- (c) Work history of the employed person or their authorisation for the Aragonese Employment Institute to access their work history information to process the relevant subsidy application for their employment, as well as to follow up on the beneficiary undertaking's obligations in relation to safeguarding the employment.
- (d) Once the period subsidised has ended and, within two months from the end of this period, payslips and official lists of Social Security contributions (TC1 and TC2) corresponding to the period subsidised, as well as proof of payment for both items.

6.5. For subsidies for expert assistance to carry out studies and audits set out in Article 13:

- (a) Detailed budget for the study or consultancy and index of its content, under the terms provided for in Article 13(3).
- (b) Report from the entity or CV of the person carrying out the study or audit.
- (c) Copy of the contract concluded to carry out the study or consultancy.
- (d) Once the study or audit has been carried out: one copy of the study or audit and final invoice and its corresponding proof of payment.

6.6. For the subsidy for integration into the 'normal' labour market set out in Article 14:

- (a) Employment contracts concluded between the worker and the 'normal' undertakings they have been able to join, or documentation confirming their employment as employee or as worker member of a cooperative or worker-owned company.
- (b) Declaration from the hiring undertaking(s) stating that the decision to employ the worker from the integration undertaking for their staff was facilitated by mediation from the undertaking.

7. In addition to the documentation mentioned, any other documentation required must be submitted in order to confirm fulfilment of the requirements laid down in the applicable legislation.

Article 17. *Deadline for submitting applications.*

1. The subsidies set out in Article 9 for the creation and safeguarding of employment for people suffering or at risk of social exclusion shall be applied for by six-month periods in arrears, with these periods running from 1 October to 31 March and 1 April to 30 September.

The deadline for submitting applications corresponding to each of the abovementioned six-month periods shall be the month following the expiry of each of the periods indicated in the paragraph above. These applications shall include all the workers who had generated the entitlement to subsidies during the relevant six-month period, provided that the requirements set



out in Article 9(6) are met.

2. For the subsidy under Article 10 for employment-generating projects, the deadline for submitting applications shall be six months counted from the day following the date the worker is registered with Social Security.

3. For the subsidy provided for in Article 11 for the employment of integration specialists and in Article 12 for expert and managerial support for the employment of directors, managers or specialist staff needed to ensure the viability of the integration undertaking, the deadline for submitting applications shall be one month counted from the day following the date the worker is registered with Social Security if it is an initial contract or, if it was already subsidised in previous years, from the end of the previous subsidised period.

4. For the subsidies provided for in Article 13 for expert assistance to carry out studies and audits, applications may be submitted once these services have been completed and paid for in their entirety, within a period of one month from when the service was paid for.

5. For the subsidy under Article 14 for integration into the 'normal' labour market, the application deadline shall be one month counted from the date on which the worker has completed six months of employment with one or several 'normal' companies as an employee or registered as self-employed or as a worker member of a cooperative or worker-owned company.

6. In all cases in which the start of the submission period has taken place within the interval of time falling between the end of the validity period of one call for applications and the entry into force of the next one, the application deadlines established in the above paragraphs shall be calculated starting from the day following the publication of the call.

Article 18. *Conducting the procedure.*

1. The Aragonese Employment Institute's Employment Promotion Service [*Servicio de Promoción de Empleo*] shall be the body conducting the procedure and may take *ex officio* whatever action it considers necessary to check and examine the information relating to the eligible action and the applicant's fulfilment of the conditions to be a beneficiary of the subsidy.

2. The body responsible for conducting the procedure shall draw up the draft decision based on the content of the file. This decision shall become final where no facts, statements or proof appear in the procedure or are taken into account in the decision other than those submitted by the party concerned. Otherwise, the draft decision shall be provisional in nature and shall be forwarded to the party concerned to complete the hearing stage, providing a period of 10 days for it to submit any statements it considers appropriate.

The body conducting the procedure shall submit the final draft decision to the Managing Director of the Aragonese Employment Institute.

3. Applications shall be considered in the order of their submission date.

Article 19. *Resolution of the procedure.*

1. The Managing Director of the Aragonese Employment Institute shall issue decisions until the available budget appropriations are exhausted and according to the order in which the applications have been received by any of the document registration units of the Administration of the Autonomous Community of Aragon or by the means provided for by Article 38 of Law 30/1992 of 26 November 1992 on the legal system of public administrations and the common administrative procedure, provided that the requirements stipulated in this Law are met and the documentation required for granting each type of aid is enclosed.

The Managing Director of the Aragonese Employment Institute shall issue individual decisions on the granting or refusal of the planned subsidies within a maximum period of three months, counted from the date of submission of the subsidy application. If this period has elapsed without any express decision having been issued, the applicant may consider their subsidy application to have been refused, pursuant to Article 23(4) of Law 5/2015 of 25 March 2015 on subsidies in Aragon.

2. The granting decision of the relevant subsidies shall set out, in all cases, the object of the subsidy, the beneficiary, the amount of the subsidy and the conditions, obligations and secondary determinations to which the subsidy beneficiary must be subject. For subsidies that have not been granted, the decision shall set out the grounds for refusal and not granting the aid due to inadmissibility of the request, discontinuance, waiver or material impossibility.

The decision shall also indicate which remedies may be exercised.

3. Decisions shall be notified individually to the parties concerned in the terms provided for by



Articles 58 and 59 of Law 30/1992 of 26 November 1992 on the legal system of public administrations and the common administrative procedure.

4. Once the existing budget appropriation has been exhausted, any subsidies that cannot be considered due to lack of budgetary availability shall be refused. The fact that applications have been refused due to lack of budgetary availability in a given call for applications shall not give rise to any entitlement in subsequent calls.

5. In accordance with the provisions of Article 18 of Law 8/2015 of 25 March 2015 on transparency of public activity and citizen participation in Aragon and in Article 23(3) of Law 5/2015 of 25 March 2015 on subsidies in Aragon, the subsidies granted under this Order shall be published on the Government of Aragon's Transparency Portal and on the portal of the Aragonese Employment Institute.

Article 20. *Appeals.*

The decisions taken shall not exhaust administrative procedures, in accordance with the provisions of Article 19(2) of Law 9/1999 of 9 April 1999 creating the Aragonese Employment Institute and Article 54(3) of the recast text of the Law on the Administration of the Autonomous Community of Aragon, approved by Legislative Decree 2/2001 of 3 July 2001, and therefore an appeal may be lodged before the Minister responsible for employment from the Government of Aragon, within one month counted from the day following notification of the decision. The foregoing is in accordance with the provisions of Article 107 et. seq of Law 30/1992 of 26 November 1992 on the legal system of public administrations and the common administrative procedure and Article 58(2) of the recast text of the Law on the Administration of the Autonomous Community of Aragon mentioned above.

SECTION TWO. PROCEDURE FOR THE ELECTRONIC SUBMISSION OF SUBSIDY APPLICATIONS

Article 21. *Applying by electronic means and validity of the submission.*

1. In order for the parties concerned to submit their applications via electronic means, they must have a recognised electronic signature system set up in accordance with the applicable legislation on electronic and authorised signatures pursuant to Articles 6 and 16 and the Second Additional Provision of Decree 228/2006 of 21 November 2006, as amended by Decree 81/2011 of 5 April 2011 on the Government of Aragon.

2. The electronic submission of subsidy applications shall have the same effects as the submission by any of the means provided for by Article 38 of Law 30/1992 of 26 November 1992 on the legal system of public administrations and the common administrative procedure. Nevertheless, electronic processing

is conditional upon the correct operability of the electronic media provided by the Administration of the Autonomous Community of Aragon.

Article 22. *Registration.*

1. Applications shall be received by the Electronic Registry of the Administration of the Autonomous Community of Aragon, where the relevant reception entry shall be made, in accordance with the provisions of the applicable legislation.

2. The Registry shall automatically issue a receipt confirming reception of the application submitted by the party concerned, sending it to the submitter of the application immediately after the document received has been entered in the register.

3. The receipt shall show the reception registration number, the date and time of submission, the identifying information of the party concerned, the document type and a short description of the matter being registered, the recipient body of the application and a list, where applicable, of the documents attached to the application.

Article 23. *Documentation provided.*

1. The application forms and other documents that can be submitted electronically shall be made available to the parties concerned in the Catalogue of Administrative Procedures and Services provided by the Administration of the Autonomous Community of Aragon while the annual calls for applications for the subsidies set out in this Order are in force.

2. Any documentation that cannot be submitted via electronic means together with the



electronic application must be submitted in the manner provided for by Article 38(4) of Law 30/1992 of 26 November 1992. This submission must show the receipt for the electronic submission of the application and other documentation that has been provided via this system.

Article 24. Information about the processing status.

1. The processing status of the procedure initiated by means of an application submitted electronically may be checked by the persons concerned by accessing the Government of Aragon's public service website at <http://www.aragon.es>.

2. To perform the check provided for in the foregoing paragraph, the applicant must have the electronic signature system incorporated into the national identity document or any other electronic signature, pursuant to Articles 6 and 16 of Decree 228/2006 of 21 November 2006, as amended by Decree 81/2011 of 5 April 2011 on the Government of Aragon.

CHAPTER IV

Monitoring and audit of subsidies

Article 25. Audit and monitoring.

1. The integration undertakings benefiting from the subsidies governed by this Order must undergo the verification, monitoring and audit activities carried out by the Aragonese Employment Institute; the relevant financial controls, where applicable, by the State Public Accounts Department or the Public Accounts Department of the Autonomous Community of Aragon, as well as any that may be carried out, where applicable, by the European Commission and the European Court of Auditors, in the case of co-financing by the European Social Fund.

2. Beneficiaries shall be obliged to cooperate with the Aragonese Employment Institute in its monitoring and audit activities, as well as with any other body that, at any time, might perform audit, inspection or control functions, and must provide any information and documentation that may be required in the exercise of the abovementioned activities.

Article 26. Obligations of beneficiaries.

In addition to the obligations established generally in Article 14 of General Law 38/2003 of 17 November 2003 on Subsidies and Article 9 of Law 5/2015 of 25 March on subsidies in Aragon, the beneficiaries of subsidies from the ARINSER Programme set out in this Order must fulfil the following obligations:

- (a) Achieving the objective and executing the project that is the basis for granting the subsidies.
- (b) Proving to the Aragonese Employment Institute the fulfilment of the requirements and conditions, as well as the carrying out of the activity and fulfilment of the purpose that determined the granting or enjoyment of the relevant subsidy.
- (c) Proving, prior to the draft decision being issued, that they are up to date with the fulfilment of their tax and Social Security obligations, without prejudice to the provisions of Article 16(5) of this Order.
- (d) Allocating the assets acquired in the employment-generating project to the specific purpose for which this subsidy was granted, as well as keeping them under the terms set out in Article 10(5) of this Order.
- (e) Safeguarding the jobs taken into account for the granting of the subsidy provided for in Article 10 on the undertaking's staff, for at least three years.
- (f) Safeguarding the jobs of the people subsidised for at least one year in the case of subsidies for the employment of directors, managers or specialists provided for in Articles 11 and 12. If the subsidised worker leaves their job before the one-year occupancy period has elapsed, the beneficiary undertaking must replace them within one month of the worker leaving with another employee who meets the same requirements established in each case. In any case, it shall be mandatory for the subsidised job to be effectively occupied, by one or several workers, for at least one year.
- (g) Taking the dissemination measures set out in Article 30 of this Order.
- (h) Providing adequate publicity for the subsidy received, by informing the worker for whose employment the aid is received, as well as the person who replaces them pursuant to letter (f) of this Article. Moreover, if the subsidy is co-financed by the European Social Fund, the worker must be informed of this. The information shall be provided via the



relevant standard form, which shall be made available to the parties concerned via the Virtual Procedures Office available on the Government of Aragon's public service website at <http://www.aragon.es> and on the institutional portal of the Aragonese Employment Institute at <http://www.aragon.es/inaem>. Once the subsidised worker has signed the form, a copy thereof shall be sent to the Aragonese Employment Institute to record the fulfilment of this obligation in the relevant administrative file.

- (i) Undergoing the monitoring and audit activities under the terms established in Article 24 of this Order, providing any information that may be required in the performance of the above activities.
- (j) Having the accounts, completed registers and other documents duly audited under the terms required by the relevant commercial and sectoral legislation, as well as retaining all supporting documentation for application of the funds received, including electronic documents, for at least three years from the close of the relevant Operational Programme, since they could be subject to audit.
- (k) Reliably communicating to the Aragonese Employment Institute the obtaining of other subsidies, aid, revenues or resources, from any administration or other public or private entities, that might finance the activities subsidised by the ARINSER Programme, within one month of an explicit record being available for the receipt of such funds.
- (l) Keeping a separate accounting system or appropriate accounting code in relation to all the transactions made with the operation to ensure the adequate justification of the subsidy, all without prejudice to national accounting rules, pursuant to the provisions of Article 125(4)(b) of Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund.
- (m) Fulfilling the transparency obligations, in the terms provided for by Law 8/2015 of 25 March 2015 on transparency of public activity and citizen participation in Aragon.
- (n) Reimbursing funds received in the cases set out in Article 27 of this Order.

Article 27. Grounds for reimbursement of the subsidies and grading criteria.

1. Failure to comply with the provisions of this Order may give rise, where appropriate, in view of the nature and reasons for non-compliance, to the total or partial reimbursement of the amounts received, with the relevant late payment interest from the time the subsidy was paid up to the date on which

the reimbursement was agreed, in accordance with the provisions of Law 5/2015 of 25 March 2015 on subsidies in Aragon, and other legislation in force on this matter, without prejudice to the provisions of Royal Legislative Decree 5/2000 of 4 August 2000 approving the recast text of the Law on infringements and penalties in the social order.

2. Reimbursement of the amounts received, with the relevant interest, shall take place where any of the cases listed in Article 43(1) of Law 5/2015 of 25 March 2015 on subsidies in Aragon occur.

3. Pursuant to Article 43(2) of Law 5/2015 of 25 March 2015 on subsidies in Aragon, the following grading criteria are established for the possible breaches of the obligations imposed by this Order:

- (a) For the subsidy for employment-generating projects provided for in Article 10, partial reimbursement shall be appropriate in proportion to the time remaining to meet the following deadlines:
 - Where the jobs taken into account for the granting of this subsidy are not safeguarded on the undertaking's staff for a period of at least three years, regardless of the number of workers in the process of integration occupying them during this period. Nonetheless, there shall be no reimbursement where these jobs are safeguarded for at least 90 % of the days included in this period.
 - Where the investments taken into account to calculate this subsidy are not maintained for at least five years or two years in accordance with the provisions of Article 10(5) of this Order.
- (b) For subsidies for the employment of directors, managers or specialists provided for in Articles 11 and 12, in the event of not making the replacement provided for in



Article 26(f), there shall be a partial reimbursement in proportion to the time remaining until the year of subsidised employment is completed.

- (c) 10 % of the amounts received, with the relevant interest, shall be reimbursed in the case of breach of the obligation to take the dissemination measures set out in Article 30.
- (d) 10 % of the amounts received, with the relevant interest, shall be reimbursed in the case of failure to meet the communication and justification deadlines provided for in Article 26.

4. For the other obligations provided for in this Order, where the fulfilment by the beneficiary is significantly close to full compliance and the beneficiary can prove action unambiguously aimed at meeting their commitments, the amount to be repaid shall be determined by the application of proportionality criteria.

Article 28. *Simultaneous and incompatible subsidies.*

1. The amount of the subsidies from the ARINSER Programme may not be such that, separately from or simultaneously with other subsidies, aid, revenues or resources from this or other public administrations, or other public or private entities, both national and international, it exceeds the cost of the subsidised activity, without prejudice to other limits that might be established in other public support measures planned for the same purpose. If the sum of the aid exceeds this percentage, the contribution from the Aragonese Employment Institute, or where applicable the agency or entity granting the subsidy or aid, shall be reduced until the percentage is met.

2. For the subsidy to create and safeguard employment for people suffering or at risk of exclusion and for the subsidy for integration into the 'normal' labour market provided for in Articles 9 and 14 of this Order, the cost of the activity shall be considered to be the annual minimum guaranteed interprofessional wage calculated with 14 payments.

3. For the subsidies for the employment of integration specialists and directors, managers or specialist staff provided for in Articles 11 and 12 of this Order, the cost of the activity shall be considered to be the total labour cost of the subsidised worker, including the employer contribution to Social Security for all items.

4. For the subsidies for employment-generating projects provided for in Article 10 and for the subsidies for expert assistance to carry out studies, audits and certifications provided for in Article 13, the cost of the activity shall be considered to be the costs actually incurred and actually paid. These costs are those delimited respectively in the abovementioned Articles 10 and 13 of this Order and shall be paid at the percentages determined in these articles for each case.

5. Fulfilment of the conditions for simultaneous aid set out in paragraph 1 of this Article shall be confirmed by means of an affidavit signed by the applicant undertaking in accordance with the standard form available to the parties concerned.

Article 29. *Liability and penalty system.*

The subsidy beneficiaries shall be subject to the liability and penalty system established by the recast text of the Law on infringements and penalties in the social order, approved by Royal Legislative Decree 5/2000 of 4 August 2000 regarding infringements in this area, as well as the provisions of Law 5/2015 of 25 March 2015 on subsidies in Aragon.

CHAPTER IV

Rules for disseminating and publicising the aid

Article 30. *Dissemination and publicising of the aid.*

1. The measures co-financed by the European Social Fund must be the subject of the appropriate information and publicity, according to the provisions of Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006.

2. The publicity and dissemination of the ARINSER Programme must include the sponsorship and financing by the Government of Aragon through the Aragonese Employment Institute and the European Social Fund, in accordance with the rules on information and communication on support from the European Social Fund established in Annex XII to Regulation (EU) No 1303/2013 of the



European Parliament and of the Council of 17 December 2013, which lays down common provisions on the European Structural and Investment Funds.

3. For the purposes of public dissemination, the workplaces of the integration undertakings qualified by the Aragonese Employment Institute must be duly identified and signposted, having an informational sign, as per the standard model set out in annex to this Order, in place to do this.

4. Participation in the employment measures subsidised under this Order entails the agreement by the beneficiary to be included in the public list of operations referred to in Article 115(2) of Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013.

5. For the purposes of ensuring transparency for participants and informing them that their participation is due to a measure financed by the European Union, a document shall be submitted confirming that the worker is aware of the co-financing by the European Social Fund through Aragon's Operational Programme 2014-2020, in the terms set out in Article 25(h) of this Order.

6. In all cases, where the beneficiary has to use the Government of Aragon's corporate identifier, prior to this use they must request the compulsory favourable report from the Institutional Communication Committee [*Comisión de Comunicación Institucional*], as set out in Decree 384/2011 of 13 December 2011 of the Government of Aragon regulating the Institutional Communication Committee and distributing powers concerning communication and publicity.

Similarly, if the granting of the subsidy results in the beneficiary carrying out promotion and publicity activities featuring the Government of Aragon's corporate identifier, the creativity and media plan for these activities must be the subject of a request, prior to any action, for the compulsory favourable report from the Institutional Communication Committee, with a view to the review thereof and check on the achievement of the communication objectives and appropriate distribution among the different means and media.

First Additional Provision. Compatibility with the common market.

This aid is compatible with the common market as Article 107(1) of the Treaty on the Functioning of the European Union does not apply, since it is covered by the *de minimis* arrangements set out in Commission Regulation (EU) No 360/2012 of 25 April 2012 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid granted to undertakings providing services of general economic interest and in Commission Regulation (EU) No 1408/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid in the agriculture sector.

Second Additional Provision. Data protection.

1. The information contained in the subsidy applications submitted under this Order shall be subject to the data protection legislation currently in force.

2. The submission of the subsidy application shall imply the acceptance that data may be transferred to other public administrations for the purposes of statistics, evaluation and monitoring.

3. The personal data set out in the subsidy applications submitted under this Order shall be included and processed in the file named 'PREM', the purpose of which is to manage the procedure for granting subsidies, making notifications, statistical audit and the monitoring, audit and evaluation of the correct use of the aid granted. The Aragonese Employment Institute is responsible for this file and may be contacted to exercise the rights of access, rectification, cancellation and opposition. This information is provided in compliance with Article 5 of Organic Law 15/1999 of 13 December on Personal Data Protection.

The Administration of the Autonomous Community of Aragon shall take the necessary measures to guarantee the security, confidentiality and integrity of personal data.

Third Additional Provision. Programme monitoring and evaluation.

1. The Aragonese Employment Institute shall take any actions necessary to monitor and evaluate the programme regulated by this Order, both quantitatively and qualitatively.

2. The Managing Director of the Aragonese Employment Institute shall periodically report to that body's General Council regarding the results and development of the subsidy programme covered by this Order.

Fourth Additional Provision. Information for the European Commission.



At the proposal of the Aragonese Employment Institute, the Government of Aragon's European Funds Service shall transmit to the European Commission summarised information on each aid measure set out in this Order that is exempt from the notification obligation established in Article 108(3) of the Treaty on the Functioning of the European Union.

This information shall be transmitted within 20 working days from the entry into force of this Order, via the Commission's electronic notification tool in the standard format set out as Annex II to Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, together with a link that makes it possible to access the full text of the aid measure, including the amendments thereto.

Fifth Additional Provision. Gender references.

General mentions in the masculine appearing in the articles of this Order shall be understood to refer to their corresponding feminine.

Single Transitional Provision. Applicable legislation.

Workers in the process of integration who, as of the date of entry into force of this Order, had generated an entitlement to the subsidies in force at the time of their employment pursuant to the Order of 31 July 2009 of the Department of Economy, Finance and Employment approving the ARINSER Programme, shall generate an entitlement to the new forms and amounts of the subsidies set out in this Order; the new conditions and requirements provided for in this Order are also applicable.

Sole Repealing Provision. Scope of repeal.

Any previous provisions with equal or less legal force incompatible with the provisions of this Order are repealed, as well as, in particular, the Order of 31 July 2009 of the Department of Economy, Finance and Employment approving the ARINSER Programme and establishing the regulatory bases for the granting of subsidies set out therein for the social and labour integration of people suffering or at risk of exclusion through integration companies.



Sole final provision. *Entry into force.*

This Order shall enter into force on the day following its publication in the Official State Gazette.

Zaragoza, 10 June 2016

The Regional Minister for Economy, Industry and Employment, MARTA GASTÓN MENAL

ANNEX I

ARINSER PROGRAMME IDENTIFICATION SIGNBOARD



COLOURS AND LETTERPRESS:

- General Background: Pantone 484 C.
- Horizontal strips of 10 mm, 5 mm and 30 mm: Pantone Yellow 116.
- Letterpress: Helvetica Bold, Arial Bold, colour white.

European Social Fund and Government of Aragon logos as they appear in the image, proportionately sized, with a height of 30 mm, uniformly distributed in the blank space intended for them. Government of Aragon text letterpress: Corinthian Bold.

csv: BOA20160628003

ANNEX – B

MINISTRY OF ENERGY, TOURISM AND THE DIGITAL AGENDA

Non-compulsory report – Instruments to ensure the provision of SGEI for the operation of the organised natural gas market (MIBGAS)



**COMMUNICATION TO THE EUROPEAN COMMISSION CONCERNING AID TO
ENSURE THE PROVISION OF THE SERVICE OF GENERAL INTEREST OF A MARKET
PLATFORM FOR NATURAL GAS (MIBGAS) NOT INCLUDED ON THE BASIS OF THE
2012 SGEI DECISION NOR OF THE 2012 SGEI FRAMEWORK**

In accordance with the recommendation by the European Commission, information is included on the instruments established to ensure the provision of SGEI for the operation of the organised natural gas market, by establishing transitional remuneration for MIBGAS that meets the four Altmark criteria.

Law 8/2015 of 21 May 2015 amending Law 34/1998 of 7 October 1998 on the Hydrocarbons Sector and regulating certain tax and non-tax measures with regard to exploration for, research into and exploitation of hydrocarbons, introduces new articles into the Law on the Hydrocarbons Sector that set up an organised wholesale market for natural gas and designates the organised gas market operator (MIBGAS).

The regulation set out in the Law seeks to integrate all the activity undertaken across the entire Iberian Peninsula into the organised gas market, including both the Spanish and Portuguese parts. For that purpose, the bases were established to set up the organised gas market around the undertaking promoted by the owner of the electricity market and with a shareholding structure that will allow for a plurality of agents in this market, as well as financial investors, where appropriate. The shareholding limitations set seek to prevent any significant influence in the management of the undertaking that may affect the service entrusted to it.

In order to ensure the platform's operational independence, for a transitional period, while the market gains liquidity, remuneration is established that is charged to the gas system. To that end, it was stipulated that the National Commission on Markets and Competition [*Comisión Nacional de los Mercados y la Competencia* – CNMC] would develop a payment methodology¹, so that it would correspond to that of a well-run and adequately equipped undertaking. Until this methodology is available, the market operator will benefit from a provisional remuneration, based on an estimate of the costs chargeable to the service of general economic interest. These amounts are provisional, limited over time and on account, and are subject to payment once the final amounts are available, based on the methodology developed by the CNMC.

Compensation instrument, duration and amount

The instrument used is based on a temporary cost compensation, formed by remuneration to the market operator (MIBGAS) during the initial phase of development of the organised market.

The remuneration scheme envisaged by the applicable legislation is detailed below:

¹ **Second Transitional Provision.** Financing the market operator.

1. Until an order of the Minister for Industry, Energy and Tourism determines that sufficient liquidity conditions have been achieved in the organised gas market, the corresponding part of the market operator's remuneration shall be included among the costs of the gas system to which Article 59 of Law 18/2014 of 15 October 2014 approving urgent measures for growth, competitiveness and efficiency refers. During this transitional period, the market operator's remuneration shall be fixed by order of the Minister for Industry, Energy and Tourism. Within two months of the entry into force of this Law, the Operator of the organised gas market shall forward a remuneration proposal as well as rules for market operation to the Ministry of Industry, Energy and Tourism.

2. Within four months of the entry into force of this Law, the National Commission on Markets and Competition shall send a methodology proposal for the remuneration of the market operator to the Ministry of Industry, Energy and Tourism.



(i) Final scheme

Article 65c of the Law on the Hydrocarbons Sector establishes that *'the remuneration of the organised gas market operator shall be assumed by all the agents operating in this market under the conditions set by order of the Minister for Industry, Energy and Tourism'*.

The legislator establishes that, in due course, the remuneration of the organised gas market operator will be paid by the agents acting in this market, under the terms determined by Ministry order. It is not therefore anticipated that MIBGAS will receive any aid once the market has achieved sufficient liquidity.

(ii) Transitional scheme

Temporarily and given that it is a nascent market, which in its early stages will have a low trading volume, the Second Transitional Provision of Law 8/2015 establishes that, as long as the organised gas market has not *'achieved sufficient liquidity'*, which will be determined by *'order of the Minister for Industry, Energy and Tourism'*, the market operator's remuneration shall be included among the costs of the gas system *'to which Article 59 of Law 18/2014 of 15 October 2014 refers'*.

In this sense, the same transitional provision establishes that in the aforementioned transitional period, as long as the market does not have sufficient liquidity and the market operator has to be remunerated from the system, *'the market operator's remuneration shall be fixed by order of the Minister for Industry, Energy and Tourism'*.

For this purpose, to ensure that this remuneration is compatible with the Altmark case-law, it also stipulates that *'Within four months of the entry into force of this Law, the National Commission on Markets and Competition shall send a methodology proposal for the remuneration of the market operator to the Ministry of Industry, Energy and Tourism'*.

The compensation for providing the SGEI during the abovementioned transitional period thus differs from the terms and conditions established in the relevant order, which, in turn, will have to be based on the methodology approved for this purpose by the CNMC, which will allow for the due analysis, in the terms of the Altmark case-law, of the costs that providing the service would entail for a typical, well-run and adequately equipped undertaking.

(iii) The CNMC has issued the methodology proposal by means of the *Agreement approving the methodology proposal for remuneration of the organised gas market operator* (File: PDN/DE/004/15), approved by its Regulatory Supervision Chamber. The Ministry of Energy, Tourism and the Digital Agenda has evaluated this methodology proposal and initiated the processing of the relevant order.

The Third Transitional Provision of Royal Decree 984/2015 includes the market operator's provisional remuneration for 2015.

As stated previously, at the time of approving Royal Decree 984/2015, the remuneration methodology had not been published and a provisional remuneration of EUR 2 000 000 had been fixed for the year 2016. Subsequently, during the drafting of the remuneration methodology proposal by the CNMC and the processing of the relevant order, the provisional remuneration of EUR 3 920 000 was fixed for the year 2017 by means of Order ETU/1977/2016 of 23 December 2016 establishing the tolls and charges associated with third-party access to gas installations and the remuneration for the regulated activities for 2017, and of EUR 3 920 000 for the year 2018 by means of Order ETU/1283/2017 of



22 December 2017 establishing the tolls and charges associated with third-party access to gas installations and the remuneration for the regulated activities for 2018.

This provisional remuneration must be adjusted with the applicable final remuneration in accordance with the methodology finally approved.

The legislator has provided for a legal mechanism to ensure the recovery of amounts received if the CNMC methodology were to state that the compensation to MIBGAS for the SGEI should have been lower than the provisional prices agreed by means of the Toll Orders, establishing the following in the Third Transitional Provision of Royal Decree 984/2015: *'Once the transitional remuneration established in the Second Transitional Provision of Law 8/2015 of 21 May 2015 has been approved, the difference shall be settled between this remuneration and any provisional compensation on account received by the undertaking'*.



DECISION ON LINE 1: SUPPORT FROM INTEGRATION UNDERTAKINGS FOR PEOPLE AT RISK OF EXCLUSION. CALL FOR APPLICATIONS FOR SUBSIDIES FOR INTEGRATION UNDERTAKINGS TO UNDERTAKE MEASURES TO IMPROVE THE EMPLOYMENT AND LABOUR INTEGRATION OF GROUPS AT RISK OF OR SUFFERING SOCIAL EXCLUSION 2016-2017.

Facts

1. Order TSF/269/2016 of 11 October 2016 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (Official Gazette of the Autonomous Government of Catalonia [Diario Oficial de la Generalidad de Cataluña – DOGC] No 7226 of 14.10.2016) was published on 14 October 2016.
2. Decision TSF/2320/2016 of 14 October 2016 opening the multi-annual call for applications for the years 2016 and 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7230 of 20.10.2016) was published on 20 October 2016.
3. By 4 November 2016, the submission deadline, 48 applications for line 1 had been submitted according to the standard form. These applications were processed in accordance with the regulatory bases.
4. During its meeting on 23 November 2016, the Committee established by Article 6(3) of Order TSF/269/2016 of 11 October 2016 issued a report specifying the result of the review of the applications submitted, in accordance with the requirements in the regulatory bases.
5. The Sub-Directorate General of Work in Diversity, the body conducting the procedure, has checked the truthfulness of the information included in the statements and the documentation provided.

Legal bases

1. The applications to which this Draft Decision refers and that are listed in Annexes 1 and 2 were submitted by the deadline established in the call for applications.
2. The applicant undertakings listed in Annexes 1 and 2 submitted all the documentation required by Article 5 of Order TSF/269/2016 of 11 October 2016.
3. The applicant undertakings listed in Annex 1 meet all the requirements in Article 3 of the regulatory bases to obtain the status of beneficiary.



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4. The competence to issue the decision in this procedure is attributed by Article 7(1) of the call for applications, and corresponds to the Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise.
5. Article 3(1) of the Call for Applications Decision TSF/2320/2016 of 14 October 2016 establishes that the measures envisaged in Order TSF/269/2016 of 11 October 2016 may be co-financed by means of the Operational Programme CCI2014ES05SFOP007 in the framework of the objective Investment in Growth and Employment for the period 2014-2020 of the European Social Fund, with co-financing of 50 %.

Carrer de Sepúlveda, 148-150
08011 Barcelona
Tel. (+34) 93 228 57 57

D. OF WORK, SOCIAL AFFAIRS AND FAMILIES

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In the light of the above,

I HEREBY DECREE:

1. To grant to the integration undertakings set out in Annex 1 the subsidy applied for, under the terms and in the amounts specified therein.
2. To refuse the integration undertakings set out in Annex 2 the subsidy applied for, for the reasons specified therein.
3. The beneficiary integration undertakings must fulfil the obligations set out in Article 19 of Bases Order TSF/269/2016 of 11 October 2016.
4. The justification of the implementation of the eligible actions, as well as the expenditure generated and the correct application of the funds received, will be done by the deadline and in accordance with the provisions of Article 11 of Order TSF/269/2016 of 11 October 2016.
5. The subsidies will be paid in accordance with Article 9 of Order TSF/269/2016, and the payment will be processed through an advance of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the subsidised activity has been duly justified pursuant to Article 11 of Order TSF/269/2016.

This Decision does not exhaust the administrative procedure and may be appealed by filing an appeal with the Secretariat General of the Ministry of Work, Social Affairs and Families within one month, counted from the day following notification in accordance with Article 121 of Law 39/2015 of 1 October 2015 on the common administrative procedure of the public administrations, and Article 76 of Law 26/2010 of 3 August 2010 of the legal system and procedure of the public administrations of Catalonia.

Barcelona, 24 November 2016

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ANNEX 1. List of the subsidies awarded to implement Line 1: Support from integration undertakings for people at risk of exclusion

Applicant ID	Recibaix Empresa d'Inserció, S.L.
Tax ID code:	B62231329
File number	TEI/01/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from 8 to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Andròmines Eines Assolides, Empresa d'Inserció, S.L.
Tax ID code:	B64281371
File number	TEI/02/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100 % (3.6 months) 75 % (9.4 months)	EUR 21 277.84
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 44 027.84



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Applicant ID	ROBA AMIGA, Empresa d'Inserció, S.L
Tax ID code:	B65769648
File number	TEI/03/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Cartaes Tàrrega, Empresa d'Inserció, S.L.
Tax ID code:	B25704636
File number	TEI/05/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.60
TOTAL amount awarded					EUR 15 166.60

Applicant ID	Treballs i Serveis Tapis Empresa d'Inserció, S.L.
Tax ID code:	B64895618
File number	TEI/06/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	L'Arca del Maresme Empresa d'Inserció, S.L.L.
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Tax ID code:	B61517439
File number	TEI/07/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	75	EUR 20 312.50
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 43 062.50

Applicant ID	Nougrapats, Empresa d'Inserció, S.L.U
Tax ID code:	B25782087
File number	TEI/08/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.66
TOTAL amount awarded					EUR 15 166.66

Applicant ID	Idària, Empresa d'Inserció, SCCL
Tax ID code:	F55149025
File number	TEI/09/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	12	100	EUR 17 000.00
TOTAL amount awarded					EUR 17 000.00



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Applicant ID	Laboral Shalom, Empresa d'Inserció Social S.L.
Tax ID code:	B25670548
File number	TEI/10/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	13	100	EUR 18 416.67
TOTAL amount awarded					EUR 18 416.67

Applicant ID	Engrunes Recuperació i Manteniment, EI, S.L.U
Tax ID code:	B64200264
File number	TEI/11/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	11.43	100	EUR 23 812.50
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 46 562.50

Applicant ID	Foment de Treball Col·lectiu, S.L, E.I
Tax ID code:	B62184031
File number	TEI/12/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	61	EUR 16 520.83
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 39 270.83



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Applicant ID	Solidança Treball, Empresa d'Inserció, S.L.
Tax ID code:	B64266281
File number	TEI/13/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Economia Solidària, Empresa d'Inserció, S.L.
Tax ID code:	B17859786
File number	TEI/14/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Apasomi Empresa d'Inserció, S.L
Tax ID code:	B66495425
File number	TEI/15/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33



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Applicant ID	E.I. Adad l'Encant, S.L.
Tax ID code:	B17701426
File number	TEI/16/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.67
TOTAL amount awarded					EUR 15 166.67

Applicant ID	E.I. Barberà Inserta
Tax ID code:	B65586638
File number	TEI/17/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.29
Production support technician	1	from eight to 15	13	100 % (10 months) 87 % (3 months)	EUR 22 067.50
TOTAL amount awarded					EUR 49 150.79

Applicant ID	E.I. Residència Casa Sant Josep, S.L
Tax ID code:	B66295247
File number	TEI/18/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	8.26	50	EUR 8 604.15
Production support technician	1	from eight to 15	12	50	EUR 8 886.24
TOTAL amount awarded					EUR 17 490.39



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Applicant ID	Passarvia, Empresa d'Inserció, S.L.
Tax ID code:	B63060651
File number	TEI/19/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	9	100	EUR 18 750.00
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 41 500.00

Applicant ID	E.I. BROT Serveis Integrals de Jardineria, S.L.
Tax ID code:	B17870817
File number	TEI/20/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	12.56	100	EUR 21 980.00
TOTAL amount awarded					EUR 49 063.33

Applicant ID	E.I. SAMBUCUS, S.C.C.L.
Tax ID code:	F65597072
File number	TEI/21/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	13	100	EUR 17 088.50
TOTAL amount awarded					EUR 17 088.50



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Applicant ID	Portal Berguedà, Empresa d'Inserció, S.L.
Tax ID code:	B65485013
File number	TEI/22/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	13	100	EUR 18 416.67
TOTAL amount awarded					EUR 18 416.67

Applicant ID	E.I. Serveis Personals Santa Anna
Tax ID code:	B66478652
File number	TEI/23/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	6.64	50	EUR 4 706.88
TOTAL amount awarded					EUR 4 706.88

Applicant ID	Trinijove Empresa d'Inserció S.L.
Tax ID code:	B63715536
File number	TEI/24/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	88	EUR 23 833.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 46 583.33



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Applicant ID	E.I. Integra Pirineus, S.L.
Tax ID code:	B25797663
File number	TEI/25/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	12.43	100	EUR 25 895.83
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 48 645.83

Applicant ID	AMPANS, Empresa d'Inserció Sociolaboral
Tax ID code:	B64932213
File number	TEI/26/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.66
TOTAL amount awarded					EUR 15 166.66

Applicant ID	Riuverd, Empresa d'Inserció, SCCL
Tax ID code:	F25783309
File number	TEI/27/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	13	100	EUR 18 416.67
TOTAL amount awarded					EUR 18 416.67



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Applicant ID	Formació i Treball, Empresa d'Inserció, S.L.
Tax ID code:	B64044837
File number	TEI/28/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Dimas Empresa d'Inserció Social, S.L.
Tax ID code:	B63752851
File number	TEI/29/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Nou-Set Empresa d'Inserció, SCCL
Tax ID code:	F61457313
File number	TEI/30/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	12.45	100	EUR 21 787.50
TOTAL amount awarded					EUR 48 870.83



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Applicant ID	E.I. Foresterra, SCCL
Tax ID code:	F55079214
File number	TEI/31/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.67
TOTAL amount awarded					EUR 15 166.67

Applicant ID	Troballes Empresa Inserció, SLU
Tax ID code:	B25625161
File number	TEI/32/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.29
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.29

Applicant ID	Garbet, Neteja i Manteniment Integral, EI, SCCL
Tax ID code:	F17849290
File number	TEI/33/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.29
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.29



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Applicant ID	Àngels, Empresa d'Inserció Laboral, S.L.U
Tax ID code:	B66212523
File number	TEI/34/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.67
TOTAL amount awarded					EUR 15 166.67

Applicant ID	Què fem, Empresa d'Inserció, S.L.
Tax ID code:	B65119414
File number	TEI/35/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from two to seven	13	100	EUR 14 104.22
TOTAL amount awarded					EUR 14 104.22

Applicant ID	Aprodisca Ambientals i Ecològics EI, SL
Tax ID code:	B43969674
File number	TEI/36/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	10	100 (9.4) 88 (0.6)	EUR 11 579.17
TOTAL amount awarded					EUR 11 579.17

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Applicant ID	Futur Just, Empresa d'Inserció, S.L.
Tax ID code:	B64061211
File number	TEI/37/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100 % (12 months and 13 days) 68.8 % (18 days)	EUR 22 433.32
TOTAL amount awarded					EUR 49 516.65

Applicant ID	Empresa d'Inserció Saoprat, S.L.
Tax ID code:	B64482151
File number	TEI/38/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	6	100	EUR 12 500.00
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 35 250.00

Applicant ID	Menja Futur, Empresa d'Inserció, S.L.
Tax ID code:	B66101221
File number	TEI/39/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33



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Applicant ID	Empresa d'Inserció Sociolaboral i serveis ambientals de la SERRA DE LLABERIA, S.L.
Tax ID code:	B43973361
File number	TEI/40/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	100	EUR 15 166.67
TOTAL amount awarded					EUR 15 166.67

Applicant ID	Aprise-Catalunya, Empresa d'Inserció, S.L.L.
Tax ID code:	B64241946
File number	TEI/41/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Recursos Solidaris, Empresa d'Inserció, S.L.
Tax ID code:	B64653090
File number	TEI/42/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	88	EUR 20 467.07
Production support technician	1	from eight to 15	13	50	EUR 11 375.00
TOTAL amount awarded					EUR 31 842.07



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Applicant ID	Eina Activa, Empresa d'Inserció, S.L.
Tax ID code:	B17952250
File number	TEI/43/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33

Applicant ID	Serveis de Manteniment i Millora d'Habitatges, Empresa de Inserción, S.L.
Tax ID code:	B25637224
File number	TEI/44/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Production support technician	1	from two to seven	13	75	EUR 11 375.00
TOTAL amount awarded					EUR 11 375.00

Applicant ID	Troca per a la Integració Laboral, EI, S.L.
Tax ID code:	B25634841
File number	TEI/45/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	6 7	92.5 100	EUR 26 145.83
Production support technician	1	from eight to 15	13	81.25	EUR 18 484.38
TOTAL amount awarded					EUR 44 630.21



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Applicant ID	E.I. Xarxa Agrosocial, SCCL
Tax ID code:	F66097643
File number	TEI/46/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	2 11	75 80	EUR 21 458.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 44 208.33

Applicant ID	Salta, Empresa d'Inserció, S.L.
Tax ID code:	B64144355
File number	TEI/47/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	10 months and six days	100	EUR 21 250.00
Production support technician	1	from eight to 15	12 months and nine days	100	EUR 21 525.00
TOTAL amount awarded					EUR 42 775.00

Applicant ID	Empresa d'Inserció CODEC, S.L.
Tax ID code:	B63288104
File number	TEI/48/2016

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
Integration support technician	1	from eight to 15	13	100	EUR 27 083.33
Production support technician	1	from eight to 15	13	100	EUR 22 750.00
TOTAL amount awarded					EUR 49 833.33



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ANNEX 2. List of the subsidies refused for implementing Line 1: Support by integration undertakings for people at risk of exclusion

Reason for refusal: Failure to prove that the workers in integration processes whom the production technician has to support are suffering social exclusion or are at serious risk of exclusion, in accordance with the object of the actions regulated in Order TSF/269/2016 of 11 October 2016, according to which measures will be subsidised to improve the employment and labour integration of groups at risk of or suffering social exclusion.

FILE	TAX ID NO	COMPANY NAME
TEI/04/2016	B63358600	Empresa d'Inserció 'No a l'atur'



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DECISION ON LINE 2: INCENTIVES FOR INTEGRATION UNDERTAKINGS TO EMPLOY PEOPLE AT RISK OF SOCIAL EXCLUSION. CALL FOR APPLICATIONS FOR SUBSIDIES FOR INTEGRATION UNDERTAKINGS TO UNDERTAKE MEASURES TO IMPROVE THE EMPLOYMENT AND LABOUR INTEGRATION OF GROUPS AT RISK OF OR SUFFERING SOCIAL EXCLUSION 2016-2017.

Facts

1. Order TSF/269/2016 of 11 October 2016 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7226 of 14.10.2016) was published on 14 October 2016.
2. Decision TSF/2320/2016 of 14 October 2016 opening the multi-annual call for applications for the years 2016 and 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7230 of 20.10.2016) was published on 20 October 2016.
3. Decision TSF/2622/2016 of 16 November 2016 opening the multi-annual call for applications for the years 2016 and 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7254 of 24.11.2016) was published on 24 November 2016.
4. By 4 November 2016, the submission deadline, 49 applications for line 2 had been submitted according to the standard form. These applications were processed in accordance with the regulatory bases.
5. During its meeting on 23 November 2016, the Committee established by Article 6(3) of Order TSF/269/2016 of 11 October 2016 issued a report specifying the result of the review of the applications submitted, in accordance with the requirements in the regulatory bases.
6. The Sub-Directorate General of Work in Diversity, the body conducting the procedure, has checked the truthfulness of the information included in the statements and the documentation provided.

Legal bases

1. The applications to which this Draft Decision refers and that are listed in Annexes 1 and 2 were submitted by the deadline established in the call for applications.
2. The applicant undertakings listed in Annex 1 submitted all the documentation required by Article 5 of Order TSF/269/2016 of 11 October 2016, related to the workers for whom the aid has been granted.
3. The applicant undertakings listed in Annex 1 meet all the requirements in Article 3 of the regulatory bases to obtain the status of beneficiary.
4. The competence to issue the decision in this procedure is attributed by Article 7(1) of the call for applications, and corresponds to the Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise.
5. Article 3(1) of the Call for Applications Decision TSF/2320/2016 of 14 October 2016 establishes that the measures envisaged in Order TSF/269/2016 of 11 October 2016 may be co-financed by means of the Operational Programme CCI2014ES05SFOP007 in the framework of the objective Investment in Growth and Employment for the period 2014-2020 of the European Social Fund, with co-financing of 50 %.

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In the light of the above,

I HEREBY DECREE:

1. To fix the final amount of the module for the employment incentive from Line 2 at EUR 518.27 per month on a full-time basis, as a single value for all the beneficiary integration undertakings.
2. To grant to the integration undertakings set out in Annex 1 the subsidy applied for, under the terms and in the amounts specified therein.
3. To refuse the integration undertakings set out in Annex 2 the subsidy applied for, for the reasons specified therein.
4. The beneficiary integration undertakings must fulfil the obligations set out in Article 19 of Bases Order TSF/269/2016 of 11 October 2016.
5. The justification of the implementation of the eligible actions, as well as the expenditure generated and the correct application of the funds received, will be done by the deadline and in accordance with the provisions of Article 11 of Order TSF/269/2016 of 11 October 2016.
6. The subsidies will be paid in accordance with Article 9 of Order TSF/269/2016, and the payment will be processed through an advance of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the subsidised activity has been duly justified pursuant to Article 11 of Order TSF/269/2016.

This Decision does not exhaust the administrative procedure and may be appealed by filing an appeal with the Secretariat General of the Ministry of Work, Social Affairs and Families within one month, counted from the day following notification in accordance with Article 121 of Law 39/2015 of 1 October 2015 on the common administrative procedure of the public administrations, and Article 76 of Law 26/2010 of 3 August 2010 of the legal system and procedure of the public administrations of Catalonia.

Barcelona, 2 December 2016

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**ANNEX 1: List of awards of Line 2: Incentives for integration undertakings to employ people at risk of exclusion
(ORDER TSF/269/2016 of 11 October 2016 – DOGC No 7226 of 14.10.2016)**

Final amount of the Employment Incentive Module: EUR 518.27/month

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Months equivalent to full-time working hours awarded	Amount awarded
FOMENT DEL TREBALL COL·LECTIU, SL (1)	B62184031	R006/L2/2016	Decided granted	BE1402 D/470000100/333	160.59	EUR 81 642.87
PASSARVIA, EMPRESA D'INSERCIÓ, SL	B63060651	R007/L2/2016	Decided granted	BE1402 D/470000100/333	74.00	EUR 38 351.98
L'ARCA DEL MARESME EMPRESA D'INSERCIÓ, SLL	B61517439	R009/L2/2016	Decided granted	BE1402 D/470000100/333	301.45	EUR 156 232.49
EMPRESA D'INSERCIÓ CODEC, SL	B63288104	R012/L2/2016	Decided granted	BE1402 D/470000100/333	295.99	EUR 153 402.74
RECIBAIX EMPRESA D'INSERCIÓ, SL	B62231329	R013/L2/2016	Decided granted	BE1402 D/470000100/333	95.04	EUR 49 256.38
DIMAS EMPRESA D'INSERCIÓ SOCIAL, SL	B63752851	R014/L2/2016	Decided granted	BE1402 D/470000100/333	147.73	EUR 76 564.03
EI BROT SERVEIS INTEGRALS DE JARDINERIA, SL	B17870817	R015/L2/2016	Decided granted	BE1402 D/470000100/333	147.46	EUR 76 424.09
GARBET, NETEJA I MANTENIMENT INTEGRAL, EMPRESA D'INSERCIÓ, SCCL	F17849290	R018/L2/2016	Decided granted	BE1402 D/470000100/333	336.23	EUR 174 257.92
ART INTEGRAT, EMPRESA D'INSERCIÓ, SL	B61832051	R019/L2/2016	Decided granted	BE1402 D/470000100/333	13.00	EUR 6 737.51
FUTUR JUST, EMPRESA D'INSERCIÓ, SL	B64061211	R020/L2/2016	Decided granted	BE1402 D/470000100/333	132.30	EUR 68 567.12
FORMACIÓ I TREBALL EMPRESA D'INSERCIÓ, SL (2)	B64044837	R021/L2/2016	Decided granted	BE1402 D/470000100/333	1,062.53	EUR 549 668.16
SALTA EMPRESA D'INSERCIÓ, SL	B64144355	R024/L2/2016	Decided granted	BE1402 D/470000100/333	233.68	EUR 121 109.33
APRISE-CATALUNYA EMPRESA D'INSERCIÓ, SLL	B64241946	R026/L2/2016	Decided granted	BE1402 D/470000100/333	305.18	EUR 158 165.64
EI ADAD L'ENCANT, SLU	B17701426	R027/L2/2016	Decided granted	BE1402 D/470000100/333	35.78	EUR 18 543.70
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L2/2016	Decided granted	BE1402 D/470000100/333	432.15	EUR 223 970.38
ECONOMIA SOLIDÀRIA EMPRESA D'INSERCIÓ, SL	B17859786	R029/L2/2016	Decided granted	BE1402 D/470000100/333	458.73	EUR 237 746.00
TROBALLE, EMPRESA D'INSERCIÓ, SL	B25625161	R031/L2/2016	Decided granted	BE1402 D/470000100/333	31.21	EUR 16 175.21
EINA ACTIVA EMPRESA D'INSERCIÓ, SL	B17952250	R032/L2/2016	Decided granted	BE1402 D/470000100/333	105.24	EUR 54 542.73
SERVEIS DE MANTENIMENT I MILLORA D'HABITATGES EMPRESA DE INSERCIÓ, SL	B25637224	R033/L2/2016	Decided granted	BE1402 D/470000100/333	11.75	EUR 6 089.67
E.I. SAOPRAT, SL	B64482151	R034/L2/2016	Decided granted	BE1402 D/470000100/333	61.53	EUR 31 889.15
TRINJOVE, EMPRESA DE INSERCIÓ, SL	B63715536	R035/L2/2016	Decided granted	BE1402 D/470000100/333	372.56	EUR 193 086.67
ENGRUNES RECUPERACIÓ I MANTENIMENT, EMPRESA D'INSERCIÓ, SL	B64200264	R036/L2/2016	Decided granted	BE1402 D/470000100/333	624.89	EUR 323 861.74
NOU-SET EMPRESA D'INSERCIÓ, SCCL	F61457313	R037/L2/2016	Decided granted	BE1402 D/470000100/333	423.81	EUR 219 648.01
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L2/2016	Decided granted	BE1402 D/470000100/333	89.37	EUR 46 317.79
RECURSOS SOLIDARIS, EMPRESA D'INSERCIÓ, SL	B64653090	R039/L2/2016	Decided granted	BE1402 D/470000100/333	54.27	EUR 28 126.51
ANDRÒMINES EINES ASSOLIDES, EMPRESA D'INSERCIÓ, SL	B64281371	R040/L2/2016	Decided granted	BE1402 D/470000100/333	84.16	EUR 43 617.60
RECOLLIM EMPRESA D'INSERCIÓ, SL	B64819931	R044/L2/2016	Decided granted	BE1402 D/470000100/333	9.14	EUR 4 736.99
TREBALLS I SERVEIS TAPIS EMPRESA D'INSERCIÓ, SLU	B64895618	R045/L2/2016	Decided granted	BE1402 D/470000100/333	86.29	EUR 44 721.52
AMPANS EMPRESA D'INSERCIÓ SOCIOLABORAL, SL	B64932213	R047/L2/2016	Decided granted	BE1402 D/470000100/333	64.49	EUR 33 423.23
EMPRESA D'INSERCIÓ SOCIAL I LABORAL SHALOM, SL	B25670548	R048/L2/2016	Decided granted	BE1402 D/470000100/333	56.67	EUR 29 370.36
APRODISCA AMBIENTALS I ECOLÒGICS, EMPRESA D'INSERCIÓ, SLU	B43969674	R049/L2/2016	Decided granted	BE1402 D/470000100/333	33.98	EUR 17 610.81



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Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Months equivalent to full-time working hours awarded	Amount awarded
QUE FEM, EMPRESA D'INERCIÓ, SL	B65119414	R053/L2/2016	Decided granted	BE1402 D/470000100/333	47.04	EUR 24 379.42
E.I. FORESTERRA, SCCL	F55079214	R055/L2/2016	Decided granted	BE1402 D/470000100/333	39.00	EUR 20 212.53
CARTAES TÀRREGA, EMPRESA D'INERCIÓ, SLU	B25704636	R057/L2/2016	Decided granted	BE1402 D/470000100/333	63.15	EUR 32 728.75
PORTAL BERGUEDA EMPRESA D'INERCIÓ, SL	B65485013	R058/L2/2016	Decided granted	BE1402 D/470000100/333	15.13	EUR 7 841.43
GARBET BUGADERIA EMPRESA D'INERCIÓ, SL	B65463713	R059/L2/2016	Decided granted	BE1402 D/470000100/333	20.21	EUR 10 474.24
E.I. BARBERÀ INSERTA, SL	B65586638	R061/L2/2016	Decided granted	BE1402 D/470000100/333	106.96	EUR 55 434.16
E.I. SAMBUCUS, SCCL	F65597072	R063/L2/2016	Decided granted	BE1402 D/470000100/333	40.68	EUR 21 083.22
ROBA AMIGA EMPRESA D'INERCIÓ, SL	B65769648	R066/L2/2016	Decided granted	BE1402 D/470000100/333	334.91	EUR 173 573.81
ÀNGELS EMPRESA D'INERCIÓ LABORAL, SL	B66212523	R071/L2/2016	Decided granted	BE1402 D/470000100/333	55.55	EUR 28 789.90
IDÀRIA, EMPRESA D'INERCIÓ, SCCL	F55149025	R072/L2/2016	Decided granted	BE1402 D/470000100/333	41.53	EUR 21 523.75
E.I. RESIDENCIAL CASA SANT JOSEP, SL	B66295247	R073/L2/2016	Decided granted	BE1402 D/470000100/333	40.63	EUR 21 057.31
RIUVERD EMPRESA D'INERCIÓ, SCCL	F25783309	R074/L2/2016	Decided granted	BE1402 D/470000100/333	25.30	EUR 13 112.23
E.I. XARXA AGROSOCIAL, SCCL	F66097643	R075/L2/2016	Decided granted	BE1402 D/470000100/333	110.91	EUR 57 481.33
NOUGRAPATS EMPRESA D'INERCIÓ, SL	B25782087	R076/L2/2016	Decided granted	BE1402 D/470000100/333	61.74	EUR 31 997.99
APASOMI EMPRESA D'INERCIÓ, SL	B66495425	R077/L2/2016	Decided granted	BE1402 D/470000100/333	175.17	EUR 90 785.36
E.I. INTEGRA PIRINEUS, SL	B25797663	R078/L2/2016	Decided granted	BE1402 D/470000100/333	95.68	EUR 49 588.07
MENJA FUTUR, EMPRESA D'INERCIÓ, SL	B66101221	R079/L2/2016	Decided granted	BE1402 D/470000100/333	93.91	EUR 48 670.74

(1) The initial amount to be awarded has been reduced by EUR 1 586.11 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of Margarita **** with tax ID no ****8993K

(2) The initial amount to be awarded has been reduced by EUR 1 009.26 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of Mònica**** with tax ID no ****54553

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ANNEX 2: List of refusals for Line 2: Incentives for integration undertakings to employ people at risk of exclusion (ORDER TSF/269/2016 of 11 October 2016 – DOGC No 7226 of 14.10.2016)

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
EMPRESA D'INSERCIÓ NO A L'ATUR, SL	B63358600	R002/L2/2016	Decided refused	Failure to prove the situation of social exclusion of the workers in integration processes for whom the aid was applied for (specifically, failure to submit any exclusion certificate that was up to date as of the application date and issued by the relevant public social services, in accordance with the provisions of Article 5(6)(f) of Order TSF/269/2016 of 11 October 2016).

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DECISION GRANTING SUBSIDIES TO INTEGRATION UNDERTAKINGS TO UNDERTAKE MEASURES TO IMPROVE THE EMPLOYMENT AND LABOUR INTEGRATION OF GROUPS AT RISK OF OR SUFFERING SOCIAL EXCLUSION.

Facts

1. Order TSF/235/2017 of 13 October 2017 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7447 of 19.10.2017) was published on 19 October 2017.
2. Decision TSF/2569/2017 of 26 October opening the call for applications for the year 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (National Subsidies Database [Base de Datos Nacional de Subvenciones – BDNS] ref. 368996) (DOGC No 7489 of 7.11.2017) was published on 7 November 2017.
3. By 17 November 2017, the submission deadline, the following applications had been submitted according to the standard form and processed in accordance with the abovementioned regulatory bases:
 - 52 applications for Line 1: support by integration undertakings for people at risk of exclusion;
 - 51 applications for Line 2: incentives for integration undertakings to employ people at risk of exclusion;
 - 35 applications for Line 3: financial supplement for integration undertakings for increasing the employment of people in integration processes;
 - 27 applications for Line 4: financial supplement for integration undertakings that integrate people in integration processes into 'normal' undertakings.
4. During its meeting on 1 December 2017, the Committee established by Base 6.6 of Order TSF/235/2017 of 13 October 2017 issued a report specifying the result of the review of the applications submitted, in accordance with the requirements in the regulatory bases.
5. The Sub-Directorate General of Work in Diversity, the body conducting the procedure, has checked the truthfulness of the information included in the statements and the documentation provided.

Legal bases

1. The applications to which this Draft Decision refers and that are listed in Annexes 1, 2, 3, 4 and 5 were submitted by the deadline established in the call for applications.
2. The applicant undertakings listed in Annexes 1, 2, 3 and 4 submitted all the documentation required by Base 5 of Order TSF/235/2017 of 13 October 2017, related to each line of action for which the aid has been granted.
3. The applicant undertakings listed in Annexes 1, 2, 3 and 4 meet all the requirements established in Base 3 of Order TSF/235/2017 of 13 October 2017 to obtain the status of beneficiary.
4. The competence to issue the decision in this procedure is attributed by Base 7.1 of Order TSF/235/2017 of 13 October 2017, and corresponds to the Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise.
5. Article 3(1) of the Call for Applications Decision TSF/2569/2017 of 26 October 2017 establishes that the measures envisaged in Order TSF/235/2017 of 13 October 2017 may be co-financed by means of the Operational Programme CCI2014ES05SFOP007 in the framework of the objective Investment in Growth and Employment for the period 2014-2020 of the European Social Fund, with co-financing of 50 %. The actions are included within priority axis 2A, thematic objective 9, investment priority 9.5, specific objective 9.5.2, category of assistance 113 and operation type 5A.
6. Obligations as ESF beneficiary:
 - a) For the action from Line 1, to keep a separate accounting system for all the transactions related to the actions that are the object of the aid, including, as minimum, an appropriate accounting code that will make it possible to clearly identify these transactions and their traceability.



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- b) Ensuring that the expenses declared are in line with the applicable rules on State aid and that there is no double funding of the expense with other European or national schemes, as well as with other periods of European Social Fund programming.
- c) Proving the implementation of the activity and facilitating the checks aimed at guaranteeing the proper implementation of the project or measure that is the object of the aid, providing any documentation required during the verification procedure, whether an administrative or on-the-spot check.
- d) Undergoing the verification and financial control actions carried out by the European Social Fund Administrative Unit, the State Public Accounts Department or its regional departments, the Court of Auditors, the European Commission's control bodies or the European Court of Auditors, providing any information required.
- e) Meeting the dissemination and advertising requirements established in Order TSF/235/2017 of 13 October 2017, in accordance with the Operational Programme's Communication Strategy.
- f) Meeting the requirements concerning equality between women and men, equal opportunities and non-discrimination, accessibility for people with disabilities, environment, sustainable development and social innovation established by Regulation (EU) 1303/2013, Regulation (EU) 1304/2013 and European, State or regional legislation.
- g) Accepting their inclusion in a public list of operations, which will be subject to publication electronically or by other means, in accordance with the provisions of Article 115(2) and section 1 of Annex XII of Regulation (EU) 1303/2013.
- h) Retaining all the supporting documents for the expenses co-financed by the ESF for a period of three years from 31 December of the year following the submission of the accounts including the expenses to the European Commission. The Catalan Public Employment Service will inform the beneficiary of the start date for this period. The documents must be retained as originals or notarised copies of the original, or as an electronic version of the original.
- i) Complying with Order ESS/1924/2016 of 13 December 2016 determining the eligible expenditure for the European Social Fund during the programming period 2014-2020.
- j) Keeping the operation within the terms established by the applicable State aid rules in accordance with Article 71 of the Antitrust Regulation (RDC).
7. The acceptance of this aid implies the declaration that the party concerned has sufficient administration, financial and operational capacity to meet the aid conditions.
8. The acceptance of this aid implies the declaration that the approved operation does not include activities that form part of an operation that has been the object of recovery proceedings as the result of regrouping a productive activity outside the programme area.

On the motion of the Sub-Director General of Work in Diversity, and in use of the powers vested in me,

I HEREBY DECREE:

1. To fix the final amount of the module for the employment incentive from Line 2 at EUR 566.16 per month on a full-time basis, as a single value for all the beneficiary integration undertakings.

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2. To grant to the integration undertakings set out in Annex 1 the subsidy applied for Line 1: support from integration undertakings for people at risk of exclusion, under the terms and in the amounts specified therein.
3. To grant to the integration undertakings set out in Annex 2 the subsidy applied for Line 2: incentives for integration undertakings to employ people at risk of exclusion, under the terms and in the amounts specified therein.
4. To grant to the integration undertakings set out in Annex 3 the subsidy applied for Line 3: financial supplement for integration undertakings for increasing the employment of people in integration processes, under the terms and in the amounts specified therein.
5. To grant to the integration undertakings set out in Annex 4 the subsidy applied for Line 4: financial supplement for integration undertakings that integrate people in integration processes into 'normal' undertakings, under the terms and in the amounts specified therein.
6. To refuse the integration undertakings set out in Annex 5 the subsidy applied for, for the reasons specified therein.
7. The beneficiary integration undertakings must fulfil the obligations set out in Base 19 of Base Order TSF/235/2017 of 13 October 2017.
8. The justification of the implementation of the eligible actions, as well as the expenditure generated and the correct use of the funds received, will be done by the deadline and in accordance with the provisions of Base 11 of Order TSF/235/2017 of 13 October 2017.
9. The subsidies will be paid as follows, in accordance with Base 9 of Order TSF/235/2017:
 - a) For actions from Line 1 that have started before the call for applications was published, the payment of the subsidy will be processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the subsidised activity has been duly justified pursuant to Base 11 of Order TSF/235/2017 of 13 October 2017. Integration undertakings that have not started the actions before the call for applications was published must submit the documentation provided for by Base 5.6.2, paragraph (a) of Order TSF/235/2017 of 13 October 2017.
 - b) For the actions from Line 2: 100 % of the amount awarded will be processed at the time the decision is made for any instance of employment for which all the granting and justification requirements have been able to be confirmed, in accordance with Bases 4.2 and 11.3 of Order TSF/235/2017 of 13 October 2017. For instances of employment where fulfilment of the requirement to maintain the employment for at least three continuous months must be checked subsequent to the award, the payment of the subsidy is processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the abovementioned check has been carried out, in accordance with Bases 4.2 and 11.3 of the abovementioned Order.

In accordance with Article 9 of Decision TSF/2569/2017 of 26 October 2017, 1 July 2017 is the start date for the contracts based on which the payment will be processed through an advance of 80 % of the amount awarded as of its granting. For employment starting before 1 July 2017, payment of the total amount awarded will be processed.

- c) For the actions from Line 3 and Line 4, given that at the time of issuing the decision, all the checks and calculations have been done that are necessary to ensure fulfilment of all the granting and justification requirements, in accordance with Bases 4.3, 4.4, 11.4 and 11.5 of Order TSF/235/2017 of 13 October 2017, the payment of the entire amount awarded may be processed.



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This Decision does not exhaust the administrative procedure and may be appealed by filing an appeal with the Secretariat General of the Ministry of Work, Social Affairs and Families within one month, counted from the day following notification in accordance with Article 121 of Law 39/2015 of 1 October 2015 on the common administrative procedure of the public administrations, and Article 76 of Law 26/2010 of 3 August 2010 of the legal system and procedure of the public administrations of Catalonia.

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ANNEX 1. List of the subsidies awarded to implement Line 1: Support from integration undertakings for people at risk of exclusion.

Applicant ID	Foment de Treball Col·lectiu, S.L, E.I
Tax ID code:	B62184031
File number	R006/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	61	EUR 21 604.17
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 81 104.17

Applicant ID	Passarvia, Empresa d'Inserció, S.L.
Tax ID code:	B63060651
File number	R007/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	L'Arca del Maresme Empresa d'Inserció, S.L.L.
Tax ID code:	B61517439
File number	R009/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	75	EUR 26 562.50
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 56 312.50

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Applicant ID	Empresa d'Inserció CODEC, S.L.
Tax ID code:	B63288104
File number	R012/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration support technician	1	9 m and 26 d	100	EUR 20 541.67
TOTAL amount awarded				EUR 85 708.34

Applicant ID	Recibaix Empresa d'Inserció, S.L.
Tax ID code:	B62231329
File number	R013/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	Dimas Empresa d'Inserció Social, S.L.
Tax ID code:	B63752851
File number	R014/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.66
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.66



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Applicant ID	E.I. BROT Serveis Integrals de Jardineria, S.L.
Tax ID code:	B17870817
File number	R015/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	16 m and 23 d	100	EUR 34 916.62
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 64 666.62

Applicant ID	Garbet, Neteja i Manteniment Integral, El, SCCL
Tax ID code:	F17849290
File number	R018/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.66
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 94 916.66

Applicant ID	ART INTEGRAT, EMPRESA D'INSERCIÓ, SL
Tax ID code:	B61832051
File number	R019/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	15 m and 12 d	100	EUR 17 966.67
3rd integration/production support technician				
TOTAL amount awarded				EUR 17 966.67



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Applicant ID	Futur Just, Empresa d'Inserció, S.L.
Tax ID code:	B64061211
File number	R020/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 133.33
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration support technician	1	7	100	EUR 14 583.33
TOTAL amount awarded				EUR 79 466.66

Applicant ID	Salta, Empresa d'Inserció, S.L.
Tax ID code:	B64144355
File number	R024/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 246.79
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 94 746.79



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Applicant ID	E.I. Adad l'Encant, S.L.
Tax ID code:	B17701426
File number	R027/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	17	100	EUR 19 833.33
3rd integration/production support technician				
TOTAL amount awarded				EUR 19 833.33

Applicant ID	Solidança Treball, Empresa d'Inserció, S.L.
Tax ID code:	B64266281
File number	R028/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.66
2nd production support technician	1	15 m and 15 d	100	EUR 27 125.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 92 291.66

Applicant ID	Economia Solidària, Empresa d'Inserció, S.L.
Tax ID code:	B17859786
File number	R029/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	16	100	EUR 33 333.33
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration support technician	1	17	100	EUR 35 416.67
TOTAL amount awarded				EUR 98 500.00



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Applicant ID	Troballes Empresa Inserció, SLU
Tax ID code:	B25625161
File number	R031/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	Eina Activa, Empresa d'Inserció, S.L.
Tax ID code:	B17952250
File number	R032/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	Serveis de Manteniment i Millora d'Habitatges, Empresa de Inserción, S.L.
Tax ID code:	B25637224
File number	R033/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	17	75	EUR 14 874.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 14 874.00



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Applicant ID	Empresa d'Inserció Saoprat, S.L.
Tax ID code:	B64482151
File number	R034/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.66
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.66

Applicant ID	Trinijove Empresa d'Inserció S.L.
Tax ID code:	B63715536
File number	R035/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	70 % (8 m) 100 % (9 m)	EUR 30 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 60 166.67

Applicant ID	Engrunes Recuperació i Manteniment, EI, S.L.U
Tax ID code:	B64200264
File number	R036/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.66
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 94 916.66



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Applicant ID	Nou-Set Empresa d'Inserció, SCCL
Tax ID code:	F61457313
File number	R037/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.16
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration support technician	1	11 6	80 100	EUR 34 717.03
TOTAL amount awarded				EUR 99 883.19

Applicant ID	Troca per a la Integració Laboral, EI, S.L.
Tax ID code:	B25634841
File number	R038/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	5 12	81.25 69.23	EUR 21 647.68
3rd integration/production support technician				
TOTAL amount awarded				EUR 57 064.34

Applicant ID	Recursos Solidaris, Empresa d'Inserció, S.L.
Tax ID code:	B64653090
File number	R039/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	87.50	EUR 26 725.49
2nd production support technician	1	17	50	EUR 14 875.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 41 600.49



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Applicant ID	Andròmines Eines Assolides, Empresa d'Inserció, S.L.
Tax ID code:	B64281371
File number	R040/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	15 m and 28 d	100	EUR 32 816.33
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 62 566.33

Applicant ID	RECOLLIM EMPRESA D'INSERCIÓ, SL
Tax ID code:	B64819931
File number	R044/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	17	35	EUR 6 941.67
3rd integration/production support technician				
TOTAL amount awarded				EUR 6 941.67

Applicant ID	Treballs i Serveis Tapis Empresa d'Inserció, S.L.
Tax ID code:	B64895618
File number	R045/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67



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Applicant ID	AMPANS, Empresa d'Inserció Sociolaboral
Tax ID code:	B64932213
File number	R047/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	9 m and 4 d	100	EUR 19 014.28
2nd production support technician	1	7 m and 10 d	100	EUR 12 034.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 31 048.28

Applicant ID	Empresa d'Inserció Social i Laboral Shalom, S.L.
Tax ID code:	B25670548
File number	R048/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	Empresa d'Inserció Sociolaboral i serveis ambientals de la SERRA DE LLABERIA, S.L.
Tax ID code:	B43973361
File number	R050/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	17	100	EUR 19 833.33
3rd integration/production support technician				
TOTAL amount awarded				EUR 19 833.33



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Applicant ID	Què fem, Empresa d'Inserció, S.L.
Tax ID code:	B65119414
File number	R053/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 14 888.94
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 14 888.94

Applicant ID	E.I. Foresterra, SCCL
Tax ID code:	F55079214
File number	R055/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	9	100	EUR 12 750.00
2nd production support technician	1	8	100	EUR 9 333.33
3rd integration/production support technician				
TOTAL amount awarded				EUR 22 083.33

Applicant ID	MULTISERVEIS OLEA, EMPRESA D'INSERCIÓ, SL
Tax ID code:	B65299927
File number	R056/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	16 m and 6 d	100	EUR 18 871.23
3rd integration/production support technician				
TOTAL amount awarded				EUR 18 871.23



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Applicant ID	Cartaes Tàrrega, Empresa d'Inserció, S.L.
Tax ID code:	B25704636
File number	R057/L1/2017
Group of workers	From two to seven and from eight to 29 workers

Action	Number of technicians	Support group	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	eight to 29	10	30	EUR 6 250.00
2nd production support technician	1	two to seven and eight to 29	7 10	100	EUR 25 666.67
3rd integration/production support technician					
TOTAL amount awarded					EUR 31 916.67

Applicant ID	E.I. Barberà Inserta
Tax ID code:	B65586638
File number	R061/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	8 m 9 m	87 100	EUR 27 930.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 63 346.67

Applicant ID	E.I. SAMBUCUS, S.C.C.L.
Tax ID code:	F65597072
File number	R063/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 24 083.33
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 24 083.33



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Applicant ID	ROBA AMIGA, Empresa d'Inserció, S.L.
Tax ID code:	B65769648
File number	R066/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 94 916.67

Applicant ID	Àngels, Empresa d'Inserció Laboral, S.L.U
Tax ID code:	B66212523
File number	R071/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician				
2nd production support technician	1	17	100	EUR 19 833.33
3rd integration/production support technician				
TOTAL amount awarded				EUR 19 833.33

Applicant ID	Idària, Empresa d'Inserció, SCCL
Tax ID code:	F55149025
File number	R072/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 31 011.57
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 60 761.57



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Applicant ID	Riuverd, Empresa d'Inserció, SCCL
Tax ID code:	F25783309
File number	R074/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	75	EUR 18 062.50
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 18 062.50

Applicant ID	E.I. Xarxa Agrosocial, SCCL
Tax ID code:	F66097643
File number	R075/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	75	EUR 26 562.50
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 56 312.50

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Applicant ID	Nougrapats, Empresa d'Inserció, S.L.U
Tax ID code:	B25782087
File number	R076/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	Apasomi Empresa d'Inserció, S.L
Tax ID code:	B66495425
File number	R077/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	E.I. Integra Pirineus, S.L.
Tax ID code:	B25797663
File number	R078/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67



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Applicant ID	Menja Futur, Empresa d'Inserció, S.L.
Tax ID code:	B66101221
File number	R079/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd integration/production support technician				
TOTAL amount awarded				EUR 65 166.67

Applicant ID	E.I. Serveis Personals Santa Anna
Tax ID code:	B66478652
File number	R080/L1/2017
Group of workers	From eight to 29 workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	5 m and 7 d 11 m and 24 d	50 100	EUR 30 031.25
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 30 031.25

Applicant ID	EMPRESA DE INSERCIÓN CREA OCUPACIÓ GIRONA, SLU
Tax ID code:	B55277339
File number	R085/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	6 m and 5 d 7 m and 11 d	100	EUR 19 210.00
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 19 210.00



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Applicant ID	CUINA JUSTA EMPRESA D'INSERCIÓ LABORAL, SLU
Tax ID code:	B67057299
File number	R086/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	7 m and 18 d	100	EUR 10 766.67
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 10 766.67

Applicant ID	BRINS D'OPORTUNITATS EMPRESA D'INSERCIÓ, SL
Tax ID code:	B67045419
File number	R087/L1/2017
Group of workers	From two to seven workers

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	7	50	EUR 4 958.33
2nd production support technician				
3rd integration/production support technician				
TOTAL amount awarded				EUR 4 958.33



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ANNEX 2: List of awards of Line 2: Incentives for integration undertakings to employ people at risk of exclusion (ORDER TSF/235/2017 of 13 October – DOGC No 7477 of 19.10.2017)

Final amount for the Employment Incentive Module: EUR 566.16/month

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Months equivalent to full-time working hours awarded	Amount awarded
FOMENT DEL TREBALL COL·LECTIU, SL (1)	B62184031	R006/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	172.41	EUR 97 558.68
PASSAR VIA, EMPRESA D'INSERCIÓ, SL	B63060651	R007/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	66.36	EUR 37 570.38
L'ARCA DEL MARESME EMPRESA D'INSERCIÓ, SLL	B61517439	R009/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	185.16	EUR 104 830.19
EMPRESA D'INSERCIÓ CODEC, SL	B63288104	R012/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	233.41	EUR 132 147.41
RECIBAIX EMPRESA D'INSERCIÓ, SL (2)	B62231329	R013/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	60.24	EUR 32 839.39
DIMAS EMPRESA D'INSERCIÓ SOCIAL, SL	B63752851	R014/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	109.63	EUR 62 068.12
EI BROT SERVEIS INTEGRALS DE JARDINERIA, SL	B17870817	R015/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	68.88	EUR 38 997.10
GARBET, NETEJA I MANTENIMENT INTEGRAL, EMPRESA D'INSERCIÓ, SCCL	F17849290	R018/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	286.09	EUR 161 972.71
ART INTEGRAT, EMPRESA D'INSERCIÓ, SL	B61832051	R019/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	44.28	EUR 25 069.56
FUTUR JUST, EMPRESA D'INSERCIÓ, SL	B64061211	R020/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	96.12	EUR 54 419.30
SALTA EMPRESA D'INSERCIÓ, SL	B64144355	R024/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	176.17	EUR 99 740.41
EI ADAD L'ENCANT, SLU	B17701426	R027/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	22.27	EUR 12 608.38
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL (3)	B64266281	R028/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	318.35	EUR 179 168.64
ECONOMIA SOLIDARIA EMPRESA D'INSERCIÓ, SL	B17859786	R029/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	347.22	EUR 196 582.08
TROBALLE, EMPRESA D'INSERCIÓ, SL	B25625161	R031/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	34.98	EUR 19 804.28
EINA ACTIVA, EMPRESA D'INSERCIÓ, SL	B17952250	R032/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	98.17	EUR 55 579.93
SERVEIS DE MANTENIMENT I MILLORA D'HABITATGES EMPRESA D'INSERCIÓ, SL	B25637224	R033/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	9.43	EUR 5 338.89
EI SAOPRAT, SL	B64482151	R034/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	41.26	EUR 23 359.76
TRINIJOVE, EMPRESA DE INSERCIÓ, SL	B63715536	R035/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	227.33	EUR 128 705.15
ENGRUNES RECUPERACIÓ I MANTENIMENT, EMPRESA D'INSERCIÓ, SL	B64200264	R036/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	410.41	EUR 232 357.73
NOU-SET EMPRESA D'INSERCIÓ, SCCL	F61457313	R037/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	271.42	EUR 153 667.15
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	45.41	EUR 25 709.33
RECURSOS SOLIDARIS, EMPRESA D'INSERCIÓ, SL	B64653090	R039/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	33.06	EUR 18 717.25
ANDRÒMINES EINES ASSOLIDES, EMPRESA D'INSERCIÓ, SL	B64281371	R040/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	51.61	EUR 29 219.52



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RECOLLIM EMPRESA D'INSERCIÓ, SL	B64819931	R044/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	5.51	EUR 3 119.54
TREBALLS I SERVEIS TAPÍS EMPRESA D'INSERCIÓ, SLU	B64895618	R045/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	67.64	EUR 38 295.06
AMPANS EMPRESA D'INSERCIÓ SOCIOLABORAL, SL	B64932213	R047/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	66.13	EUR 37 440.16
EMPRESA D'INSERCIÓ SOCIAL I LABORAL SHALOM, SL	B25670548	R048/L2/2017	Decided granted	BE15 D/470000100/333	73.20	EUR 41 442.91
EMPRESA D'INSERCIÓ SOCIOLABORAL I SERVEIS AMBIENTALS DE LA SERRA DE LLABERIA, SL	B43973361	R050/L2/2017	Decided granted	BE15 D/470000100/333	27.20	EUR 15 399.55
QUE FEM, EMPRESA D'INSERCIÓ, SL	B65119414	R053/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	30.75	EUR 17 409.42
E.I. FORESTERRA, SCCL	F55079214	R055/L2/2017	Decided granted	BE15 D/470000100/333	29.67	EUR 16 797.97
MULTISERVEIS OLEA, EMPRESA D'INSERCIÓ, SL	B65299927	R056/L2/2017	Decided granted	BE15 D/470000100/333	20.79	EUR 11 770.47
CARTAES TÀRREGA, EMPRESA D'INSERCIÓ, SLU	B25704636	R057/L2/2017	Decided granted	BE15 D/470000100/333	37.57	EUR 21 270.63
PORTAL BERGUEDA EMPRESA D'INSERCIÓ, SL	B65485013	R058/L2/2017	Decided granted	BE15 D/470000100/333	3.53	EUR 1 998.54
GARBET BUGADERIA EMPRESA D'INSERCIÓ, SL	B65463713	R059/L2/2017	Decided granted	BE15 D/470000100/333	12.94	EUR 7 326.11
E.I. BARBERÀ INSERTA, SL	B65586638	R061/L2/2017	Decided granted	BE15 D/470000100/333	68.78	EUR 38 940.48
E.I. SAMBUCUS, SCCL	F65597072	R063/L2/2017	Decided granted	BE15 D/470000100/333	20.40	EUR 11 549.66
ROBA AMIGA EMPRESA D'INSERCIÓ, SL	B65769648	R066/L2/2017	Decided granted	BE15 D/470000100/333	256.42	EUR 145 174.75
ÀNGELS EMPRESA D'INSERCIÓ LABORAL, SL	B66212523	R071/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	35.67	EUR 20 194.93
IDÀRIA, EMPRESA D'INSERCIÓ, SCCL	F55149025	R072/L2/2017	Decided granted	BE15 D/470000100/333	51.07	EUR 28 913.79
RIUVERD EMPRESA D'INSERCIÓ, SCCL	F25783309	R074/L2/2017	Decided granted	BE15 D/470000100/333	12.33	EUR 6 980.75
E.I. XARXA AGROSOCIAL, SCCL	F66097643	R075/L2/2017	Decided granted	BE15 D/470000100/333	101.83	EUR 57 652.07
NOUGRAPATS EMPRESA D'INSERCIÓ, SL (4)	B25782087	R076/L2/2017	Decided granted	BE15 D/470000100/333	68.25	EUR 37 806.54
APASOMI EMPRESA D'INSERCIÓ, SL (5)	B66495425	R077/L2/2017	Decided granted	BE15 D/470000100/333	119.13	EUR 67 320.11
E.I. INTEGRÀ PIRINEUS, SL (6)	B25797663	R078/L2/2017	Decided granted	BE15 D/470000100/333	63.84	EUR 34 439.88
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B66101221	R079/L2/2017	Decided granted	BE15 D/470000100/333	97.33	EUR 55 104.35



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Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Months equivalent to full-time working hours awarded	Amount awarded
E.I. SERVEIS PERSONALS SANTA ANNA, SL	B66478652	R080/L2/2017	Decided granted	BE15 D/470000100/333	18.10	EUR 10 247.50
EMPRESA DE INSERCIÓ CREA OCUPACIÓ GIRONA, SLU	B55277339	R085/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	1.13	EUR 639.76

(1) The initial amount to be awarded has been reduced by EUR 52.97 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of ERODIS **** with tax ID no/alien ID no ****2879L and BETTY **** with tax ID no/alien ID no ****3047M

(2) The initial amount to be awarded has been reduced by EUR 1 266.09 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of ISMAEL **** with tax ID no/alien ID no ****3907X and XAVIER OMAR **** with tax ID no/alien ID no ****3855Q

(3) The initial amount to be awarded has been reduced by EUR 1 068.40 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of ISABEL **** with tax ID no/alien ID no ****2026R and JUANA MARIA **** with tax ID no/alien ID no ****7725G

(4) The initial amount to be awarded has been reduced by EUR 833.88 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of SEVERINO**** with tax ID no/alien ID no ****9669X, ENRIC **** with tax ID no/alien ID no ****5976G, ENOL **** with tax ID no/alien ID no ****7600H and INES **** with tax ID no/alien ID no ****3304F

(5) The initial amount to be awarded has been reduced by EUR 126.53 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of ALIMATA **** with tax ID no/alien ID no ****3698Y, RAPHAEL **** with tax ID no/alien ID no ****0867J and GUILLERMO **** with tax ID no/alien ID no ****4730R

(6) The initial amount to be awarded has been reduced by EUR 1 703.77 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of ANGEL MANUEL **** with tax ID no/alien ID no ****5649E, BRAYAN **** with tax ID no/alien ID no ****3845T and LAIA **** with tax ID no/alien ID no ****6665H

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ANNEX 3: List of awards of Line 3: Financial supplement for integration undertakings for increasing the employment of people in integration processes (ORDER TSF/235/2017 of 13 October – DOGC No 7477 of 19.10.2017)

Average increase of months equivalent to full-time working hours: 26.49 %

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Amount awarded
FOMENT DEL TREBALL COL·LECTIU, SL	B621840317	R006/L3/2017	Decided granted	BE15 D/470000100/333	EUR 9 755.87
PASSAR VIA, EMPRESA D'INSERCIÓ, SL	B630606517	R007/L3/2017	Decided granted	BE15 D/470000100/333	EUR 3 757.04
EMPRESA D'INSERCIÓ CODEC, SL	B632881047	R012/L3/2017	Decided granted	BE15 D/470000100/333	EUR 13 214.74
GARBET, NETEJA I MANTENIMENT INTEGRAL, EMPRESA D'INSERCIÓ, SCCL	F17849290	R018/L3/2017	Decided granted	BE15 D/470000100/333	EUR 16 197.27
ART INTEGRAT, EMPRESA D'INSERCIÓ, SL	B618320517	R019/L3/2017	Decided granted	BE15 D/470000100/333	EUR 2 506.96
SALTA EMPRESA D'INSERCIÓ, SL	B641443557	R024/L3/2017	Decided granted	BE15 D/470000100/333	EUR 9 974.04
EINA ACTIVA, EMPRESA D'INSERCIÓ, SL	B179522507	R032/L3/2017	Decided granted	BE15 D/470000100/333	EUR 5 557.99
TREBALLS I SERVEIS TAPÍS EMPRESA D'INSERCIÓ, SLU	B648956187	R045/L3/2017	Decided granted	BE15 D/470000100/333	EUR 3 829.51
EMPRESA D'INSERCIÓ SOCIAL I LABORAL SHALOM, SL	B256705487	R048/L3/2017	Decided granted	BE15 D/470000100/333	EUR 4 144.29
ROBA AMIGA EMPRESA D'INSERCIÓ, SL	B657696487	R066/L3/2017	Decided granted	BE15 D/470000100/333	EUR 6 942.94
IDÀRIA, EMPRESA D'INSERCIÓ, SCCL	F551490257	R072/L3/2017	Decided granted	BE15 D/470000100/333	EUR 2 891.38
E.I. XARXA AGROSOCIAL, SCCL	F660976437	R075/L3/2017	Decided granted	BE15 D/470000100/333	EUR 5 765.21
NOUGRAPATS EMPRESA D'INSERCIÓ, SL	B257820877	R076/L3/2017	Decided granted	BE15 D/470000100/333	EUR 3 780.65
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B661012217	R079/L3/2017	Decided granted	BE15 D/470000100/333	EUR 5 510.44



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ANNEX 4: List of awards of Line 4: Financial supplement for integration undertakings that (ORDER TSF/235/2017 of 13 October – DOGC No 7477 of 19.10.2017) integrate people in integration processes into 'normal' undertakings.

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Budget item	Name of the integrated worker	Tax ID no/Alien ID no of the integrated worker	Amount awarded
FOMENT DEL TREBALL COL·LECTIU, SL	B62184031	R006/L4/2017	Decided granted	BE15 D/470000100/333	MARIA ****	**** 6750B	EUR 2 000.00
FOMENT DEL TREBALL COL·LECTIU, SL	B62184031	R006/L4/2017	Decided granted	BE15 D/470000100/333	ALEJANDRO ****	**** 2876J	EUR 2 000.00
FOMENT DEL TREBALL COL·LECTIU, SL	B62184031	R006/L4/2017	Decided granted	BE15 D/470000100/333	WENDY ROSEMARY ****	**** 5677K	EUR 2 000.00
EMPRESA D'INSERCIÓ CODEC, SL	B63288104	R012/L4/2017	Decided granted	BE15 D/470000100/333	JOSE ALEJANDRO ****	**** 5659W	EUR 2 000.00
RECIBAIX EMPRESA D'INSERCIÓ, SL	B62231329	R013/L4/2017	Decided granted	BE15 D/470000100/333	JOSE MARÍA ****	**** 5179J	EUR 2 000.00
DIMAS EMPRESA D'INSERCIÓ SOCIAL, SL	B63752851	R014/L4/2017	Decided granted	BE15 D/470000100/333	MANUEL ****	**** 6216J	EUR 2 000.00
EI BROT SERVEIS INTEGRALS DE JARDINERIA, SL	B17870817	R015/L4/2017	Decided granted	BE15 D/470000100/333	IBRAHIMA ****	**** 9810Z	EUR 2 000.00
GARBET, NETEJA I MANTENIMENT INTEGRAL, EMPRESA D'INSERCIÓ, SCCL	F17849290	R018/L4/2017	Decided granted	BE15 D/470000100/333	SANDRA ****	**** 1172Y	EUR 2 000.00
SALTA EMPRESA D'INSERCIÓ, SL	B64144355	R024/L4/2017	Decided granted	BE15 D/470000100/333	IRENE ****	**** 5008S	EUR 2 000.00
SALTA EMPRESA D'INSERCIÓ, SL	B64144355	R024/L4/2017	Decided granted	BE15 D/470000100/333	TERESA ****	**** 2582G	EUR 2 000.00
SALTA EMPRESA D'INSERCIÓ, SL	B64144355	R024/L4/2017	Decided granted	BE15 D/470000100/333	DOLORES ****	**** 9714W	EUR 2 000.00
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L4/2017	Decided granted	BE15 D/470000100/333	ISABEL ****	**** 7389G	EUR 2 000.00
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L4/2017	Decided granted	BE15 D/470000100/333	ABDELMALEK ****	**** 1589P	EUR 2 000.00
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L4/2017	Decided granted	BE15 D/470000100/333	JULIO ****	**** 5214D	EUR 2 000.00
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L4/2017	Decided granted	BE15 D/470000100/333	TERESA ****	**** 3319Z	EUR 2 000.00
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L4/2017	Decided granted	BE15 D/470000100/333	M2 CARMEN ****	**** 9796S	EUR 2 000.00
EINA ACTIVA EMPRESA D'INSERCIÓ, SL	B17952250	R032/L4/2017	Decided granted	BE15 D/470000100/333	JORDI ****	**** 6247X	EUR 2 000.00
EINA ACTIVA EMPRESA D'INSERCIÓ, SL	B17952250	R032/L4/2017	Decided granted	BE15 D/470000100/333	MOHCINE ****	**** 8836R	EUR 2 000.00
E.I. SAOPRAT, SL	B64482151	R034/L4/2017	Decided granted	BE15 D/470000100/333	LAMIN ****	**** 8549B	EUR 2 000.00
ENGRUNES RECUPERACIÓ I MANTENIMENT, EMPRESA D'INSERCIÓ, SL	B64200264	R036/L4/2017	Decided granted	BE15 D/470000100/333	SAMIR ****	**** 8305Z	EUR 2 000.00
NOU-SET EMPRESA D'INSERCIÓ, SCCL	F61457313	R037/L4/2017	Decided granted	BE15 D/470000100/333	ABDELHAMED ****	**** 9414A	EUR 2 000.00
NOU-SET EMPRESA D'INSERCIÓ, SCCL	F61457313	R037/L4/2017	Decided granted	BE15 D/470000100/333	MUSTAPHA ****	**** 3825Y	EUR 2 000.00
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L4/2017	Decided granted	BE15 D/470000100/333	MARCIA ANDREA ****	**** 5443W	EUR 2 000.00
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L4/2017	Decided granted	BE15 D/470000100/333	JOSE ANTONIO ****	**** 2002P	EUR 2 000.00
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L4/2017	Decided granted	BE15 D/470000100/333	JOSE MANUEL ****	**** 5404W	EUR 2 000.00
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L4/2017	Decided granted	BE15 D/470000100/333	OUSSAMA ****	**** 5375B	EUR 2 000.00



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EMPRESA D'INSERCIÓ, SL		17	granted	D/470000100/333			2 000.00
ANDRÒMINES EINES ASSOLIDES, EMPRESA D'INSERCIÓ, SL	B64281371	R040/L4/2017	Decided granted	BE15 D/470000100/333	DAVID ****	**** 0689S	EUR 2 000.00
TREBALLS I SERVEIS TAPÍS EMPRESA D'INSERCIÓ, SLU	B64895618	R045/L4/2017	Decided granted	BE15 D/470000100/333	MAJDA ****	****5262N	EUR 2 000.00
GARBET BUGADERIA EMPRESA D'INSERCIÓ, SL	B65463713	R059/L4/2017	Decided granted	BE15 D/470000100/333	IMANE ****	**** 3221K	EUR 2 000.00
ROBA AMIGA EMPRESA D'INSERCIÓ, SL	B65769648	R066/L4/2017	Decided granted	BE15 D/470000100/333	OLGA ****	**** 2693P	EUR 2 000.00
IDÀRIA, EMPRESA D'INSERCIÓ, SCCL	F55149025	R072/L4/2017	Decided granted	BE15 D/470000100/333	MALGORZATA GABRIEL ****	**** 4396X	EUR 2 000.00
RIUVERD EMPRESA D'INSERCIÓ, SCCL	F25783309	R074/L4/2017	Decided granted	BE15 D/470000100/333	FRANCISCO ORIOL ****	**** 2904S	EUR 2 000.00
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B66101221	R079/L4/2017	Decided granted	BE15 D/470000100/333	MÓNICA ****	**** 5613B	EUR 2 000.00
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B66101221	R079/L4/2017	Decided granted	BE15 D/470000100/333	VERÓNICA ****	**** 0704D	EUR 2 000.00
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B66101221	R079/L4/2017	Decided granted	BE15 D/470000100/333	RAUL ****	**** 4628B	EUR 2 000.00
MENJA FUTUR, EMPRESA D'INSERCIÓ, SL	B66101221	R079/L4/2017	Decided granted	BE15 D/470000100/333	JUANA ****	**** 5772F	EUR 2 000.00

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ANNEX 5: List of subsidies refused to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion.
(ORDER TSF/235/2017 of 13 October – DOGC No 7477 of 19.10.2017)

Line 1: Support from integration undertakings for people at risk of exclusion

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
APRISE-CATALUNYA EMPRESA D'INSERCIÓ, SLL	B64241946	R026/L1/2017	Decided refused	Failure to meet the requirement established in Base 3.1, paragraph (q) of Order TSF/235/2017 of 13 October 2017, which stipulates that in order to apply for the aid, it is necessary to be up to date with the obligations established by Article 7 of Law 27/2002 of 20 December 2002 on legislative measures to regulate socio-labour integration undertakings, as well as the obligations established by Articles 14, 15, 18, 19 and 20 of Decree 277/2003 of 4 November 2003 on the functioning and competence of the Administrative Register of Integration Undertakings of Catalonia.
PORTAL BERGUEDÀ EMPRESA D'INSERCIÓ, SL	B65485013	R058/L1/2017	Decided refused	Failure to comply with Base 4 of Order TSF/235/2017 of 13 October 2017, because there are not at least two workers in integration processes whom the technician must follow up.
E.I. RESIDÈNCIA CASA SANT JOSEP, S.L	B66295247	R073/L1/2017	Decided refused	Failure to comply with Base 3.1 paragraph (b) of Order TSF/235/2017 of 13 October 2017, because it does not fulfil the tax obligations to the State or the tax obligations to Social Security.

Line 2: Incentives for integration undertakings to employ people at risk of exclusion

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
APRISE-CATALUNYA EMPRESA D'INSERCIÓ, SLL	B64241946	R026/L2/2017	Decided refused	Failure to meet the requirement established in Base 3.1, paragraph (q) of Order TSF/235/2017 of 13 October 2017, which stipulates that in order to apply for the aid, it is necessary to be up to date with the obligations established by Article 7 of Law 27/2002 of 20 December 2002 on legislative measures to regulate socio-labour integration undertakings, as well as the obligations established by Articles 14, 15, 18, 19 and 20 of Decree 277/2003 of 4 November 2003 on the functioning and competence of the Administrative Register of Integration Undertakings of Catalonia.
E.I.RESIDENCIAL CASA SANT JOSEP, SL	B66295247	R073/L2/2017	Decided refused	Failure to comply with Base 3.1 paragraph (b) of Order TSF/235/2017 of 13 October 2017, because it does not fulfil the tax obligations to the State or the tax obligations to Social Security.

Line 3: Financial supplement for integration undertakings for increasing the employment of people in integration processes

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
L'ARCA DEL MARESME EMPRESA D'INSERCIÓ, SLL	B61517439	R009/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 1.77 %).



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RECIBAIX EMPRESA D'INSERCIÓ, SL	B62231329	R013/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 15.81 %).
DIMAS EMPRESA D'INSERCIÓ SOCIAL, SL	B63752851	R014/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 25.40 %).
FUTUR JUST, EMPRESA D'INSERCIÓ, SL	B64061211	R020/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 14.08 %).
SOLIDANÇA TREBALL, EMPRESA D'INSERCIÓ, SL	B64266281	R028/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 25.61 %).
ECONOMIA SOLIDARIA EMPRESA D'INSERCIÓ, SL	B17859786	R029/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 23.67 %).
E.I. SAOPRAT, SL	B64482151	R034/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 18.65 %).
TRINIJOVE, EMPRESA DE INSERCIÓN, SL	B63715536	R035/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 11.55 %).
ENGRUNES RECUPERACIÓ I MANTENIMENT, EMPRESA D'INSERCIÓ, SL	B64200264	R036/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 14.05 %).
NOU-SET EMPRESA D'INSERCIÓ, SCCL.	F61457313	R037/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 0.18 %).
TROCA PER A LA INTEGRACIÓ LABORAL, EMPRESA D'INSERCIÓ, SL	B25634841	R038/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 20.72 %).
ANDRÒMINES EINES ASSOLIDES, EMPRESA D'INSERCIÓ, SL	B64281371	R040/L3/2017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 2.50 %).
QUE FEM, EMPRESA D'INSERCIÓ, SL	B6511941	R053/L3/2017	Decided	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the



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	4	017	refused	average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 23.42 %).
E.I. FORESTERRA, SCCL	F5507921 4	R055/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 0.00 %).
CARTAES TÀRREGA, EMPRESA D'INSERCIÓ, SLU	B2570463 6	R057/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 1.45 %).
GARBET BUGADERIA EMPRESA D'INSERCIÓ, SL	B6546371 3	R059/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 5.82 %).
E.I. BARBERÀ INSERTA, SL	B6558663 8	R061/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 1.45 %).
ÀNGELS EMPRESA D'INSERCIÓ LABORAL, SL	B6621252 3	R071/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 6.52 %).
APASOMI EMPRESA D'INSERCIÓ, SL	B6649542 5	R077/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 18.00 %).
E.I. INTEGRA PIRINEUS, SL	B2579766 3	R078/L3/2 017	Decided refused	Failure to meet the requirement of having increased the number of months equivalent to full-time working hours above the average for the applicant integration undertakings overall, in accordance with the stipulations of Base 4.3 of Order TSF/235/2017 of 13 October 2017 (increase achieved: 4.16 %).

Line 4: Financial supplement for integration undertakings that integrate people in integration processes into 'normal' undertakings

Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
APRISE-CATALUNYA EMPRESA D'INSERCIÓ, SLL	B64241946	R026/L4/201 7	Decided refused	Failure to meet the requirement established in Base 3.1, paragraph (q) of Order TSF/235/2017 of 13 October 2017, which stipulates that in order to apply for the aid, it is necessary to be up to date with the obligations established by Article 7 of Law 27/2002 of 20 December 2002 on legislative measures to regulate socio-labour integration undertakings, as well as the obligations established by Articles 14, 15, 18, 19 and 20 of Decree 277/2003 of 4 November 2003 on the functioning and competence of the Administrative Register of Integration Undertakings of Catalonia.

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Company/Integration Undertaking name	Integration undertaking tax ID no	File No	Status	Reason for refusal
ECONOMIA SOLIDARIA EMPRESA D'INSERCIÓ, SL	B17859786	R029/L4/2017	Decided refused	Not meeting any of the requirements established by Base 4.4.1 of Order TSF/235/2017 of 13 October 2017.
RECOLLIM EMPRESA D'INSERCIÓ, SL	B64819931	R044/L4/2017	Decided refused	Not meeting any of the requirements established by Base 4.4.1 of Order TSF/235/2017 of 13 October 2017.
E.I. BARBERÀ INSERTA, SL	B65586638	R061/L4/2017	Decided refused	Not meeting any of the requirements established by Base 4.4.1 of Order TSF/235/2017 of 13 October 2017.
NOUGRAPATS EMPRESA D'INSERCIÓ, SL	B25782087	R076/L4/2017	Decided refused	Not meeting any of the requirements established by Base 4.4.1 of Order TSF/235/2017 of 13 October 2017.
E.I. INTEGRA PIRINEUS, SL	B25797663	R078/L4/2017	Decided refused	Not meeting any of the requirements established by Base 4.4.1 of Order TSF/235/2017 of 13 October 2017.

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**DECISION GRANTING SUBSIDIES TO UNDERTAKE MEASURES TO IMPROVE THE EMPLOYMENT AND LABOUR
INTEGRATION OF GROUPS AT RISK OR SUFFERING SOCIAL EXCLUSION.**

Facts

1. Mr Xavier Puig i Vidal, with tax ID no 38511659E, representing the undertaking Formació i Treball, Empresa d'Inserció SLU, with tax code B64044837, and address at Carrer Ramon Llull, 430, 08930, Sant Adrià de Besòs, submitted a subsidy application on 14 November 2017, in accordance with Decision TSF/2569/2017 of 26 October 2017 opening the call for applications for the year 2017 for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (ref. BDNS 368996) (DOGC No 7489 of 7.11.2017).
2. Subsidies were applied for from the four lines provided for by Order TSF/235/2017 of 13 October 2017 approving the regulatory bases for the granting of subsidies to integration undertakings to carry out measures to improve the employment and labour integration of groups at risk of or suffering social exclusion (DOGC No 7447 of 19.10.2017).
3. During its meeting on 1 December 2017, the Committee established by Base 6.6 of Order TSF/235/2017 of 13 October 2017 issued a report specifying the result of the review of the application submitted, in accordance with the requirements in the regulatory bases.
4. The Sub-Directorate General of Work in Diversity, the body conducting the procedure, has checked the truthfulness of the information included in the statements and the documentation provided.

Legal bases

1. The application to which this Decision refers and that is detailed in the annex, was submitted by the deadline established in the call for applications.
2. The applicant undertaking submitted all the documentation required by Base 5 of Order TSF/235/2017 of 13 October 2017, corresponding to each line of action for which aid had been granted.
3. The applicant undertaking meets all the requirements established in Base 3 of Order TSF/235/2017 of 13 October 2017 to obtain the status of beneficiary.
4. The competence to issue the decision in this procedure is attributed by Base 7.1 of Order TSF/235/2017 of 13 October 2017, and corresponds to the Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise.
5. Article 3(1) of the Call for Applications Decision TSF/2569/2017 of 26 October 2017 establishes that the measures envisaged in Order TSF/235/2017 of 13 October 2017 may be co-financed by means of the Operational Programme CCI2014ES05SFOP007 in the framework of the objective Investment in Growth and Employment for the period 2014-2020 of the European Social Fund, with co-financing of 50 %. The actions are included within priority axis 2A, thematic objective 9, investment priority 9.5, specific objective 9.5.2, category of assistance 113 and operation type 5A.
6. Obligations as ESF beneficiary:
 - a) For the action from Line 1, to keep a separate accounting system for all the transactions related to the actions that are the object of the aid, including, as minimum, an appropriate accounting code that will make it possible to clearly identify these transactions and their traceability.



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- b) Ensuring that the expenses declared are in line with the applicable rules on State aid and that there is no double funding of the expense with other European or national schemes, as well as with other periods of European Social Fund programming.
- c) Proving the implementation of the activity and facilitating the checks aimed at guaranteeing the proper implementation of the project or measure that is the object of the aid, providing any documentation required during the verification procedure, whether an administrative or on-the-spot check.
- d) Undergoing the verification and financial control actions carried out by the European Social Fund Administrative Unit, the State Public Accounts Department or its regional departments, the Court of Auditors, the European Commission's control bodies or the European Court of Auditors, providing any information required.
- e) Meeting the dissemination and advertising requirements established in Order TSF/235/2017 of 13 October 2017, in accordance with the Operational Programme's Communication Strategy.
- f) Meeting the requirements concerning equality between women and men, equal opportunities and non-discrimination, accessibility for people with disabilities, environment, sustainable development and social innovation established by Regulation (EU) 1303/2013, Regulation (EU) 1304/2013 and European, State or regional legislation.
- g) Accepting their inclusion in a public list of operations, which will be subject to publication electronically or by other means, in accordance with the provisions of Article 115(2) and section 1 of Annex XII of Regulation (EU) 1303/2013.
- h) Retaining all the supporting documents for the expenses co-financed by the ESF for a period of three years from 31 December of the year following the submission of the accounts including the expenses to the European Commission. The Catalan Public Employment Service will inform the beneficiary of the start date for this period. The documents must be retained as originals or notarised copies of the original, or as an electronic version of the original.
- i) Complying with Order ESS/1924/2016 of 13 December 2016 determining the eligible expenditure for the European Social Fund during the programming period 2014-2020.
- j) Keeping the operation within the terms established by the applicable State aid rules in accordance with Article 71 of the Antitrust Regulation (RDC).

7. The acceptance of this aid implies the declaration that the party concerned has sufficient administration, financial and operational capacity to meet the aid conditions.

8. The acceptance of this aid implies the declaration that the approved operation does not include activities that form part of an operation that has been the object of recovery proceedings as the result of regrouping a productive activity outside the programme area.



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On the motion of the Sub-Director General of Work in Diversity, and in use of the powers vested in me,

I HEREBY DECREE:

1. To fix the final amount of the module for the employment incentive from Line 2 at EUR 566.16 per month on a full-time basis, as a single value for all the beneficiary integration undertakings.
2. To grant the integration undertaking mentioned in the annex the subsidy applied for from Line 1: support from integration undertakings for people at risk of exclusion; Line 2: incentives for integration undertakings to employ people at risk of exclusion; Line 3: financial supplement for integration undertakings for increasing the employment of people in integration processes; and line 4: financial supplement for integration undertakings that integrate people in integration processes into 'normal' undertakings, under the terms and in the amounts specified therein.
3. The beneficiary integration undertaking must fulfil the obligations established in Base 19 of Bases Order TSF/235/2017 of 13 October 2017.
4. The justification of the implementation of the eligible actions, as well as the expenditure generated and the correct use of the funds received, will be done by the deadline and in accordance with the provisions of Base 11 of Order TSF/235/2017 of 13 October 2017.
5. The subsidies will be paid as follows, in accordance with Base 9 of Order TSF/235/2017:
 - a) For actions from Line 1 that have started before the call for applications was published, the payment of the subsidy will be processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the subsidised activity has been duly justified pursuant to Base 11 of Order TSF/235/2017 of 13 October 2017. Integration undertakings that have not started the actions before the call for applications was published must submit the documentation provided for by Base 5.6.2, paragraph (a) of Order TSF/235/2017 of 13 October 2017.
 - b) For the actions from Line 2: 100 % of the amount awarded will be processed at the time the decision is made for any instance of employment for which all the granting and justification requirements have been able to be confirmed, in accordance with Bases 4.2 and 11.3 of Order TSF/235/2017 of 13 October 2017. For instances of employment where fulfilment of the requirement to maintain the employment for at least three continuous months must be checked subsequent to the award, the payment of the subsidy is processed through an advance payment of 80 % of the amount awarded as of its granting, for which no guarantee is required. The payment of the remaining 20 % will be processed once the abovementioned check has been carried out, in accordance with Bases 4.2 and 11.3 of the abovementioned Order.
- c) For the actions from Line 3 and Line 4, given that at the time of issuing the decision, all the checks and calculations have been done that are necessary to ensure fulfilment of all the granting and justification requirements, in accordance with Bases 4.3, 4.4, 11.4 and 11.5 of Order TSF/235/2017 of 13 October 2017, the payment of the entire amount awarded may be processed.

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This Decision does not exhaust the administrative procedure and may be appealed by filing an appeal with the Secretariat General of the Ministry of Work, Social Affairs and Families within one month, counted from the day following notification in accordance with Article 121 of Law 39/2015 of 1 October 2015 on the common administrative procedure of the public administrations, and Article 76 of Law 26/2010 of 3 August 2010 of the legal system and procedure of the public administrations of Catalonia.

Director General of Social Economy, the Third Sector, Cooperatives and Self-Enterprise

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ANNEX TO THE GRANTING DECISION FOR THE INTEGRATION UNDERTAKING FORMACIÓ I TREBALL, EMPRESA D'INSERCIÓ, SL

Subsidy awarded to implement Line 1: Support from integration undertakings for people at risk of exclusion

File number	R021/L1/2017
Group of workers	Equal to or greater than 30

Action	Number of technicians	Duration (months)	Type of working hours (%)	Subsidised amount
1st integration support technician	1	17	100	EUR 35 416.67
2nd production support technician	1	17	100	EUR 29 750.00
3rd production support technician	1	17	100	EUR 29 750.00
TOTAL amount awarded				EUR 94 916.67

Subsidy awarded to implement Line 2: Incentives for integration undertakings to employ people at risk of exclusion

Company/Integration Undertaking name	Integration Undertaking tax ID no	File No	Status	Budget item	Months equivalent to full-time working hours awarded	Amount awarded
FORMACIÓ I TREBALL EMPRESA D'INSERCIÓ, SL (1)	B64044837	R021/L2/2017	Decided granted	BE15 D/470000100/333 FBEFSE20	766.59	EUR 432 277.82

(1) The initial amount to be awarded has been reduced by EUR 1 734.77 due to the simultaneous receipt of other sources of funding, which together with the award of Line 2 exceeded 100 % of the total cost for the employment of GUILLERMO **** with tax ID no/alien ID no ****9393H and EUGENIO **** with tax ID no/alien ID no ****1899X



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Subsidy awarded to implement Line 3: Financial supplement for integration undertakings for increasing the employment of people in integration processes.

Company/Integration Undertaking name	Integration Undertaking tax ID no	File No	Status	Budget item	Amount awarded
FORMACIÓ I TREBALL EMPRESA D'INSERCIÓ, SL	B64044837	R021/L3/2017	Decided granted	BE15 D/470000100/33	EUR 7 900.26

Subsidy awarded to implement Line 4: Financial supplement for integration undertakings that integrate people in integration processes into 'normal' undertakings

Company/Integration Undertaking name	Integration Undertaking tax ID no	File No	Status	Budget item	Name of the integrated worker	Tax ID no/Alien ID no of the integrated worker	Amount awarded
FORMACIÓ I TREBALL EMPRESA D'INSERCIÓ, SL	B64044837	R021/L4/2017	Decided granted	BE15 D/470000100/33	JUAN CARLOS	**** 6298D	EUR 2 000.00
					JOSÉ MANUEL	**** 2457Z	EUR 2 000.00
					DANIEL ****	***** 7516F	EUR 2 000.00
					OLIVER ****	**** 7608F	EUR 2 000.00



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2016 Groups	Assignment cost	Integration cost
People aged 45 to 54 registered as unemployed for between three and six months continuously	EUR 120	EUR 280
People aged 55 to 59 registered as unemployed for between three and six months continuously	EUR 200	EUR 400
People aged 30 to 44 registered as unemployed for between three and six months continuously	EUR 200	EUR 400
People aged 45 to 54 registered as unemployed for between six and 12 months continuously	EUR 200	EUR 400
People aged 55 to 59 registered as unemployed for between six and 12 months continuously	EUR 300	EUR 800
People aged 30 to 44 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 800
People aged 45 to 54 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 800
People aged 55 to 59 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 200
People aged 30 to 44 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 200
People aged 45 to 54 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 200
People aged 55 to 59 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 200

2016 Groups	Assignment cost	Integration cost
People aged 30 to 44 registered as unemployed for between three and six months continuously	EUR 120	EUR 400
People aged 45 to 54 registered as unemployed for between three and six months continuously	EUR 120	EUR 400
People aged 55 to 59 registered as unemployed for between three and six months continuously	EUR 240	EUR 800
People aged 30 to 44 registered as unemployed for between six and 12 months continuously	EUR 240	EUR 800
People aged 45 to 54 registered as unemployed for between six and 12 months continuously	EUR 240	EUR 800
People aged 55 to 59 registered as unemployed for between six and 12 months continuously	EUR 330	EUR 1 200
People aged 30 to 44 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 200
People aged 45 to 54 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 200
People aged 55 to 59 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 800
People aged 30 to 44 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 800
People aged 45 to 54 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 800
People aged 55 to 59 registered as unemployed for more than 24 months continuously	EUR 330	EUR 1 800

2017 Groups	Assignment cost	Integration cost
People aged 30 to 44 registered as unemployed for between 12 and 24 months continuously	EUR 250	EUR 800
People aged 45 to 54 registered as unemployed for between 12 and 24 months continuously	EUR 250	EUR 800
People aged 55 to 59 registered as unemployed for between 12 and 24 months continuously	EUR 250	EUR 1 200
People aged 30 to 44 registered as unemployed for more than 24 months continuously	EUR 250	EUR 1 200
People aged 45 to 54 registered as unemployed for between 12 and 24 months continuously	EUR 250	EUR 1 200

SOC/Catalan Employment Service

and 24 months continuously		
People aged 55 to 59 registered as unemployed for between 12 and 24 months continuously	EUR 250	EUR 1 200

2017 Groups	Assignment cost	Integration cost
People aged 30 to 44 registered as unemployed for between three and six months continuously	EUR 120	EUR 400
People aged 30 to 44 registered as unemployed for between six and 12 months continuously	EUR 240	EUR 800
People aged 30 to 44 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 200
People aged 30 to 44 registered as unemployed for over 24 months continuously	EUR 330	EUR 1 800
People aged 45 to 54 registered as unemployed for between 3 and 6 months continuously	EUR 120	EUR 400
People aged 45 to 54 registered as unemployed for between six and 12 months continuously	EUR 240	EUR 800
People aged 45 to 54 registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 200
People aged 45 to 54 registered as unemployed for over 24 months continuously	EUR 330	EUR 1 800
People aged 55 and over registered as unemployed for between three and six months continuously	EUR 240	EUR 800
People aged 55 and over registered as unemployed for between six and 12 months continuously	EUR 330	EUR 1 200
People aged 55 and over registered as unemployed for between 12 and 24 months continuously	EUR 330	EUR 1 800
People aged 55 and over registered as unemployed for over 24 months continuously	EUR 330	EUR 1 800

